

**Minutes of the Meeting of the Amenities Committee
Held on Tuesday 14 January 2014
In the Annexe of the Town Hall, Chapel-en-le-Frith**

Present: Councillor FP Harrison in the Chair
Councillors RN Bradbury, G Martin, Mrs M Morrison and
Mrs J Street.
Councillor L McCarthy

In Attendance: Mrs SE Stockdale - Clerk of the Council

Apologies were received from Councillor Evanson.

14/314 Budget 2014/15

High Peak Borough Council have confirmed that the concurrent function grant for 2015/15 is £56,726

The draft budget was presented to members and no amendments were made:-

Agreed Income	Agreed Expenditure
£58,546	£79,242

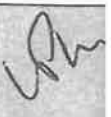
It was agreed that Tarmac should be approached to sponsor the hanging baskets in Dove Holes again

It was agreed that the Amenities Committee should consider the street lighting budget at the end of the financial year. It was noted that Derbyshire County Council are presently consulting on the turning off of selected street lights at night.

It was agreed that items that could be considered as part of a Heritage Lottery Bid for the Memorial Park could include replacement railings around the perimeter, low lighting on the paths and a canopy over the bandstand area.

It was agreed that £10,000 be added to reserves for a replacement tractor.

CHAIRMAN'S
INITIALS



It was agreed that snow clearing equipment that could be either added to the tractor or stand-alone be investigated.

There being no further business the Chairman declared the meeting closed.

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CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Amenities Committee held on
29 May 2014 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillors RN Bradbury, M Evanson, FP Harrison,
G Martin and Mrs M Morrison

In Attendance: Mrs SE Stockdale – Clerk to the Council
M Pickford – Parks Manager

Apologies: Councillors Mrs J Street

15/37 Election of Chairman

Councillor Martin proposed that Councillor FP Harrison be elected as Chairman and Councillor Mrs Morrison seconded the proposal.

RESOLVED: That Councillor FP Harrison be elected as Chairman.

15/38 Memorial Park

Three quotes have been received for the tarmacking of paths in the Memorial Park:

D Hancock Ltd - £4,725 plus VAT

A Brady - £5,472 plus VAT

Peak Surfacing Co - £5,800 plus VAT

RESOLVED: That the quote from D Hancock at £4,725 plus VAT be accepted.

Three quotes have been received for a replacement tractor:

Sharrocks - £14,480 plus VAT

Farmstar Ltd - £15,660 plus VAT

Burrows Grass Machinery – £15,455 plus VAT

A trade in value for the current Kubota tractor is estimated to be £4,000.

Two people have approached the Park Manager to express an interest in purchasing the Kubota tractor and it was agreed that they be invited to submit sealed bids to the Clerk by 5 June 2014.

CHAIRMAN
INITIALS



RESOLVED: That the replacement tractor be purchased from Sharrocks at a cost of £14,480 plus VAT.

That sealed bids for the Kubota tractor be submitted to the Clerk by 5 June 2014.

There have been a number of complaints about dogs in the Memorial Park and it was agreed that the Dog Enforcement Officer be invited to come and speak to the Committee about the current by-laws and new legislation relating to dog offences.

Poppies have been planted in the Memorial Park and at the War Memorial in Dove Holes to mark the centenary of WW1.

15/39 Play Equipment

The Friends of Chapel Memorial Park are still waiting to hear if they have been successful in obtaining a grant from Veolia.

A decision on the grant application made to Cemex in respect of the Sparrowpit Play Area should be known in June.

It was noted that the Crossings Road/ Manchester Road planning application has now been determined and that there will be a contribution towards play equipment at some point in the future.

15/40 Dove Holes Mower

The Clerk reported that she has been contacted by the Dove Holes Community Association as they have had a major failure of their mowing equipment. The Council have no budget to assist with the repair/replacement costs and suggested that they contact their County Councillor to make an application to her grant fund.

15/41 Dove Holes Allotments

There have been complaints that allotment holders at Dove Holes are not removing rubbish from the site when they give up their allotments. It was agreed that for all new allotment holders there should be a deposit of £20 taken which is refundable when the plot is handed back and all items removed.

15/42 WW2 Commemoration

At the Annual Parish Meeting a resident asked if there could be a lasting memorial to all those who served in WW2 as the names of all those who

served in WW1 are inscribed on the War Memorial on Chapel-en-le-frith Market Place.

Members felt that there have been other conflicts since WW2 which local people have served in together with people who were not necessarily serving in the military but in other reserved occupations.

There are no names available from the Ministry of Defence after WW2.

It was felt that the cost of providing an additional memorial would be prohibitive and that the names are inscribed in a book in the Parish Council and available on various websites.

It was agreed that the Chairman would contact the person who raised the issue to confirm the decision of the Council not to take this matter further.

15/43 Allotment Judging

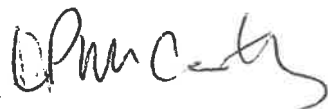
It was agreed that the allotment judging would take place on 8th July by Councillor Martin and Mrs Morrison together with the Park Manager.

15/44 Play Area Inspections

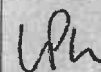
It was agreed that members of the Amenities Committee would meet at the Town Hall at 10am on 3 June to undertake a tour of the Play Areas with the Park Manager.

There being no further business the Chairman declared the meeting closed at 11.30 am.

CHAIRMAN



CHAIRMAN:
INITIALS



CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Amenities Committee held on
10th September 2014 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillor FP Harrison in the chair.
Councillors RN Bradbury, M Evanson, G Martin, Mrs M Morrison and Mrs J Street.

In Attendance: Mrs SE Stockdale – Clerk to the Council
M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk

Apologies: None

15/178 Memorial Park

MUGA:

It is to be arranged for a subcommittee to go to Glossop & look at the MUGA there. Also that a sign needs to be erected with clear times stated maybe 10pm or dusk as times for last use.

One of the benches to be taken away for cleaning & replaced in a different spot.

TRACTOR:

Just awaiting new registration plates. Old tractor has been sold.

DOGS:

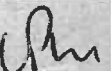
There have been a number of complaints about dogs in the Memorial Park and it was agreed that the Dog Enforcement Officer, [REDACTED] be invited to come and speak to the Committee about the current by-laws and new legislation relating to dog offences. Also to ask his advice re wording of signs. Arrange a weekend workshop to help educate people re dog training & control. Speak to Ray Clayton at Chadkirk to arrange in if possible in the Memorial Park itself.

POPPIES:

Have not successfully flowered can we buy plants in or use silk flowers.

15/179 Sparrowpit play equipment

CHAIRMAN'S
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Councillor Mrs J Street has thanked Cemex, Parish Council to follow with a letter of thanks to Cemex.

15/180 Whitehough Notice Board

It was agreed that quotes be gained for a single board. Liaise with Chairman before agreeing work. Use smart water on new Notice Board.

15/181 Outstanding items

All done.

15/182 Bowling Club

Councillor FR Harrison & M Pickford declared an interest & left during discussions.

No objection to the Bowling Club erecting a new temporary shelter but a plan must be submitted for the council to see and the Bowling Club to pay for this. A subcommittee are to meet a member of the Bowling Club on site to look at the toilets and decide the best way forward.

15/183 Health & Safety Report

COMBS:

It was noted that the matting under the swings is dipping, look at possible permanent drainage. M Pickford to speak to Martin Wragg & Derek Hall.

MEMORIAL PARK:

Footpaths now done.

ADDITIONAL:

Clerk & assistant to the Clerk to draw up a programme of works.

15/184 Staff Training

M. Pickford to look into organising training for all park staff for the ride on mower and training for all equipment. Also speak to health & safety officer to organise some refresher training in manual handling and fire training. All training to be logged and kept with individual employees files.

There being no further business the Chairman declared the meeting closed at 11.45am CHAIRMAN

CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Amenities Committee held on
14th October 2014 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillor FP Harrison in the chair.
Councillors M Evanson, G Martin, and Mrs M Morrison.

In Attendance: Mrs SE Stockdale – Clerk to the Council
M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk
Mrs Joyce Hall – Totally Locally

Apologies: Cllr RN Bradbury and Mrs J Street

15/217 Christmas Tree Lighting

It was discussed and agreed that Trevor Zoppi would provide the rides for the Christmas light switch on as usual as he is fully licenced, insured and inspected by HPBC.

Cllr Martin asked if Totally locally knew anything about the owner of the Dog Public House wanting to organise an event for Christmas. They know nothing about this.

The Council discussed funding lights and Christmas Tree at The Methodist Church and this will be passed to the Regeneration Committee.

Totally locally will organise The Boys and Girls Brigade, mince pies & mulled wine.

If any other street traders are to attend the event they will need to apply for a licence from HPBC. The clerk was asked to remind the Carnival Committee of the new date for the switching on of lights.

Joyce Hall left the meeting at 10.50am

15/218 Memorial Park

MUGA:

M Pickford reported that he had been to the Shirebrook MUGA and he will cost out the rubber stoppers they have installed between the bolts and fence on the goal ends. Committee agreed to visit before the next Council meeting and to ask Environmental Health if they have taken further noise readings at the home of [REDACTED] since the end of the World Cup competition.

One bench has been removed for refurbishment and will be replaced. The second bench by the MUGA will be removed for refurbishment.

There are issues with planting a hedge along the railings requested by the complainant as there is a major electricity cable in the grass verge for which Electricity North West have a wayleave from the Parish Council.

It was agreed to purchase 4 x A3 signs to state that the MUGA can only be used between 8am and 10pm or dusk whichever is earlier.
It was agreed that a timeline of all the events for MUGA should be drawn up.

DOGS:

[REDACTED] The Dog Control Enforcement Officer at HPBC was invited to the meeting but unfortunately could not attend. It was agreed to ask him for alternative dates when he could speak to the committee. It was also discussed and agreed that the dog training event in the Memorial Park should be organised for the spring with Ray Clayton from Chadkirk Training Centre.

TOILETS:

Councillor P Harrison & M Pickford declared an interest as members of the Bowling Club.

Cllr Harrison reported on behalf of the Bowling Club that plans are being drawn up by Keith Buttrill who has suggested the site for the new toilets. The position is best for drainage and water supply and it is suggested that three new toilets are installed - one male, one female and one disabled with baby changing facilities.

Estimated costs are between £10,000 and £11,500 with a local charity already contributing £2,500. The Bowling Club would apply to The Lottery fund for support. It was said that there would be no cost to the Parish Council.

The shelter previously agreed by the Committee is to have removable sides and roof to deter people using it when the Bowling Club is closed.

PLAY EQUIPMENT:

Cllr Morrison asked the present position regarding Friends of the Park and proposed new play equipment. It was agreed to invite Rosie Bateman Chair of Friends of the Park to speak to the Committee on the same date as David Smith to give an update on fundraising.

15/219 Combs Play Area Drainage

Cllr M Evanson declared an interest as Chairman of the Combs Village Hall Trust.

It was reported that one tender had already been received for drainage works. It was agreed to contact DCC to advise where the water can be drained to before any tender is accepted.

15/220 5 Year Plan

A five year plan was given to the Committee and will be considered at a future Committee Meeting.

15/221 Cycling Event

The organisers of Tour of the Peak, which is a cycling event being held in May 2015, have requested permission to use the Memorial Park as a staging post to provide refreshments and toilet facilities for cyclists.

They would wish to locate a number of portable toilets in the Memorial Park and would need access to a water supply. It was realised that a member of staff would have to be present at the event which is being held on a Sunday as there would be a cost implication to the Council in this respect.

The Committee agreed that the organisers be asked to supply the proposed route for the event, the number of toilets they would wish to site in the Memorial Park and if they are proposing to provide bottled water.

The Committee agreed that a charge should be made if the Council supported the use of the Park for such an event, the charge to be agreed when more information have been received and cost implications established.

There being no further business the Chairman declared the meeting closed at 11.50am.

CHAIRMAN

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CHAIRMAN
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CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Amenities Committee held on
13th November 2014 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillor FP Harrison in the chair.
Councillors M Evanson, VBG Martin, Mrs M Morrison and SP Young.

In Attendance: Mrs SE Stockdale – Clerk to the Council
M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk
Mr D Smith – Community Safety & Enforcement Manager
Mrs R Bateman – Friends of Chapel Memorial Park

Apologies: Cllr RN Bradbury and Mrs J Street

15/260 MEMORIAL PARK

MUGA:

It was agreed to order a proof of signs to state that the MUGA can only be used between 8am and 10pm or dusk whichever is earlier. Mike Pickford is to speak to the company who installed the mesh extension on the MUGA to confirm if there is any other means of securing the mesh to lessen the noise. A report completed by Cllr Mike Evanson was distributed to the committee members. It was agreed to speak to HPBC to try and obtain a copy of the noise report they conducted at the home of [REDACTED]

DOGS:

[REDACTED] Community safety & Enforcement Officer from HPBC addresses the committee on the new legislation surrounding dogs. There is a new Public Space Protection Order in place and the legislation that came into force on 20th October 2014 is still valid for 3 years.

It was suggested that new signage stating a fixed penalty of £100 can be used as a deterrent. It was discussed for staff members of the Parish Council have enforcement powers, this would only be possible if full training was undertaken.

PLAY EQUIPMENT:

Rosy Bateman, Chair of Friends of the Memorial Park addressed the committee about the phased installation of new play equipment. It was reported that the total raised so far is £41,000 and it was said that there will be an additional £10,000 from the Parish Council next year. It was agreed that works are to commence with the total not exceeding £50,000 and a

CHAIRMAN'S
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suggestion made to obtain quotations from local companies for the groundwork and surfacing.

Rosy Bateman reported that they intend to start with the older children's equipment. It was agreed that the existing fence is to remain to ensure the safety of children until all the works are complete.

There being no further business the Chairman declared the meeting closed at 11.50am.

CHAIRMAN

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**Minutes of the Meeting of the Amenities Committee
Held on Tuesday 29 January 2015
In the Annexe of the Town Hall, Chapel-en-le-Frith**

Present: Councillor L McCarthy in the Chair
Councillors G Martin, Mrs M Morrison

In Attendance: Mrs SE Stockdale - Clerk of the Council
Councillors J Brook, T Norton, M Smith and S Young

Apologies were received from Councillors RN Bradbury, M Evanson, FP Harrison and Mrs J Street.

The Committee was not quorate and it was agreed that Standing Orders should be suspended due to the adverse weather which had meant that some Members were not able to attend and that the Chairman of the Council chair the meeting with recommendations to be made to the Full Council.

15/335 Budget 2015/16

High Peak Borough Council have confirmed that the concurrent function grant for 2015/16 is £56,726.

Members considered the possibility of increasing the budget to employ a lengths man in the summer months and the estimated cost of this would be £3,000 to cover wages and a further £1,000 for equipment. Members present felt that this work should be undertaken by the Borough Council and unless they were willing to make a grant to cover the cost it should not be a cost that the Parish Council incurs.

The Clerk reported that CEMEX have agreed to fund the cost of the Dove Holes hanging baskets for 2015.

The draft budget was presented to members and the following amendments were made:-

Due to the fall in the price of fuel the fuel expenditure be decreased to £1,263.

Agreed Income

£60,799

Agreed Expenditure

£77,659

CHAIRMAN'S
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The Clerk reported that Parks of People (UK) grants are available and it was agreed that this is something that the Amenities Committee should consider.

It was agreed that a record should be kept of the cost of time and materials for staff working on the bowling green when the new season starts to ensure that the fee charged is realistic.

There being no further business the Chairman declared the meeting closed.

CHAIRMAN'S
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CHAPEL-EN-LE-FRITH PARISH COUNCIL

**Minutes of the Meeting of the Amenities Committee held on
25th February 2015 in the Annexe of the Town Hall, Chapel-en-le-Frith.**

Present: Councillor FP Harrison in the chair.
Councillors M Evanson, VBG Martin and Mrs M Morrison

In Attendance: Mrs SE Stockdale – Clerk to the Council
M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk
Mrs R Bateman – Friends of Chapel Memorial Park

Apologies: Cllr RN Bradbury and Mrs J Street

15/367 The Friends of the Park

Rosy Bateman, Chair of The Friends of the Park presented the committee with quotes from KOMPAN and Wicksteed. The quotes were like for like based on the play equipment but differed on the groundwork's. It was said that the future costs of maintaining the equipment and surfacing has to be taken into consideration when making a decision.

Rosy Bateman reported that The Friends of the Park prefer KOMPAN. Cllr Morrison proposed and Cllr Martin seconded that the Wicksteed quote be accepted. A recorded vote was requested.

FOR:

AGAINST:

Cllr Harrison
Cllr Evanson
Cllr Martin
Cllr Morrison

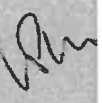
RESOLVED: That option 2 quote from Wicksteed be accepted at a cost of £50,000 plus VAT. £20,000 towards the cost will be made available from The Friends of the Park.

15/368 Bowling Club

M. Pickford and Cllr Harrison declared an interest as members of the Bowling Club.

It was requested that the current agreement re the opening dates of the Bowling Club be changed to allow for the season to start earlier if matches are to be played before 1st April and to allow the season to finish later if necessary, providing there is no additional costs incurred. F & GP committee

CHAIRMAN:
INITIALS



have requested that the cost of maintaining the bowling green and Club are recorded.

15/369 Combs Drainage

It was reported that Martin Wragg provided the lowest quote for drainage. Cllr Evanson reported a new drain soak away system maybe beneficial. It was requested that 2 new quotes be obtained by M. Pickford to include the soak away system.

There being no further business the Chairman declared the meeting closed at 11.26am

CHAIRMAN

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CHAPEL-EN-LE-FRITH PARISH COUNCIL

Minutes of the Meeting of the Amenities Committee held on 14th July 2015 in the Annexe of the Town Hall, Chapel-en-le-Frith.

Present: Councillor FP Harrison in the chair.
Councillors M Evanson, VBG Martin and Mrs M Morrison

In Attendance: M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk

Apologies: Mrs J Street

16/111 Appointment of Chairman

The first item of business transacted was the election of Chairman. Councillor Martin proposed and Councillor Evanson seconded that Councillor Harrison be elected as Chairman.

RESOLVED: That Councillor Harrison be elected as Chairman of the Amenities Committee for the period of 12 months.

16/111 Appointment of Vice Chairman

Councillor Martin proposed and Councillor Harrison seconded that Councillor Morrison be elected as Vice Chairman.

RESOLVED: That Councillor Morrison be elected as Vice Chairman of the Amenities Committee for the period of 12 months.

16/112 Memorial Park & Sparrowpit - Play Equipment

It was reported that the first phase of the new play equipment has now been installed in the Memorial Park. A new litter bin has been ordered and will be installed on arrival for the Children's play area. Safety matting under the larger swings has been pulled up again, the swing seats have been removed temporarily until the matting is replaced.

The Chairman reported on the successful event at Sparrowpit to celebrate the opening of the new equipment which was attended by Cemex UK's Ian Southcott. The committee asked that a letter of appreciation be sent to Sparrowpit Village Hall Committee for the refreshments that were provided.

16/113 Skate Park – Memorial Park

A ramp in the Skate Park has been reported as dangerous by the HPBC Play Area Inspector and must be replaced immediately, the Skate Park has been marked as Out Of Use until repairs are made. Quotations for the replacement

CHAIRMAN
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of all the ramps are to be obtained by the Park Manager. The quotations are to be for 5mm steel ramps with a concrete back fill to try and avoid future splitting of the steel ramps.

16/114 Allotments

Allotment judging arranged for Wednesday 22nd July and will and judges will be Cllr Morrison, Park Manger Mike Pickford and Assistant Clerk Emma Shiels.

It was reported that the lack of progress with the allotment site from Ferodo is disappointing and the Clerk was requested again to write to the European Property Portfolio Manager for Ferodo

16/115 Dove Holes Hanging Baskets

It was reported the hanging baskets have been installed in Dove Holes thanks to the sponsorship of Cemex. A date is to be set for a photograph to be taken with Cemex thanking them for their support.

16/116 Annual Risk Assessment

To be added to the next agenda.

16/117 Any Other Business

Cllr Evanson has asked the Parish Council to consider adopting the disused telephone box in the centre of Combs Village at the cost of £1. The telephone box will be used to house a defibrillator which will benefit the residents and visitors to Combs. The Committee request the Council to agree to adopt the telephone box.

A request has been received to hold a tent stall in the Memorial Park on 22nd November 2015 with the proceeds going to The Guide Dogs and Royal British Legion. The Committee have requested further information about the event before a decision is made.

There being no further business the Chairman declared the meeting closed at 11.08am

CHAIRMAN

CHAPEL-EN-LE-FRITH PARISH COUNCIL

Minutes of the Meeting of the Amenities Committee held on 17th November 2015 in the Annexe of the Town Hall, Chapel-en-le-Frith.

Present: Councillor FP Harrison in the chair.
Councillors M Evanson, VBG Martin and Mrs M Morrison

In Attendance: M Pickford – Parks Manager
Ms E Shiels – Assistant to the Clerk
Mrs S Stockdale - Clerk

Apologies: Mrs J Street

16/243 Memorial Park

It was decided to find additional use for the bandstand in the Memorial Park. Possibly arrange a 'Proms in the Park' event and approach local organisations to see if they could make use of the bandstand.

16/244 Needhams

The new equipment has been installed in Needhams by Wicksteed. A publicity meeting with Barrett's Developers is to be arranged. A letter was received from a resident of [redacted] Ashbourne Lane, Chapel-en-le-Frith requesting new play equipment be installed along with moving the goal posts closer together. It was agreed to respond to the resident with an update on the new equipment installed in Needhams and to ask if she would like to meet with the Amenities Committee in the Park.

16/245 Allotments

A call for land has been made by the Parish Council. Town End Methodist Church have approached the Parish Council with a possibility of selling the land directly behind the Churchyard. The Church meet in February 2016 to make a decision and will let us know in due course if this is a possibility. The land is currently green space and will require planning permission.

16/246 Dove Holes

An email was received from a resident regarding a number of issues. Firstly dog fouling on the land leading up to the playing fields at Dove Holes. We have already erected signs but the land is not owned by the Parish Council. The issue with the tree in DCC yard will be reported to DCC. It was decided that contact be made again to try and organise the repair of the dry stone wall through Derbyshire Eco Centre.

16/247

Section 106 Agreements

The clerk reported after a meeting with Head of Regulatory Services at HPBC it was suggested for the Parish Council monitor the development on Crossings Road/Manchester Road, Chapel-en-le-frith to see when the twenty fifth home is occupied and the S106 agreement monies can be released. It was also reported that a few of the S106 agreements are vague regarding the areas that will benefit from the monies.

It was reported that the development at Hallstead's, Dove Holes is being done in phases and has risen in volume since the initial application was made. Clarification is to be sought from HPBC on how the formula will be worked out for the S106 monies. It was agreed that the monies from the S106 agreement for the Dorma site in Whitehough should be given to Chinley Parish.

16/248

Whitehough

An email has been received from a resident of Whitehough regarding the re-line of the Whitehough Head Lane along with footpath issues within the vicinity of the junction which was originally raised in 2014. It was agreed that a meeting be arranged on site with the Contracts Manager for DCC Highways Department and Councillors Harrison and Evanson.

16/249

Christmas Tree Lighting

Christmas Tree Lighting will take place on Friday 27th November. Totally locally have asked the Parish Council to arrange all aspects of the event this year.

16/250

Any Other Business

None.

There being no further business the Chairman declared the meeting closed at 11.25am

CHAIRMAN