

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON 14 MAY 2019

- Meeting Held:** Tuesday 14 May 2019 of the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor M Evanson in the Chair (1st agenda item only)
Councillors J Adshead, Mrs H Batterbee, P Bannon, T Dales, N Gourlay, C Lawley, L McCarthy, C Sizeland, M Smith, Mrs S Walters and S Young
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies:** Councillor FP Harrison
Councillor J Perkins – Derbyshire County Council

At the commencement of the meeting there were six members of the public and no members of the press present.

20/1 Election of Chairman

The first item of business transacted was the election of Chairman. Councillor Lawley proposed and Councillor Walters seconded that Councillor N Gourlay be elected as Chairman.

Councillor Adshead proposed and Councillor Bannon seconded that Councillor L McCarthy be elected as Chairman.

A vote was taken with Councillor Gourlay receiving five votes and Councillor McCarthy receiving 6 votes.

RESOLVED: That Councillor L McCarthy be elected as Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor McCarthy took the Chair and welcomed new members to the Council.

20/2 Appointment of Vice Chairman

Councillor Gourlay proposed and Councillor Dales seconded that Councillor C Lawley be elected as Vice Chairman.

Councillor Mrs Batterbee proposed and Councillor Smith seconded that Councillor S Young be elected as Vice Chairman

A vote was taken with Councillor C Lawley receiving six votes and Councillor S Young receiving five votes.

RESOLVED: That Councillor C Lawley be elected as Vice Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

20/3 Declarations of Interest

Councillor Sizeland declared a pecuniary interest in land at the Leys Allotments, Chapel-en-le-Frith.

Councillor Adshead declared an interest as a member of Chapel Town Football Club.

20/4 Dates, place and times of Meetings of the Parish Council

RESOLVED: That for the period until the next Annual Meeting of the Council, Ordinary Meetings of the Council will be held on the first Tuesday of each month in the Annexe of the Town Hall, Chapel-en-le-Frith, commencing at 7.30pm. It was agreed that the Clerk would investigate other venues to meet in the Parish in Dove Holes and Combs for the Council to consider.

RESOLVED: That the next Annual Meeting of the Council be held on Tuesday 4 May 2020.

RESOLVED: That the Annual Parish Meeting be held on Wednesday 22nd April 2020 at 7.30pm.

20/5 Membership of Committees

RESOLVED: That for the period until the next Annual Meeting of the Council the Membership of Committees of the Council be as follows: -

Planning Committee Councillors P Bannon, FP Harrison, M Smith, C Sizeland and Mrs S Walters.

Amenities Committee Councillors J Adshead, P Bannon, T Dales, FP Harrison and C Sizeland.

Town Hall Committee	Councillors Mrs H Batterbee, N Gourlay, F P Harrison, L McCarthy, M Smith and S Young.
F & GP Committee	Councillors J Adshead, P Bannon, T Dales, N Gourlay, F P Harrison, C Lawley, L McCarthy, M Smith, C Sizeland and S Young.
Health and Safety Committee	Councillors N Gourlay, Mrs S Walters, Chairman and Clerk.
Personnel Committee	Councillors Mrs H Batterbee, FP Harrison, C Lawley and L McCarthy. (Any three of four)
Disciplinary Committee	Councillors J Adshead, P Bannon, M Smith and S Young (Any three of four)
Communications Committee	Councillors T Dales, N Gourlay, C Lawley and Mrs S Walters.
Community Awards	P Bannon, FP Harrison and S Young.
Regeneration Committee	Councillors J Adshead, P Bannon, FP Harrison, N Gourlay, C Sizeland and Mrs S Walters.
Economic Regeneration Working Group	Councillors Mrs H Batterbee, L McCarthy and S Young.
Police Liaison Committee	Councillors P Bannon, T Dales and N Gourlay.
Footpaths and Litter Committee	Councillors T Dales, M Smith and C Sizeland.

20/6 Appointment of Representatives to serve on Outside Bodies

RESOLVED: That for the period until the next Annual Meeting of the Council the following members be appointed to serve, or continue to serve as the representatives of the Parish Council on the Outside Bodies indicated.

United Charities and Bowden Head Charity	Councillor FP Harrison to 30.4.2022 Councillor M Smith to 30.4.2022 Councillor Mrs H Batterbee to 30.4.2022 Councillor S Young to 30.4.2022
Victor Burdekin Trust	Chairman, Clerk, Councillors Mrs Batterbee, FP Harrison and M Smith
Quarry Liaison	Councillor C Sizeland
Leisure Committee	Councillor J Adshead, T Dales and S Young.
G & S Beresford Trust	Councillors N Gourlay and FP Harrison.
Hope Valley Community Transport	Councillor C Lawley.
P&N Footpaths Society	Councillor Sizeland indicated that he is a member of the footpath society and agreed to report back on any meetings that he attends.

20/7 Peak District National Park Authority appointment of Parish Members

Nominations are sought from the Peak District National Park Authority for one Parish member to represent the High Peak and Metropolitan Area. No nominations were made.

20/8 General Power of Competence

In accordance with General Power of Competence (Prescribed Conditions) Order 2012 the Council confirmed that it is eligible to use the General Power of Competence with a qualified clerk and two thirds of vacancies filled at the election in May 2019.

RESOLVED: That the Council is eligible to use the General Power of Competence.

20/9 Co-option onto the Council

RESOLVED: That the vacancy in Dove Holes and Martinside Ward be advertised with a view to co-opting a member onto the Council to fill the vacant seat.

20/10 Police Matters

The crime data below has been provided by Derbyshire Constabulary:

	February 2019	March 2019
All crime	25	27
Anti-social behaviour	10	9
Bicycle theft	1	0
Burglary	2	0
Criminal damage and arson	2	3
Drugs	0	1
Other crime	1	0
Other theft	0	2
Possession of weapons	0	0
Public order	0	0
Robbery	0	0
Shoplifting	1	0
Theft from the person	0	0
Vehicle crime	1	1
Violence and sexual offences	7	11

It was noted that the detection rate for crimes remains low at 6% of all crimes reported in the Parish.

A meeting has been organised by Councillor Bannon with the Derbyshire Police and Crime Commissioner and information will be sought regarding policing plans for the Parish.

The new Police Liaison Committee will meet to discuss neighbourhood watch schemes and how members of the public can be encouraged to take ownership of reporting crime.

20/11 Open Forum

A member of the public reported that he had been the victim of a crime which remained undetected for over 2 years and has subsequently been resolved and he is asking the Police to press charges.

20/12 MP, County Councillors and Borough Councillors

It was reported that the light by the Stocks on Chapel Market Place has been repaired.

The first meeting of High Peak Borough Council has not yet taken place.

20/13 Matters relating to Highways, Public Footpaths, and Public Services and Parish Improvements

The Clerk was asked to report the following matters:

- That a number of signs that have been attached to fencing by the Bowden Hey roundabout and on the roundabout itself. It was noted that the Council had not been allowed to elect a green tourist sign at this location by the Highways Authority as it was felt that it would be a distraction to motorists. Derbyshire County Council will be asked to remove the signs.
- Graffiti on a bridge on the A6 bypass.
- The need for better coning of the by-pass slip road into Chapel-en-le-Frith to avoid traffic making u turns.
- Better temporary signage for Blackbrook whilst Sheffield Road is closed.
- The height of the vegetation on the Barmoor Clough roundabout needs to be reduced whilst the diversion is in place to allow better sightlines.

A number of issues were raised regarding the road closure on Sheffield Road:

- If Hayfield Road should be made 2 way with off-site parking being made available for residents whilst the road closure is in place. It was noted that the width of the road would not allow 2 HGV's to pass, parking spaces are used by the Car Repair Garage and there are disabled parking spaces marked on the road.
- Vehicles are ignoring the one way system on Hayfield Road and are also travelling the wrong way on the road by the Parish Church.
- There is a health and safety issue on Hayfield Road East with vehicles unable to turn into the small one way section and causing vehicles to back up on Market Street and also mounting the pavement by the bus stop
- That the temporary one way system should be moved to allow two way traffic to The Crescent.

It was agreed that the situation is monitored and if matters are still causing concern by the next Full Council meeting a meeting will be requested with Derbyshire County Council and the Police Traffic section.

20/14 Minutes of the Ordinary meeting held on 2 April 2019

Minutes numbered 19/361 to 19/378 were presented.

Councillor J Perkins and Mrs K Sizeland were present at the meeting and incorrectly marked as absent.

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

20/15 Minutes of the Planning Committee held on 3 & 30 April 2019

Minutes numbered 19/379 to 19/383 and 19/384 to 19/389 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

20/16 Matters Arising from the above Minutes

Councillor Young confirmed that he would ask the Planning Officers at High Peak Borough council to check the conditions on the planning consent for work to the veranda on Chapel Market Place.

The Clerk was asked to seek further information from Derbyshire County Council regarding the possibility of widening the footpath in front of the High School on Long Lane, Chapel-en-le-Frith. Councillor Gourlay declared an interest as he owns part of an adjoining public footpath.

A meeting has been held with the High School regarding the all-weather pitch, which is due to be replaced and it was confirmed that the replacement will be like for like to enable hockey to be played as part of the curriculum. It was agreed that other options will be explored to provide a 3/4G facility on site.

The Clerk was asked to report fly tipping by Smithbrook at the side of the Turkish take-away on Market Street, Chapel-en-le-Frith.

20/17 Neighbourhood Plan and Community Plan

No items to discuss.

20/18 Economic Regeneration

To be discussed in Part 2 of the meeting.

20/19 Annual Report

Members were circulated with a copy of the 2018/19 Annual Report.

RESOLVED: That the Annual Report is amended to correct factual discrepancies and approved.

20/20 Outside Bodies

No matters to report.

20/21 Town Hall and 47/49 Market Street

No items to discuss.

20/22 Parks and Open Spaces

No items to discuss.

20/23 Allotment Sites

To be discussed in Part 2 of the meeting.

20/24 Correspondence

A recently published street map of Derbyshire book was presented to the Council by Messrs E & N Bradbury to commemorate the 125th anniversary of the Parish Council.

Chapel Carnival Committee have written to advise that the Carnival will be held on Saturday 15th June 2019 and have asked if Members can judge on Friday 14th June and Saturday 15th June. They are also seeking permission to use the Memorial Park on Sunday 16th June for the Pet Show and Children's Sports which was agreed.

Councillor Lawley declared an interest as a member of the committee.

Councillor Mrs Walters declared an interest as she has a property that will be decorated.

Councillors Adshead, Bannon, Dales, Walters and Young volunteered to judge.

20/25 Schedule of Accounts presented for payment and Internal Audit

Cheques numbered 008571 to 008610 were presented amounting to £25,901.10.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

**20/26 Annual Return for the year ended 31 March 2019
Annual Governance Statement (Section 1)**

The Responsible Financial Officer certified that the financial position of the authority and its income and expenditure presented fairly the financial position in accordance with Regulation 12 (1) of the Accounts and Audit Regulations 2015.

The Clerk submitted the Annual Governance Statement (Section 1) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Annual Governance Statement (Section 1)

Is approved and that the Chairman and Clerk be authorised to sign the return.

**20/27 Annual Return for the year ended 31 March 2019
Accounting Statements (Section 2)**

The Clerk submitted the Accounting Statements (Section 2) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Accounting Statements (Section 2)

Is approved and that the Chairman and Clerk be authorised to sign the return.

20/28 Items Raised at the Annual Parish Meeting

None.

20/29 Any Other Business

The Clerk was asked to seek information about the closure of the treatment room at Chapel Clinic which will result in residents having to travel to Buxton or New Mills for appointments.

20/30 Press Releases

- New Members
- Information from the Police Liaison Committee

There being no further business the Chairman declared the meeting closed at 21.45 hours.

CHAIRMAN