

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 2 JULY 2019

- Meeting Held:** Tuesday 2 July 2019 of the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor L McCarthy in the Chair
Councillors J Adshead, Mrs H Batterbee, P Bann, T Dales, N Gourlay, FP Harrison, C Sizeland, M Smith, Mrs S Walters and S Young
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies:** Councillor C Lawley
Councillor J Perkins – Derbyshire County Council

At the commencement of the meeting there were five members of the public and no members of the press present.

Councillor Harrison said prayers.

20/85 Declarations of Interest

The following declarations of interest were made:

- Councillor J Adshead – Chapel Town Football Club
- Councillor C Sizeland – Leys Allotment site as an adjoining land owner
- Councillor C Sizeland – his wife is a substitute Councillor on the High Peak Borough Council Development Control Committee
- Councillor S Walters – Chapel Market Place and the Leys Allotments as friends of Councillor and Mrs Sizeland
- Councillor Dales and Harrison as members of Chapel Bowling Club

Councillor Gourlay declared an interest in the tender process for the sale of the Leys Allotments, as he has a friend who will probably bid if that process takes place.

However, he advised that he did not intend declare an interest in the wider debate on the future redevelopment of Town End, and Sheffield Road, which he feels he can discuss with impartiality.

20/86 Police Matters

The crime figures on the Derbyshire Constabulary website have not yet been updated.

A meeting has been requested by the PCSO Supervisor to provide an update on the local Policing Plan. It was agreed that he be invited to the next Full Council meeting to speak in the Open Forum.

It was reported that there had been a number of incidents of anti-social behaviour over the past weekend which was attributed to visitors staying at Chapel Camp site. Two of the Council's street planters were tipped over and it was noted that had the CCTV camera been re-installed on the Kings Arms Public House this would have been captured.

Councillor Sizeland advised that Councillor Mrs Sizeland has asked for the camera to be mounted on a post by the Kings Arms Public House.

It was noted that the holder of the licence for the premises has a duty to uphold the licensing objectives, which the CCTV camera would assist with that duty. Members felt that over 12 months has elapsed and the camera has not been fitted to the premises when High Peak Borough Council have a licence agreement with the property owner for the camera to be attached to the premises. The Clerk was asked to write to the Chief Executive of High Peak Borough Council to ask that the matter is resolved urgently.

20/87 Open Forum

There were no members of the public wishing to speak in the Open Forum.

The Chairman expressed his regret that Councillor Mike Smith has resigned from the Council.

Councillor Smith joined the Parish Council in 1996 and has given 23 years' service to the local community.

He served as Chairman of the Council, Planning Committee and Regeneration Committee and during that time championed the local heritage and economic growth in the Parish.

As Vice Chairman of the Civic Society he was instrumental in the reinstatement of Well Dressing in the Parish.

He wrote the Chapel Town Trail, Chapel Guide Books, Local History Books and articles in both Derbyshire and Cheshire Life.

The Chairman advised that he had received a letter of complaint which he had been asked to read out to the Council from a member of the public regarding the reasons for Councillor Smith's resignation.

Members spoke of the contribution that Councillor Smith had made during the past 23 years and sadness that he had resigned only a month after being re-elected by residents in Chapel East Ward.

The Chairman reminded all members of Nolan Commission seven principles in public life which should be incumbent on all members.

20/88 MP, County Councillors and Borough Councillors

Councillor Young reported on behalf of Councillor Perkins that there are issues with the replacement street lights and gas issues on Long Lane, Chapel-en-le-Frith which are being dealt with.

Councillor Young reported as a High Peak Borough Councillor that he has attended a tenants meeting for Community Housing residents.

Councillor Sizeland reported on behalf of Councillor Mrs Sizeland that new litter bins have been installed on Chapel Market Place.

Road signs that are in poor condition will either be replaced or repainted.

20/89 Matters relating to Highways, Public Footpaths, and Public Services and Parish Improvements

Derbyshire County Council have requested an opinion from the Council regarding the one way system on Hayfield Road being made permanent. Members felt that leaving the road one way would be an improvement and the following issues would need to be considered:

- Large vehicles mounting the pavement on Hayfield Road East
- The direction of the one way system
- Views of residents who have felt cut off from the town
- If traffic lights could be an alternative option

Derbyshire County Council have confirmed that they are not able to install small metal pop up barriers on Burrfields Road as they are not authorised for use within the highway by the Department of Transport.

The Clerk was asked to report giant hogweed at Barmoor Clough and to ask Derbyshire County Council to tidy their yard. Councillor Adshead reported that he had not been able to get a procedure put in place to repair the railings at Barmoor Clough when vehicles have entered the brook.

The Clerk was asked to report damage to the road signs at the entry and exit points in Dove Holes.

The Council thanked Councillor Mrs Walters for removing fly posting on the Bowden Hey roundabout.

20/90 Minutes of the Full Council meeting held on 4 June 2019

Minutes numbered 20/51 to 20/69 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

20/91 Minutes of the Planning Committee held on 25 June 2019

Minutes numbered 20/77 to 20/84 were presented.

Councillor Smith was recorded as being present at the meeting which was incorrect and the minutes were amended

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

20/92 Minutes of the Amenities Committee held on 20 June 2019

Minutes numbered 20/70 to 20/76 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

20/93 Matters Arising from the above Minutes

20/53 – High Peak Borough Council have responded that they continue to press Barratt Homes for a resolution to the issues on South Head Drive, Chapel-en-le-Frith.

20/59 - Buxton Volunteer Bureau have confirmed that residents wanting to travel to Buxton and New Mills for medical appointments can register with them and use the service, for which there will be a charge. The charge covers travel to and from appointments together with a 2 hour wait by the volunteer driver.

An Officer from the Peak District National Park will be attending the next Parish Planning Committee to speak about Village Statements for Combs and Sparrowpit.

Councillors Mrs Batterbee, Bann, Dales and McCarthy indicated that they would wish to have a @chapelpc.org email due to the amount of email traffic being generated.

Councillor Mrs Batterbee advised that she currently chose not to take any allowance but would now do so to cover the cost to the Council for a dedicated email address.

Councillor McCarthy proposed and Councillor Batterbee seconded the proposal that members have the option to take up a dedicated email address, with five members being in favour, two against and three abstentions.

Councillor Mrs Walters agreed to lay a wreath on behalf of the Council at the War Memorial on Friday 5 July 2019.

Councillor McCarthy agreed to join the Planning Committee on a temporary basis to fill the vacant position left by Councillor Smith until the casual vacancies have been filled.

20/94 Co-option onto the Council

A discussion took place regarding the process for co-option that the Council wishes to adopt moving forward.

Councillor Young proposed and Councillor Bann seconded a motion for the process which would allow members to informally meet candidates individually and ask a number of agreed questions following which the candidates would be invited to the Full Council meeting at which a vote will be taken.

Seven members were in favour, two against and one abstention.

As this was a contentious issue the Clerk was asked to seek an opinion from DALC on the process and ask for a copy of the DALC set interview questions.

20/95 Casual Vacancy Chapel East Ward

A letter of resignation has been received from Councillor Mike Smith. He commented that over the years it has been a privilege to work with other councillors for the benefit of the people of the parish. He commented that throughout that time, council business has always been conducted in an atmosphere of healthy debate and mutual respect. Unfortunately, this is no longer the case.

The vacancy was declared on 27 June 2019 and should an election take place the anticipated cost of this would be £2,000.

20/96 Neighbourhood Plan and Community Plan

No matters to report.

20/97 Economic Regeneration

No matters to report.

20/98 Outside Bodies

Councillors Bannon, Dales and Young tabled reports to members following the recent meeting with the Derbyshire Police and Crime Commissioner. Following the meeting the Assistant Police Commissioner has asked to discuss matters further, which was welcomed by the Council.

20/99 DALC

Members have attended a training course for new members and following which the Council is asked to consider the following items:

- Terms of Reference for Committees
- Items to be posted on the website prior to and following meetings
- Amending the Councils Standing Orders to amend the agenda for Full Council Meetings.

Refreshments will no longer be provided at Council meetings.

20/100 Parks and Open Spaces

It was noted that there has been an improvement in the grounds maintenance around the Parish following the appointment of a new Parks Manager.

20/101 Allotment Sites

A Freedom of Information request has been made by Councillor Gourlay as follows:

'Please provide copies of all correspondence between May 2015 and May 2019 concerning the disposal of allotments between the Parish Council and the Allotment Society.

Please provide copies of all correspondence between May 2015 and May 2019 concerning the disposal of allotments between the Parish Council and the Ministry for Housing, Communities and Local Government.'

The Chairman advised members that some of the information requested was presented and discussed in confidential business.

At the Full Council meeting held on 4 September 2018, which Councillor Gourlay was listed as present and declaring no pecuniary or non-pecuniary interest in agendas items, the submission in relation to the lifting of Statutory

Status on the Leys Allotments Site was presented and agreed. All members were in favour of the submission.

The information that is not commercially confidential or would disclose personal information will be made available via the Freedom of Information website.

20/102 Correspondence

A letter of thanks has been received from Chapel-en-le-Frith Methodist Church following the grant made by the Council towards the upkeep on the graveyard.

The Peak Park Annual Parishes Day will take place on Saturday 12 October 2019 and the Council is asked to nominate 2 delegates to attend. Councillors Harrison and Mrs Walters will be nominated with Councillor Mrs Batterbee as reserve.

20/103 Schedule of Accounts presented for payment and Internal Audit

Cheques numbered 008634 to 008656 were presented amounting to £10,849.57.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

20/104 Any Other Business (For discussion only)

Councillor Adshead advised members that there are ten people on the waiting list at the Courses allotments with a further three interested in an allotment. The Clerk advised that the Secretary of the Courses Allotment Society keeps the Council informed about the waiting list and had confirmed five names on the list in the last 7 days.

It was noted that the lifting of the Statutory Status on the Allotment site at the Leys to sell part of the land would provide a further 22 plots on the remainder of the site.

When the Courses Allotments are judged for the annual competition any uncultivated plots will be noted.

Councillor Sizeland advised that a defibrillator has been installed on Charley Lane.

Councillor Dales suggested that Derbyshire County Council should consider lifting the parking restrictions on Hayfield Road West, whilst Sheffield Road is closed to provide parking for local business that have been affected.

20/105 Press Releases

None.

20/106 Matters to be discussed following the exclusion of the Public and Press

Councillor Sizeland left the meeting.

Leys Allotments

The Clerk reported that a further party had indicated they were interested in purchasing land at the Leys.

There being no further business the Chairman declared the meeting closed at 21.50 hours.

CHAIRMAN

Chapel-en-le-Frith Parish Council					
Schedule of Accounts -		2nd July 2019			
Cq No	Payee	Description	Net	VAT	Gross
8634	DG Ross Nursery	Plants	195.30	39.06	234.36
8635	Rialtas Business Solutions	Booking software licence, maintenance	193.00	38.60	231.60
8636	Stoney Philbin & Co.	Wages preparation - Quarterly	333.50	66.70	400.20
8637	VOID	VOID	0.00	0.00	0.00
8638	HMRC	Tax & NI contributions	1681.94	0.00	1681.94
8639	Kensington Engineering Ltd	Repairs to play area gate - Dove Holes	85.00	17.00	102.00
8640	World of Power	Petrol hedge trimmer	306.28	61.26	367.54
8641	BT	Phone & broadband	130.16	26.03	156.19
8642	Smith of Derby	Town Hall clock service	205.00	41.00	246.00
8643	ESPO	Gas March - May	790.49	158.10	948.59
8644	Gas Point Services	Town Hall gas safety check	86.67	17.33	104.00
8645	Waterplus	Water at 47-49 Market Street	45.04	0.00	45.04
8646	Shelter Maintenance Ltd	Bus Shelter Cleaning	17.50	3.50	21.00
8647	Total Gas & Power	Town Hall electric	246.47	49.30	295.77
8648	Total Gas & Power	Park Electric	167.65	8.38	176.03
8649	Imprest Account	Wages provision	5000.00	0.00	5000.00
8650	Selves	Petty Cash	150.00	0.00	150.00
8651	DALC	Councillor essentials training	299.30		299.30
8652	PNFS	Annual subscription	22.50	0.00	22.50
8653	G & R Leigh	Park supplies	47.00	9.40	56.40
8654	Halls Mica Hardware	Park & Caretaker supplies	69.30	13.86	83.16
8655	High Peak Signs	stickers -Tourism boards	12.00	2.40	14.40
8656	Konica Minolta	Photocopier-rent & copy charges	177.96	35.59	213.55
			10262.06	587.51	10849.57

	Receipts received in June 2019				
	Hall Hire	1st - 30th June 2019	£906.25		
	Rent	Shop 47/49 Mkt Street	£0.00		
	Rent	Flat 47/49 Market Street	£525.00		
	Derbyshire County Council	Library rent	£2,125.00		
	Allotments rents	Dove Holes	£15.00		
			£3,571.25		
	Bank Balances as of 2nd July 2019				
	Practice Call		1644.22		
	Imprest A/C		5715.59		
	SBI A/C		£ 179,276.24		
	Total		£186,636.05		