

CHAPEL-EN-LE-FRITH PARISH COUNCIL

Minutes of the Meeting of the Amenities Committee held on 22nd June 2021

Present: Councillor J Adshead in the chair.
Councillors M Barton, A Beswick, N Hill, S Walters, and S Young.

In Attendance: Mrs E Howe – Assistant to the Clerk
Mrs S Stockdale - Clerk
Mr P Brown – Park Manager

Apologies: Cllr C Sizeland

22/75 Public Speaking

There were no members of the public present.

22/76 To receive the minutes of the meeting held on 20th May 2021

Minutes numbered 22/32 to 22/36 were presented.

RESOLVED: That the Chairman of the committee be authorised to sign the Minutes as being a true and correct record.

22/77 Variation of Business

It was agreed to discuss item nine first.

22/78 Rebound fencing report – Cllr Adshead & Cllr Hill

Cllr Adshead reported there has been no progress.

22/79 Report and update from the Assistant Clerk

After completing the second application forms received from DCC to request permission to install an object on a highway, correspondence has been received requesting the exact location including measurements of the planters' location on the pavement. DCC Highways have also commented that the suggested location in Sparrowpit would not be advisable.

Resolved: Action, the Assistant Clerk will measure the following locations, Park Road, Longmeade Drive and under the Welcome to Chapel Signs and report back to DCC. .

The three picnic tables ordered have now been received.

Resolved: Action, the Park Manager is to install the picnic tables. It was agreed one table would be located in between the play area and the bandstand, another in a shaded are under the trees near the path from the

main entrance to the play area and the last table to be situated in Needhams Recreation Ground.

Three costs for new metal benches to be located in the play area of the Memorial Park have been obtained.

Resolved: Action, Emma to purchase two benches at a cost of £273 each. The Committee agreed to accept the lowest quote. It was also agreed to purchase one Victorian style bench for the Memorial Park at a cost of £1030.

It was reported there are 4 people on the waiting list for an allotment at the Dove Holes site.

Hedge planting in the corner of the park near the MUGA cannot be undertaken until the autumn, advice has been received to wait until the autumn when hedging is available to purchase as the hedging will not grow during the summer months if planted.

Quotations have been obtained for a youth shelter at Needhams Recreation Area.

Resolved: It was agreed not to progress with this as the Council are currently undertaking a Community engagement project within the Parishes Parks and Recreation areas.

Cycle Racks - The issue of landownership relating to the Market Place would not allow for installation of cycle racks.

Resolved: All agreed this topic can be revisited in the future if necessary.

CCTV in the Memorial Park – It was reported the advice received from a CCTV company after a meeting held in the Memorial Park indicated public consultation would be required before any CCTV could be installed, it was also suggested lighting might be a more effective route.

Resolved: Action, The Clerk is to contact DCC to ask if an electrical supply could be accessed for lighting in the Memorial Park via a street lamp. It was agreed not to progress with this as the Council are currently undertaking a Community engagement project within the Parishes Parks and Recreation areas.

Public Space Protection Order.

Resolved: Action, The Clerk is to arrange a meeting be arranged with Derbyshire Police Local Inspector.

22/80 Park Manager Report

The Park Manager provided the Committee with an update on work and projects undertaken within the parish parks and recreation areas.

Resolved: Action, The Park Manager is to obtain quotations re repair the concrete on the skate park, remove the orienteering markers, make the new drainage grid flush with the path and to install/purchase a tree guard to protect the newly planted oak tree.

22/81 Park Staffing and Job Roles

It was agreed to advertise for two permanent part time members of staff, one for three days and one for two days a week. It was agreed the job roles would be revised.

Resolved: Action, Cllr Barton and Cllr Beswick are to produce an updated job role in include Park and general maintenance.

22/82 SHIFT update from Cllr Hill

Cllr Hill reported on the progress of the SHIFT Community Engagement project.

22/83 Public Rights of Way Minor Maintenance Scheme 2021-2022

It was reported the application has been submitted to DCC.

22/84 Sparrowpit Play Area Lease

An updated lease has been drawn up between the Parish Council and the George and Sarah Beresford Memorial Trust relating to the Play Area at Sparrowpit.

Resolved: It was agreed by all to proceed with the updated lease.

22/85 Motion from Cllr Gourlay – to add additional planting areas to attract insects and birds, both in the Council’s parks and also by working with other land owners.

Resolved: It was agreed a subcommittee would be formed.

22/86 Repair of Target Wall Plaque

Resolved: Action, the Assistant Clerk is to follow up with the stone mason.

22/87 Noticeboard & railing update – Cllr Walters

Cllr Walters reported she is still waiting for some of the quotes.

Resolved: Action, The Park Manager is to assist Cllr Walters in obtaining quotations to repair the railings. It was agreed not to progress with the noticeboard as the Council are currently undertaking a Community engagement project within the Parishes Parks and Recreation areas.

22/88 Motion from Cllr Beswick - Ask Dove Holes if they would like to continue with the council managing their allotments or if they would like to form a society.

Resolved: Cllr Hill seconded the motion, all agreed. Action, The Assistant Clerk is to contact the lease holders at Dove Holes and ask the

question.

22/89 Motion from Cllr Beswick - To set up a quarterly meeting or conference call with a representative from each allotment site and the amenities committee.

Resolved: Cllr Hill seconded the motion, all agreed. Action, the Assistant Clerk is to facilitate the meetings.

22/90 Motion from Cllr Beswick - To create a GDPR consent form for all people waiting on the allotment waiting list, for the purpose of allowing the amenities committee to see their names, addresses and dates they joined the list so that the amenities committee can accurately determine the number of individual people waiting for an allotment within the Parish.

Resolved: Cllr Hill seconded the motion, all agreed. Action, Cllr Beswick to produce a GDPR form.

22/91 Correspondence

A request has been received from the local PCSO Officer to request possible alterations to the Park Storage Compound to try and deter people using it as a way out of the adjacent DCC building.

Resolved: The assistant Clerk is to inform the local PCSO of a current planning application which provides fencing to the area.

A request to install a lamp post on Park Road, Chapel-en-le-Frith has been received.

Resolved: Cllr Barton proposed and Cllr Hill seconded that street lighting is provided by DCC Highways department and the resident be informed of this. All agreed.

22/92 Any other business

Cllr Walters requested the trees on the Market Place be pruned.

Resolved: The Assistant Clerk is to request HPBC to cut the trees back.

It was reported the new 'Dogs under control' signs are ready and will be collected and installed as soon as possible by the Park Manager.

It was suggested the Memorial Park should have a defibrillator.

Resolved: Cllr Adshead will make enquiries.

22/93 Date to be set for the next full Amenities Committee meeting.

Next meeting will be held after the SHIFT consultation report has been

Received in September.

There being no further business the Chairman declared the meeting closed at 9.25pm.

CHAIRMAN