

**CHAPEL-EN-LE-FRITH PARISH COUNCIL**

**Minutes of the Meeting of the Personnel Committee held on  
13 January 2021  
Virtual Meeting via Zoom**

**Present:** Councillors J Adshead, N Gourlay, C Sizeland, Mrs S Walters and S Young.

**In Attendance:** Mrs SE Stockdale – Clerk to the Council

**Apologies:** None

**21/227 Election of Chairman**

Councillor Mrs Walters proposed and Councillor Young seconded that Councillor Gourlay be elected as Chairman of the committee until the next annual meeting of the Council.

**RESOLVED: That Councillor Gourlay be elected as Chairman of the Personnel Committee until the next annual meeting of the Council.**

**21/228 Election of Vice Chairman**

Councillor Adshead proposed and Councillor Mrs Walters seconded that Councillor Young be elected as Vice Chairman of the committee until the next annual meeting of the Council.

**RESOLVED: That Councillor Young be elected as Vice Chairman of the Personnel Committee until the next annual meeting of the Council.**

**21/229 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.**

**RESOLVED: That the caretaking and cleaning rotas be noted.**

**RESOLVED: That an Occupational Health Assessment be arranged.**

**RESOLVED: That further consideration be given to extending the contracts of the temporary park staff. That information be obtained about apprenticeships.**

The Clerk left the meeting and the meeting hosting was transferred to Councillor Sizeland

**RESOLVED:** To allocate £500 for meetings in confidence between DALC HR Consultants and Councillors to discuss personnel issues as they arise.

**RESOLVED:** That the Chairman of the Personnel Committee receive copies of current staff contracts.

**CHAIRMAN**