

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 1 NOVEMBER 2022

- Meeting Held:** Tuesday 1 November 2022
Held in the Annexe of the Town Hall, Chapel-en-le-Frith at 7pm.
- Present:** Councillor M Barton in the Chair
Councillors I DePee, N Gourlay, N Hill, T Saxby, C Sizeland and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
Ms E Beswick - SHIFT
- Apologies noted:** Councillors J Adshead, A Beswick, M Chantler and J Shephard.

The Chairman presented the shield and prize to Mr Moore from the Dove Holes Allotment site who was the overall winner of the 2022 Allotment Competition. Mr & Mrs Wright were the winners from the Courses Allotment site.

At the commencement of the meeting there were three members of the public present.

23/326 Declarations of Interest

None.

23/327 Dispensations

Two dispensations have been granted to Councillor Sizeland.

23/328 Variation of Business

It was agreed that agenda items 11 and 13 would be taken after Public Participation.

23/329 Police Matters

PC Hollis provided a summary of the crime that had taken place in Dove Holes during the last month. One of which was the theft of a badger trap. The Clerk was asked to confirm that the trap was being used within the legal framework.

A report covering crime in the rest of the Parish will be requested for the next Full Council meeting.

ACTION: The Clerk to contact the Police.

22/330 Public Participation

The Minister from Chinley Independent Chapel and the Lay Minister from St Thomas Becket Church informed the Council about the plans of Churches Together to provide 'warm rooms' during the winter months. They were looking for a central venue to facilitate this and asked the Council if they could use the Annexe of the Town Hall for this purpose.

Councillor DePee arrived at 7.10pm.

A resident spoke about the current badger cull and the illegal killing of badgers. He was advised to contact the M.P. with his concerns.

23/331 Update on the provision of warm rooms

Members were informed that grants are being made available for the provision of 'warm rooms' and it was agreed that the Council would apply for a grant.

Tea and Chat in Chapel-en-le-Frith have advised that they will be open on Tuesdays during the winter months to offer a 'warm room'.

Chapel Leisure Centre have confirmed that they would be willing to offer their café as a warm space on a rota system.

The Council have previously passed a resolution to offer the Annexe as a 'warm room' they agreed to offer the space to Churches Together for this purpose. It would also ensure the proper safeguarding procedures would be in place.

It was agreed that the Communications Committee would publicise this and also inform residents of Dove Holes.

23/332 Report on the current position of S106 funded projects for Chapel-en-le-Frith Memorial Park

A report was presented by SHIFT who advised that their work would be completed by the end of the year.

Two grant applications have been submitted for exercise equipment for Chapel Memorial Park in addition to the S106 money.

Quotes have been sought for upgrading some of the paths in the Memorial Park which could be funded by part of the S106 money.

A meeting of the S106 working group is taking place on 2 November 2022.

23/333 Minutes of the Full Council meeting held on 6 September 2022

Minutes numbered 23/257 to 23/283 were presented.

The following words were removed from minute 23/278 - the involvement of the Council will be limited and involve no financial contribution.

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

23/334 To note the minutes of the Footpaths Working Group held on 6 October 2022.

The minutes were presented.

RESOLVED: That the minutes be noted.

23/335 Matters arising from the minutes

Councillor Young reported that the outcome of the site meeting referred to in minute 23/264 are awaited.

High Peak Borough Council Licensing department are dealing with ongoing issues regarding the storage of trade waste bins at the Kings Arms Hotel in Chapel-en-le-Frith.

23/336 Outstanding actions from previous meetings

The Clerk was asked to progress and report back on the following outstanding actions:

Land purchase at Whitehough
Leaflet Dispensers
Litter Bins
Chapel Market Rights
Registration of Title Deeds and Documents

It was reported that advice has been received from High Peak Borough Council Planning Department in relation to the permission for a CCTV camera pole in Chapel Memorial Park and any lighting on the camera that will be affixed to the pole.

ACTION: The Clerk

23/337 South Head Drive Play Area

Councillor Hill reported that he has been in contact with Barratt Homes and High Peak Borough Council. Barratt Homes have made a proposal to the Council in respect of the Play Area and this is currently under consideration.

It is anticipated that a further meeting with residents will be called.

23/338 To agree the cost of £375.00 plus mileage for the DALC Internal Audit

RESOLVED: That the quote from DALC for the Internal Audit is accepted.

ACTION: The Clerk to arrange for the Internal Audit to take place.

23/339 To agree the amended Member/Officer Protocol as agreed by the Personnel Committee

RESOLVED: That the Council do not adopt the Member/Officer Protocol.

23/340 Parkwood Leisure increase in fees for 2023

Parkwood Leisure have supplied details of their proposed fees for 2023 as part of the PFI agreement.

RESOLVED: That due to the cost of living crisis Parkwood Leisure are asked to keep their fees at the current level for 2023.

ACTION: The Clerk to write to Parkwood Leisure.

23/341 Waterplus supply to the Town Hall

The Clerk advised members of an issue with the billing from Waterplus in relation to the Town Hall and Library premises.

It was agreed that advice will be taken from the person undertaking the Library rent review in relation to any water charges that the Library should be incurring.

23/342 Motion from Councillor Barton – To agree a grant of £100 to Tea and Chat to provide and serve refreshments at the Community Awards presentation. To agree a provisional date of Saturday 3 December 2022 for the presentation of the Community Awards

RESOLVED: That a grant of £100 is made to Tea and Chat to provide and serve refreshments at the Community Awards presentation.

23/343 Motion from Councillor Barton – To agree free use of the Main Hall of the Town Hall for the Tea and Chat Christmas lunch

RESOLVED: That a grant of free use of the Town Hall is made to Tea and Chat for the Parish Christmas lunch.

23/344 **Motion from Councillor Barton – To agree an increase in the Chairman’s Allowance for 2022/23 to £750 to take account of the additional time incurred during the year over and above the normal duties expected of the Chairman**

RESOLVED: That this is deferred for further discussion.

23/345 **Motion from Councillor Barton – To agree to engage with High Peak Borough Council to discuss Chapel Market Place in relation to the maintenance of the York stone flags, trees, blocked gulley and improved steps leading from the Market Place to Market Street. In addition that the Council considers allocating a budget for Market Place improvements in 2023/24**

RESOLVED: That Councillor Barton will follow this up with High Peak Borough Council and Derbyshire County Council with a view to forming a working group and report back to the Council.

ACTION: Councillor Barton.

23/346 **Schedule of Accounts presented for payment.**

Bankline payments were presented amounting to £18,378.04.

Cheques numbered 009262 to 009264 amounting to £520.00 were presented.

RESOLVED: That the authorised signatories approve the payments on Bankline payments and the accounts to which they relate be paid electronically.
That the authorised signatories sign the cheques as presented.

Income and Expenditure to 30 October 2022 was presented to members.

23/347 **Correspondence**

- Email from the Financial Ombudsman.

23/348 **Any Other Business**

It was noted that the Amenities Committee have been asked to consider an offer for the old trailer which was due to be scrapped.

Councillors were asked to make a contribution towards the cost of the poppy wreaths for Chapel-en-le-Frith rather than the Council making a grant to the Royal British Legion.

Councillor Hill volunteered to lay the wreath at the Dove Holes War Memorial.

23/349 Press Releases

None,

**23/350 To resolve to exclude the press and members of the public under the
Public Bodies (Admission to Meetings) Act 1960**

Training request from a member of staff.

RESOLVED: That the request is agreed and the cost is taken from the current training budget and an allocation is made in the 2023/24 budget.

Councillor Hill left the meeting at 9.10pm

To agree the expenditure proposed by the Personnel Committee on 5 October 2022 -
That the Council seek advice from the DALC HR Consultant for implementing a staffing restructure at a cost of £50ph ex VAT.

RESOLVED: That the expenditure is agreed to a maximum of £750.

The Chairman closed the meeting at 9.15 pm.

CHAIRMAN