

## CHAPEL-EN-LE-FRITH PARISH COUNCIL

### Minutes of the Parish Council meeting held at 7pm on 4<sup>th</sup> February 2025 at Chapel-en-le-Frith Town Hall

**Present:** Cllrs J Adshead, J Bancroft, M Chantler, T Dales (Chair), Mrs M Drabble, M Drabble, A Foreshew-Cain, T Gilfillan, J Perkins, C Williams, S Young

**In Attendance:** Ms. G Turner (Clerk). Mrs E Howe (Assistant Clerk)

**25/336 Apologies:** none - Cllrs A Beswick and T Gouldburn were absent from the meeting.

**25/337 To make any Declarations of Interests - None**

**25/338 To consider any applications for Dispensations - None**

**25/339 It was resolved under the Public Bodies (Admission to Meetings) Act 1960 s1 to exclude members of the press and public to agenda item 23 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**25/340 To agree any variations of order of business** The Chair **proposed**, and Councillor Young **seconded** that agenda item 23 should be moved to before agenda item 15 Finance. All **agreed**.

Councillor Adshead informed members that he wished to withdraw agenda item 17. He also stated that paragraph 2 of the delegation section of the current terms of reference for the Finance & Town Hall Committee can only be changed at the annual meeting. All therefore **agreed** that agenda item 19 should also be withdrawn.

**25/341 Police matters** Neither PCSO Karen Green nor PC Jake Schofield were able to attend the meeting and no written report had been received.

**25/342 Public Speaking** There was one member of the public present at the meeting who attended to observe.

There were no Borough or County Councillors present. Apologies were received from Borough Councillors Sally DePee and Angela Benham.

**25/343 To approve minutes of the previous meeting** Councillor Perkins **proposed** and Councillor Chantler **seconded** that the Chair be authorised to sign as being a true and correct record the minutes of the Council meetings held on 12<sup>th</sup> November and 10<sup>th</sup> December 2024. All **Agreed**.

**25/344 Planning applications -** The following applications were considered:

- **HPK/2024/0517** – 4 The Avenue, Coombs – Single storey rear and front extension, conversion of garage and refurbishment. It was **resolved** that the Council has no objection to this application.
- **HPK/2024/0458** - Petrol Filling Station WM MORRISON SUPERMARKETS LTD Market Street Chapel - Lawful Development Certificate for an Existing Use Petrol filling station - 24hrs use. It was **resolved** to object to the application and request that the same conditions are applied as those already in place ie closure at 12am. It was felt that there is a 24 hour garage and convenience store located nearby and there is no need for one in the centre of Chapel, which will create noise disturbance to local residents.

**25/345 Planning appeals Nil.**

**25/346 Planning Decision Notices**

- HPK/2024/0428 (36 Thornbrook Road, Chapel-En-Le-Frith): Refused
- HPK/2024/0468 (The Royal Oak, Market Street, Chapel-En-Le-Frith): Granted
- HPK/2024/0410 (67 Meadow Lane, Dove Holes, Chapel-En-Le-Frith): Granted
- HPK/2024/0437 (9 Netherfield Road, Chapel-En-Le-Frith): Approved

**25/347 Update from Cllr Dales regarding the planning inspectorate decision regarding the glamping site off Bank Hall Lane** – The Chair stated that the Planning Inspectorate has approved the appeal and planning permission for the glamping site has been granted. Once the Planning Inspectorate has made a decision there is no right to appeal.

**25/348 To receive any reports from Committees/working groups (except if issue is elsewhere on agenda):**

**(a) Regeneration & Communications Committee** – The Chair reported that the newsletter has now been published and thanked Councillor M Drabble for distributing it to households in Dove Holes. Going forward it is hoped to encourage a wider circulation by encouraging residents to sign up to the newsletter via a QR code.

It was noted that although S137 Grants were discussed at a recent meeting, the terms of reference for the Finance & Town Hall Committee stated that they actually fall under its remit. It was however agreed that if a procedure for apply and deciding grant applications cannot be found then a clear process needs to be established that can be communicated to all applicants.

Councillor Williams suggested that all Councillors should look at the terms of reference for their Committees prior to the Annual Meeting in May when they will be reviewed.

**(b) Finance & Town Hall Committee** – Councillor Williams stated that the Committee is working on a 5 year plan of scheduled works with measurable actions.

It was noted that the independent risk assessment of the Town Hall was due next month and it was agreed that the assessor would be asked to look at the steps at the front of the Town Hall in particular to assess whether there were any safety concerns. It was also resolved that a notice will be placed at the Town Hall entrance informing users of the availability of lift access to the side of the building.

**25/349 Chair's Report** - The Chair stated that the office staff are receiving an inordinate quantity of emails which is impacting on their ability to carry out their daily duties in a timely manner. It was therefore decided that in future an automated response will be set up to acknowledge the sender's email and advising when they can expect a reply.

**FOLLOWING THE EXCLUSION OF THE PRESS AND PUBLIC**

**25/350 To note court-case matters** - Following discussion it was agreed that more detailed information around the court process and cost implications is required from the Council's legal advisers. An extraordinary meeting will be held once the additional information requested has been received.

It was also agreed that a Public Meeting should be held with legal representation in attendance to answer any questions raised by residents.

**PRESS AND PUBLIC WERE READMITTED TO THE MEETING**

**25/351 Finance** It was **resolved** to:

- a. Approve the attached schedule of accounts for payment (totals £43,974.79 including VAT).
- b. A detailed list of income and expenditure for the year to January 2025 was circulated to Members for information.

**25/352 To receive the 2025/26 budgets from Finance & Town Hall and Regeneration & Communications Committees and to adopt them or agree changes to them** - It was noted that there are monies still showing as earmarked reserves which have been spent and so should be released back to general reserves.

It was also noted that the proposed budget allows for a number of small projects to be undertaken during 2025/26.

It was also **resolved** to review whether the payments to the Leisure Centre offer value for money and what the current issues are.

Councillor Foreshew-Cain **proposed** and Councillor Williams **seconded** to extend the maximum duration of the meeting by 15 minutes. All **agreed**.

**25/353 To approve the Parish Council precept demand for 2025/26** - Councillor Foreshew-Cain proposed and Councillor Young seconded that the Budget be adopted and the Precept for 2025/26 should be increased by 10% to £419,208.

A vote was taken on whether to accept the budget and precept demand. Councillors J Bancroft, M Chantler, T Dales Mrs M Drabble, M Drabble, A Foreshew-Cain, T Gilfillan, J Perkins, C Williams and S Young voted in favour of the proposal and Councillor Adshead abstained.

It was therefore **resolved** to adopt the budget and set the precept at £419,208, which represents a 10% increase.

**25/354 Motion from Councillor Adshead to consider using the Rights of Way Minor Maintenance Agreement funds to buy surfacing materials for the ongoing work on the Right of Way at Combs Reservoir** - All **agreed** to support this motion.

**25/355 review committee members** -It was agreed to defer this item to the March meeting due to time constraints.

**25/356 To appoint an administrator and Trustee to the Burdekin Trust** – Councillor Foreshew-Cain **proposed** and Councillor Dales **seconded** that Councillors Adshead and Williams should be appointed trustees of the Burdekin Trust and the Assistant Clerk as administrator. All **agreed**.

**25/357 Date of next meeting** - It was resolved that this will be on Tuesday 4<sup>th</sup> March 2024 at 7pm.

There being no further business the Chair declared the meeting closed at 9.20pm.

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CHAIR