

CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Town Hall Committee held on
24 September 2019 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillors Mrs Batterbee, N Gourlay, F P Harrison, L McCarthy
and S Young

In Attendance: Mrs SE Stockdale – Clerk to the Council
Councillor P Bann

Apologies: None

At the commencement of the meeting there were two members of the public present.

20/200 Election of Chairman

Councillor Harrison proposed and Councillor Young seconded that Councillor Mrs Batterbee elected as Chairman.

RESOLVED: That Councillor Mrs Batterbee be elected as Chairman until the next Annual Meeting of the Council.

20/201 5 Year Plan

The Clerk reported that the risk assessment carried out on the Town Hall had highlighted work which will require adding to the plan.

It was suggested that the following items also be added to the Plan:

- Internal security and CCTV
- Air conditioning for the Main Hall
- Access to the rear of the building

It was agreed that the Committee would undertake an inspection of the premises to consider the items above and other work required.

20/202 Walker Fire quotation

A quotation has been received following the 6 monthly maintenance check on the fire alarm system to replace the smoke and heat detectors in the Main Hall at a cost of £1,026.21 ex VAT.

Due to the positioning of the detectors in the ceiling scaffolding will be required to undertake the work.

RESOLVED: That an order be placed for the work.

20/203 Filming of Council Meetings

It was agreed that this be added as an agenda item for the next Full Council meeting to discuss if the Council should have fixed cameras in the Annexe to film meetings.

20/204 Bus Shelter on Town Hall frontage

This has been considered in the past as not being practical. It was agreed that the Committee would relook at the request during the inspection of the building.

20/205 47/49 Market Street

The Clerk confirmed that all the work has been completed on the property apart from the fitting of a new kitchen in the flat.

It was agreed that this will be considered when there is a change of tenant.

20/206 Any Other Business

The Clerk will submit draft Terms of Reference to the next meeting.

The Clerk was asked to provide details of income received from hiring's at the next meeting.

There being no further business the Chairman declared the meeting closed at 6.50pm.

CHAIRMAN