

CHAPEL-EN-LE-FRITH PARISH COUNCIL

Minutes of the Meeting of the Health and Safety Committee held on 20 August 2019 in the Annexe of the Town Hall, Chapel-en-le-Frith.

Present: Councillors N Gourlay, L McCarthy and Mrs S Walters.

In Attendance: Mrs SE Stockdale – Clerk of the Council

Apologies: None.

20/150 Election of Chairman

Councillor Gourlay proposed and Councillor Mrs Walters seconded that Councillor McCarthy be elected as Chairman.

There being no further nominations it was therefore

RESOLVED: That Councillor McCarthy be elected as Chairman of the Health and Safety Committee for the period to the next Annual Meeting of the Council.

20/151 Parks Safety Audit Report

The Clerk reported that the purpose of the report was to give the Council and independent view.

There is a Service Level Agreement in place with High Peak Borough Council covering the inspection of all the play equipment in the Parish on a monthly basis.

The following actions were agreed:

- The Parks Manager to monitor the wall at Sparrowpit around the perimeter of the play area, which the Council has a responsibility to maintain and to take photos as a record.
- The Clerk to contact Combs Infants School to ask why they do not use the play area adjacent to the School.
- The Amenities Committee consider enforcement of dog fouling and consider an anti-social behaviour order similar to the one at the Pavillion Gardens in Buxton.
- That staff be reminded that all accidents should be entered in the Accident Book.

20/152 Town Hall Safety Audit Report and Fire Risk Assessment

Members had been circulated with a copy of the report undertaken by PIB Risk Management.

The following actions were agreed:

- That the three issues highlighted in the Town Hall be passed to the Town Hall Committee for consideration.
- That hirers of the Town Hall should be reminded that they should ensure that they have a nominated first aider.
- The Clerk to check if the number of Library staff should be included in the establishment number in the report.
- A copy of the Librarys Fire Risk Assessment be requested.
- A signing in book be put in place for contractors
- The Clerk will complete the First Aid Needs Risk Assessment

20/153

Confirmation of Policies

The attached Policies were presented:

- Health and Safety at Work Policy
- Health and Safety organisation
- Safety guidance and emergency plan for Town Hall users with the amended assembly point for the evacuation of the Town Hall

The Clerk was asked to contact DALC to ask if they have a First Aid Policy template to compare with the Councils existing Policy.

There being no further business the Chairman declared the meeting closed at 13.25.

CHAIRMAN