

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 2 MAY 2017

- Meeting Held:** Tuesday 2 May 2017 of the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor J Brook in the Chair
Councillors Mrs H Batterbee, M Evanson, FP Harrison
G Martin, Mrs M Morrison, T Norton, M Smith, Mrs J Street
and S Young
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies:** None

At the commencement of the meeting there were no members of the public or press present.

Prayers were said by Rev Kerry Tankard

18/1 Election of Chairman

The first item of business transacted was the election of Chairman. Councillor Martin proposed and Councillor Harrison seconded that Councillor T Norton be elected as Chairman.

There being no further nominations it was therefore

RESOLVED: That Councillor T Norton be elected as Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor Norton, on behalf of the Council, thanked Councillor Brook for his work over the last 12 months as Chairman and members who have supported his nomination to be Chairman for the coming 12 months. Thanks were expressed to Rev Kerry Tankard for taking over the Office as Parish Chaplin following the retirement of Rev Derrick Leach.

Councillor Norton took the Chair.

18/2 Appointment of Vice Chairman

Councillor Harrison proposed and Councillor Brook seconded that Councillor M Evanson be elected as Vice Chairman.

There being no further nominations it was therefore

RESOLVED: That Councillor M Evanson be elected as Vice Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

The Chairman welcomed Councillor Evanson to the post of Vice Chairman.

18/3 Police Matters

18/4 Open Forum

There were no members of the public wishing to speak in the Open Forum.

18/5 Dates and times of Meetings of the Parish Council

RESOLVED: That for the period until the next Annual Meeting of the Council, Ordinary Meetings of the Council will be held on the first Tuesday of each month in the Annexe of the Town Hall, Chapel-en-le-Frith, commencing at 7.30pm.

RESOLVED: That the next Annual General Meeting of the Council be held on Tuesday 1 May 2018.

RESOLVED: That the Annual Parish Meeting be held on Wednesday 25th April 2018 at 7.30pm.

18/6 Membership of Committees

RESOLVED: That for the period until the next Annual Meeting of the Council the Membership of Committees of the Council be as follows and that the vacant positions be addressed when the co-option of a new member has been concluded: -

Planning Committee	Each member of the Council except Councillor Mrs H Batterbee and those Councillors who serve on the High Peak Borough Council Development Control committee.
Amenities Committee	Councillors FP Harrison, M Evanson, T Norton, Mrs M Morrison and Mrs J Street.

Town Hall Committee Councillors Mrs H Batterbee, F P Harrison, G Martin, T Norton, M Smith and Mrs J Street.

F & GP Committee Councillors J Brook, F P Harrison, G Martin, M Morrison, T Norton, M Smith, Mrs J Street and S Young. (1 vacancies)

Health and Safety Committee Councillors J Brook, G Martin, Chairman and Clerk. (1 vacancy).

Personnel Committee Councillors Mrs H Batterbee, FP Harrison, G Martin and T Norton. (Any three of four)

Disciplinary Committee Councillors J Brook, M Smith and S Young (1 vacancy) (Any three of four)

Communications Committee J Brook, Mrs M Morrison, M Smith and Mrs J Street.

Members thanked Councillor Martin for his previous contribution to the Committee.

Community Awards J Brook, FP Harrison and G Martin

Regeneration WG Councillors M Evanson, FP Harrison, Mrs M Morrison, T Norton and Mrs J Street.

New Website Committee No longer required.

It was agreed that the Regeneration Working Group and Website Committee can co-opt members after seeking the agreement of the Full Council, but any co-opted members would not be able to vote.

18/7 Appointment of Representatives to serve on Outside Bodies

RESOLVED: That for the period until the next Annual Meeting of the Council the following members be appointed to serve, or continue to serve as the representatives of the Parish Council on the Outside Bodies indicated.

United Charities and Bowden Head Charity	Councillor FP Harrison to 30.4.2018 Councillor M Smith to 30.4.2018 Councillor Mrs H Batterbee to 30.4.2018 Councillor S Young to 30.4.2018
Victor Burdekin Trust	Chairman, Clerk, Councillors Mrs Batterbee, FP Harrison and M Smith
Buxton and District Quarries Liaison	Councillor Mrs J Street
Leisure Committee	Councillor T Norton Deputy Councillor S Young
G & S Beresford Trust	Councillors FP Harrison and T Norton
HP & HVCRP	Councillor J Brook
P&N Footpaths Society	Councillor Mrs M Morrison

18/8 Declarations of Interest

Councillor Martin declared an interest as a DALC Executive Committee Member.

18/9 Police Matters

The Clerk will forward the crime figures January and February 2017 to members.

The report that was submitted to the Police and Crime Commissioner has been shared with the local Police Inspector and Sargent and feedback is awaited.

The Rural Taskforce is based in Matlock with 2 Police Officers working out of Derbyshire Dales and the other membership is made up from volunteers. The Clerk was asked to write to the Police and Crime Commissioner to clarify the Rural Taskforce establishment and the policing area covered.

18/10 Open Forum

There were no members of the public wishing to address the Council.

18/11 MP, County Councillors and Borough Councillors

The Chairman thanked Councillor Mrs Street for her support during her term of office as County Councillor.

There were no further reports from High Peak Borough Councillors.

18/12 Matters relating to Highways, Public Footpaths, Public Services and Parish Improvements

Derbyshire County Council have advised the following road closures:

Cross Street, Chapel-en-le-Frith
10 – 23 May 2017
Gas main replacement

Cromwell Avenue, Chapel-en-le-Frith
8 May – 4 June 2017
Drainage works

Eccles Road, Chapel-en-le-Frith
8 – 15 May 2017
Gas works

Long Lane, Chapel-en-le-Frith
17 – 18 May 2017 from 21.00 hrs to 06.00 hrs
BT works

The Borough Councillor was asked to take up the matter of mud on the road from the development at Castle Manor, 129 Manchester Road, Chapel-en-le-Frith.

A neighbour of Dove Holes War Memorial may be in contact with the Council regarding a previous inquiry.

18/13 Minutes of the Ordinary meeting held on 4 April 2017

Minutes numbered 17/360 to 17/378 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record after the amendments were made.

18/14 Minutes of the Planning Committee held on 5 April 2017

Minutes numbered 17/379 to 17/384 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

18/15 Minutes of the Town Hall Committee held on 11 April 2017

Minutes numbered 17/385 to 17/387 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record and the expenditure was agreed in relation to the new curtains for the Main Hall of the Town Hall.

It was also resolved that 3 quotes be sought to enable a heritage grant to be applied for from High Peak Borough Council in relation to the shop front at 47/49 Market Street, Chapel-en-le-Frith.

As the property is the Conservation Area Planning Permission will be required and an application will be submitted.

18/16 Matters Arising from the above Minutes

Councillor Martin is attending a DALC F & GP Committee and will report back regarding the possible relocation of the DALC Office.

The Chair of the Parish Planning Committee was asked to arrange a meeting with the planning enforcement officer regarding ongoing issues with the signage on Hayfield Road, Chapel-en-le-Frith.

18/17 Co-option onto the Council

Advice is being sought from the High Peak Borough Council Solicitor regarding the co-option procedure and it was agreed that this matter be delayed until the June meeting for further discussion.

18/18 Neighbourhood Plan and Community Plan

The Inspectors decision has been received in relation to the Public Inquiry for the refusal of planning permission for six detached houses at Tunstead Milton. The appeal was dismissed.

The footpaths group will be meeting on 17 May 2017.

18/19 Economic Regeneration

A meeting has been arranged for 10 May 2017 with High Peak Borough Council, which will be attended by the Chairman, Vice Chairman and Clerk.

18/20 Annual Report

Members were circulated with a copy of the 2016/17 Annual Report.

RESOLVED: That the Annual Report is approved.

18/21 Outside Bodies

Councillor Norton reported that he attended the George and Sarah Beresford Memorial Trust AGM on behalf of the Council.

There is an issue with landownership at the Memorial Hall in Sparrowpit which is being dealt with by Solicitors. A new lease is being drawn up in relation the Parish Council for the play area.

18/22 Town Hall and 47/49 Market Street

The refurbishment of 47/49 Market Street has commenced and the tenant has moved into the Portakabin.

The roof repairs on the Town Hall are due to start now the weather is better.

18/23 Parks and Open Spaces

Members of the Amenities Committee attended a demonstration in the Memorial Park of possible new mowers and agreed on the proposed rotary mower which has previously been discussed. Members felt that it will be more robust, easier and cheaper to repair and adequate for the cutting of grass in a public area.

The existing mowing equipment will be sold to the Chapel-en-le-Frith Cricket Club.

The Chairman of the Amenities Committee thanked Councillor Smith for writing the historical content in relation to the Memorial Park for the Heritage Lottery Bid.

18/24 Allotment Sites

Councillor Street advised that she will alert the new County Councillor to the outstanding grant of £7,000 available for projects in part of Chapel-en-le-Frith.

18/25 Correspondence

The Carnival Committee have written to advise that the Carnival will be on Saturday 17th June 2017 and they have asked if Councillors can undertake judging as in previous years. Councillors Mrs Street and S Young agreed to judge.

The Pet Show and Children's Sports will be held in the Memorial Park on Sunday 18th June 2017.

The Department for Environment Food and Rural Affairs have written in respect of a Remediation Notice issued on land at Brookside Pastures inviting the Council to participate as an interested party at the forthcoming appeal.

18/26 Schedule of Accounts presented for payment and Internal Audit

Cheques numbered 007954 to 007984 were presented amounting to £15,178.74.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

Members were circulated with a copy of the Internal Auditors report and it was noted that there were no matters to report to the Council from the 2016/17 Accounts.

**18/27 Annual Return for the year ended 31 March 2017
Annual Governance Statement (Section 1)**

The Responsible Financial Officer certified that the financial position of the authority and its income and expenditure presented fairly the financial position in accordance with Regulation 12 (1) of the Accounts and Audit Regulations 2015.

The Clerk submitted the Annual Governance Statement (Section 1) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Annual Governance Statement (Section 1)

Is approved and that the Chairman and Clerk be authorised to sign the return.

**18/28 Annual Return for the year ended 31 March 2017
Accounting Statements (Section 2)**

The Clerk submitted the Accounting Statements (Section 2) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Accounting Statements (Section 2)

Is approved and that the Chairman and Clerk be authorised to sign the return.

18/29 Items Raised at the Annual Parish Meeting

None.

18/30 Any Other Business

The Clerk will circulate members of the Health and Safety Committee and Personnel Committee with dates for a meeting.

18/31 Press Releases

- 2017 Community Awards
- Report Chairman, Vice Chairman and Chaplin.

18/32 Matters to be discussed following the exclusion of the Public and Press

There were no matters for discussion in Part 2 of the meeting.

There being no further business the Chairman declared the meeting closed at 20.30 hours.

CHAIRMAN