

**Minutes of the Meeting of the Amenities Committee
Held on Tuesday 18 January 2023
In the Annexe of the Town Hall, Chapel-en-le-Frith at 7.15pm.**

Present: Councillor J Adshead in the Chair
Councillors A Beswick, M Chantler, N Gourlay, N Hill, T Saxby, C Sizeland and S Young

In Attendance: Mrs SE Stockdale - Clerk of the Council

Apologies: Councillor M Barton and J Shephard

One member of the public was present.

The Chairman advised that the meeting was being recorded.

22/243 Declarations of Interest

Councillor Sizeland declared an interest as an adjoining landowner to the Leys Allotments.

Councillor Hill declared an interest as a member of Chapel Bowling Club.

Councillor Adshead declared that he was a member of the Bowling Club in 2022.

22/244 Public speaking

There were no members of the public who wished to speak

23/245 Budget 2023/24

Councillor Gourlay spoke about the precept increase in 2022/23 which was a 5.4% increase. The reduction in the Council Tax Support grant amounted to 2% of the increase.

Councillor Saxby arrived at 7.20pm.

In the year 2022/23 the Council has had an increase in pension contributions of £19,400.

At present the amount of Court costs is still to be determined and this may need to be paid from the Councils reserves. Dependant on the amount the Council would need to look at building the reserves in the next 4 years.

Other members were concerned about the cost of living issues and the reduction in Government help towards fuel bills and that any rise in the precept during this difficult time should be considered carefully.

The Derbyshire Association of Local Councils have confirmed that Parish and Town Councils will not be subject to a Referendum on precept increases.

High Peak Borough Council have confirmed that the concurrent function grant for 2023/24 is £56,726.

The Chairman of the Committee commented that the Council should look to improve the service and be more efficient.

It was noted that there is \$106 money allocated to the Memorial Park which is not included in the budget.

In addition a grant has been received from Award for All towards callisthenics equipment.

It was agreed that fitness equipment could be programmed over a two year period.

It was noted that there are a number earmarked reserves which the Amenities Committee can draw on.

There was a discussion about grit and litter bins which are the responsibility of other authorities and it was agreed that this would be discussed further at the next Amenities Committee.

A budget line has been added to help alleviate flooding in Combs and it was agreed that this could be used to match fund work proposed by the Combs Village Hall Trust.

It was agreed that the paving and steps at Dove Holes War Memorial will need some work in the coming year.

Councillor Hill left the room while the Bowling Club was discussed.

The Bowling Club have confirmed that they have obtained grant funding to replace the sleepers on the perimeter of the bowling green.

£10,000 has been added to the budget for improvements to the bowling green area and it was agreed that this would be a 2 year project with a further amount considered in the 2024/23 budget.

It was agreed that £1,300 be moved from the budget line for grit and litter bins to the budget line for War Memorials.

£2,500 was added towards the provision of benches.

£500 was added to undertake some work at Dove Holes Allotments including the provision of a skip.

It was agreed that Federal Mogul would be asked if they would provide a skip for the Courses Allotments Society.

Agreed Income

£64,243

Agreed Expenditure

£118,853

There being no further business the Chairman declared the meeting closed.

CHAIRMAN

DRAFT

AMENITIES DRAFT										
Service	INCOME				EXPENDITURE					
	Budget	Actual	Estimate	Variance	Budget	Budget	Actual	Estimate	Variance	Budget
	2022/23	Y.T.D.	2022/23	2022/23	2023/24	2022/23	Y.T.D.	2022/23	2022/23	2023/24
Grant H P.B.C.	56726	56726	56726		56726					
Ground Staff costs						41000	33270	43270	2270	47500
N.I. Parks						2500	2404	3200	700	3200
Grounds/Buildings Mtnc						7000	6600	7500	500	8000
Tree Sculpture		1000	1000	1000			1980	1980	1980	
Footpath Maintenance						4000		4000		4000
Bowling Club	1205	1906	1906	701	2000					
Bowling Green						350	1136	1136	786	10000
Football Pitch										
Tree Cutting/Planting						500	400	400	-100	500
Hanging Baskets Dove Holes	2000	2000	2000		2000	500	4400	4400	3900	2500
Plants/Shrubs						1000	1250	1250	250	1000
Nannys Well						200	320	320	120	500
Play Equipment & New						4000	2300	4125	125	4500
New Equipment						500	4310	4310	3810	1000
Protective Clothing/Eqmt						250	162	250		350
Equipment Maintenance						2000	5500	5500	3500	3000
Tractor Road Insurance						900	892	892	-8	950
Fuel						1250	1242	1300	50	1350
Heating/Lighting Costs	200	204	204	4	250	1100	900	1200	100	1500
Telephone						300	300	300		300
Trade Refuse						1080	1089	1089	9	1250
Parish Notice Boards						1000	80	80	-920	1000
Minor Maintenance Grant		675	675							
Christmas Trees						3500	3650	3650	150	3800
New Christmas lights						500	1025	1025	525	500
	60131	62511	62511	1705	60976	73430	73210	91177	17747	96700

**Minutes of the Meeting of the Communication Committee
Held on Tuesday 18 January 2023
In the Annexe of the Town Hall, Chapel-en-le-Frith at 7.45pm.**

Present: Councillor J Adshead in the Chair
Councillors A Beswick, M Chantler, N Gourlay, N Hill, T Saxby, C
Sizeland and S Young

In Attendance: Mrs SE Stockdale - Clerk of the Council

Apologies: Councillor M Barton and J Shephard

One member of the public was present.

The Chairman advised that the meeting was being recorded.

22/246 Declarations of Interest

None

22/247 Public speaking

There were no members of the public who wished to speak

23/248 Budget 2023/24

The budget was agreed as presented.

It was agreed that the Communications Committee will look at promoting Airbnb sets up by making small grants

Agreed Income

£360

Agreed Expenditure

£7,220

There being no further business the Chairman declared the meeting closed.

CHAIRMAN

**Minutes of the Meeting of the Finance and Town Hall Committee
Held on Tuesday 18 January 2023
In the Annexe of the Town Hall, Chapel-en-le-Frith at 7.55pm.**

Present: Councillor J Adshead in the Chair
Councillors A Beswick, M Chantler, N Gourlay, N Hill, T Saxby,
C Sizeland and S Young

In Attendance: Mrs SE Stockdale - Clerk of the Council

Apologies: Councillor M Barton and J Shephard

One member of the public was present.

The Chairman advised that the meeting was being recorded.

22/249 Declarations of Interest

Councillor Saxby declared an interest as a member of Chapel Methodist Church.

22/250 Public speaking

There were no members of the public who wished to speak

23/251 Budget 2023/24

It was noted that money has been allocated to the upcoming roof repairs and is held in the earmarked reserve account.

It was also noted that the Council is in the process of renegotiating an increase in the Library rent.

It was agreed that £2,500 be added to the Town Hall budget to purchase equipment to live stream meetings.

It was agreed that Community Awards and Honorary Freeman will be combined as a budget line and that the total budget for this is increased to £1,000.

It was agreed that £4,000 is added to the budget line for Neighbourhood Plan and the Plan will need to be reviewed.

Due to savings with BT it was agreed that £500 is removed from the budget line for telephone/broadband.

It was agreed that £400 is added to the training budget.

It was agreed that the grants for churchyard maintenance are increased by £100 for each site.

There was an allocation of £6,000 in the 2022/23 budget for Community Hub development. It was agreed that due to a change in circumstances this will no longer be required at that it is reallocated to S137 grants to be made to community organisations.

In addition there is an allocation of £5,000 for Education in the 2022/23 budget which has not yet be used.

Agreed Income

Agreed Expenditure

Town Hall Committee

£41,900

£70,902

Administration

£575

£126,520

23/252

Earmarked Reserves

It was agreed that the earmarked reserves are considered at the year end when further information may be available in relation to Court costs.

23/253

2023/24 Precept recommendation

Councillor Hill proposed and Councillor Beswick seconded a motion that the precept is not increased and the Band Rate remains at £56.92 for 2023/24. That the difference between the precept and estimated costs is taken from the Councils General Reserve.

RESOLVED: That the recommendation to the Full Council is that there is no increase in the 2023/24 precept with the Parish Rate for a Band property remaining at £56.92 at £198,366.00. That the difference between the precept and estimated costs is taken from the Councils General Reserve

There being no further business the Chairman declared the meeting closed.

CHAIRMANs

TOWN HALL DRAFT										
Service	INCOME				EXPENDITURE					
	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24
Library Rent	8500	6375	8500		8500					
Library Service Charge	4500	5979	5979	1479	5500					
Casual Lettings										
Slimming World										
Yoga										
HPBC										
Ladies Choir										
Jujitsu										
Chapel Garden Club										
WI										
Pilates										
Buddhist										
	10000	11400	15000	5000	15000					
Staff costs						21660	14800	20000	-1660	21660
N.I.C.						660	770	1025	365	1100
Business Rate						8260	5400	8260		8500
Heat & Light						6800	5632	7500	700	8000
Trade Refuse						485	485	485		500
Water & Sewerage						1200	2275	2575	1375	1200
Library Water										
Repairs						4500	4500	4500		2500
Heating Maintenance						2000	1000	2000		2000
Equipment Maintenance						400	625	625	225	500
	23000	23754	29479	6479	29000	45965	35487	46970	1005	45960

Service	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24
Portable Testing						250	250	250		250
Clock						235	224	224	11	250
Lift Expenses						1450	55	1450		1500
Door Maintenance						340	340	340		1000
Chairmans Board						50		50		50
New Honours Board										500
Cleaning Materials						150	160	160	10	150
Window Cleaning						250	210	330	80	350
Toiletries/Mops/Dusters						250	400	400	150	250
New fire extinguishers										
New Cleaning Equipment										
Structural Reports										
Legal Fees										
Licence Fees						180	180	180		180
Sundry Expenses						50	50	50		100
Rent of premises	12900	9675	12900		12900					
47/49 Repairs/Water						500	820	820	500	850
47/49 Letting expenses										
47/49 Planning Permission										
47/49 Legal Expenses										
New kitchen										5000
Landlords Gas Check						100		100		100
Loan repayments						6912	6912	6912		6912
Town Hall Reserve						5000		5000		5000
Roof repairs						1000		1000		
Magnetic door closers						1000	350	350	-650	
Ventilation						1000		1000		
Streaming of meetings										2500
	12900	9675	12900		12900	18717	9951	18616	101	24942
	23000	23754	29479	6479	29000	45965	35487	46970	1005	45960
Total	35900	33429	42379	6479	41900	64682	45438	65586	1106	70902

ADMINISTRATION DRAFT										
INCOME					EXPENDITURE					
Service	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24	Budget 2022/23	Actual Y.T.D.	Estimate 2022/23	Variance 2022/23	Budget 2023/24
Chairman's Allowance						300	300	750	450	300
Members Allowance						1200	720	720	-480	1560
Traveling Expenses						550	500	650	100	650
Election Expenses						5000	0	0	-5000	5000
Chaplain Honorarium										
Salary Clerk										
Payroll						38050	26700	36550	-1500	38470
National Insurance - Office						1600	1608	2000	400	2100
Telephone Office						3000	2172	2895	-105	3000
Office Copier	75	50	75		75	2000	1023	1500	-500	1500
IT						800	400	800		850
Stationery						3800	3230	4300	500	4500
Postage						400	420	420	20	450
Audit Fee						300	250	300		300
Bank Interest	35	440	580	545	500	765	150	765		800
Autopay/Bankline fees										
Subscriptions						300	430	570	270	570
Legal Fees/Valuation						1400	1476	1476	76	1520
Health & Safety										
Sundry Expenses						850	410	1515	665	1000
Regeneration		4735	4735	4735		400	570	570	170	500
Neighbourhood Plan						5000	9265	9265	4265	
	110	5225	5390	5280	575	1000	0	1000		5000
						66715	49624	66046	-669	68070

2023/24 Budget

DRAFT

Income

Expenditure

Amenities Committee

64243

118853

Communications
Committee

360

7220

Administration
Town Hall Committee

575

126520

41900

70902

107078

323495

216417

Less Council Tax
Support Grant

6662

Precept

209755

Parish Rate on a Band D
Tax base 3485

60.18

Year	Total Precept	Council Tax Base	Annual @ Band A	Annual @ Band B	Annual @ Band C	Annual @ Band D	Annual @ Band E	Annual @ Band F	Annual @ Band G	Annual @ Band H	Monthly @ Band A	Monthly @ Band B	Monthly @ Band C	Monthly @ Band D	Monthly @ Band E	Monthly @ Band F	Monthly @ Band G	Monthly @ Band H
2022/23	£200,060	3515	£37.94	£44.27	£50.59	£56.92	£69.56	£82.21	£94.86	£113.83	£3.16	£3.69	£4.22	£4.74	£5.80	£6.85	£7.91	£9.49

Year	Total Precept Increase	Council Tax Base	Annual @ Band A	Annual @ Band B	Annual @ Band C	Annual @ Band D	Annual @ Band E	Annual @ Band F	Annual @ Band G	Annual @ Band H	Monthly @ Band A	Monthly @ Band B	Monthly @ Band C	Monthly @ Band D	Monthly @ Band E	Monthly @ Band F	Monthly @ Band G	Monthly @ Band H
2023/24	£198,366	3485	£37.95	£44.27	£50.60	£56.92	£69.57	£82.22	£94.87	£113.84	£3.16	£3.69	£4.22	£4.74	£5.80	£6.85	£7.91	£9.49