

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 4 OCTOBER 2022

- Meeting Held:** Tuesday 4 October 2022
Held in the Annexe of the Town Hall, Chapel-en-le-Frith at 7pm.
- Present:** Councillor M Chantler in the Chair
Councillors M Barton, A Beswick, I DePee, N Gourlay, N Hill,
T Saxby, C Sizeland and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
Ms E Beswick - SHIFT
- Apologies noted:** Councillors J Adshead and J Shephard.

23/257 Declarations of Interest

Councillor Chantler declared an interest in agenda item 11, Chairman’s Allowance.
Councillor Barton declared an interest as he has an interest in a property adjacent to Chapel Memorial Park and will take no future part in any legal discussions.
Councillor Hill declared an interest as a member of Chapel Bowling Club.

23/258 Dispensations

Two dispensations have been granted to Councillor Sizeland.

23/259 Variation of Business

It was agreed that agenda item 12 is be taken after agenda item 8.

23/260 Police Matters

There were no matters to report.

22/261 Public Participation

There were no members of the public wishing to speak.

23/262 Minutes of the Full Council meeting held on 6 September 2022

Minutes numbered 23/221 to 23/252 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

23/263 To note the minutes of the Footpaths Working Group held on 14 June 2022.

The minutes were presented.

RESOLVED: That the minutes be noted.

23/264 Matters arising from the minutes

The Chairman advised members that the Bowling Club Working Group had started to formulate an agenda for the proposed meeting.

Councillor Hill having declared an interest as a member of Chapel Bowling Club left the room whilst this was being discussed.

The Clerk advised that the Bowling Club have been contacted about arranging a date for the Working Group to meet.

Councillor Young reported that High Peak Borough Council have had a site meeting with Surveyors prior to a report being submitted to the Council in relation to the propped house on High Street, Chapel-en-le-Frith.

Residents are continuing to complain about cars parked illegally on Eccles Road Chapel-en-le-Frith and it was noted that penalty parking notices are being issued on a regular basis. The owner of any vehicle will be notified when a ticket is issued. It was also noted that the Police are only able to intervene if the parked vehicle is causing an obstruction.

The situation with trade waste bins at the Kings Arms Public House has not improved.

Councillor Young advised that he has received written advice from the Borough Council Solicitor confirming that he is not able to sit on the Parish Planning Committee as he is a member of the Development Control Committee at High Peak Borough Council.

23/265 Report on the current position of S106 funded projects for Chapel-en-le-Frith Memorial Park

Members were updated on the work that has been carried out by SHIFT. A plan of the Memorial Park has been produced following the community listening exercise, with the focus for the use of the S106 money on exercise equipment, upgrading the of skatepark with a pump track and resurfacing of some paths.

It is proposed that there are three fitness stations positioned around the main path round the Memorial Park together with a calisthenics station next to the existing skatepark.

That the current skatepark is replaced with a pump track on the same footprint.

The path which forms the main loop around the Memorial Park is widened to 2m and an area is created for the parking of maintenance vehicles near the workshop.

It was agreed that any proposal for the skatepark at this time is legally locked and therefore the emphasis for the use of the S106 money will be the fitness equipment and path improvements.

Three quotes were submitted for the path improvements and it was agreed that the Amenities Committee should consider which quote to accept. It was agreed that the money earmarked for Memorial Park paths will be used to match fund the S106 funding.

It was agreed that the priority for SHIFT will be the provision of the fitness equipment. Three quotes were submitted and it was agreed that the Kompan equipment is preferred.

SHIFT advised that they will seek match funding for the Kompan fitness equipment from the Derbyshire Environmental Trust.

Councillor Young proposed and Councillor Hill seconded a motion that the Council should draw down the S106 money and match fund up to £60,000 to upgrade paths in the Memorial Park.

That match funding is sought by SHIFT, from the Derbyshire Environmental Trust, to fund the Kompan exercise equipment.

RESOLVED: That the Amenities Committee consider the quotes for resurfacing the paths and advise the Full Council of the preferred quote.

That the fitness equipment quoted for by Kompan is purchased from the S106 funding with SHIFT applying for match funding from the Derbyshire Environmental Trust.

ACTION: Amenities Committee to report back on footpath resurfacing.
SHIFT to submit a grant application to the Derbyshire Environmental Trust on behalf of the Council.

In addition SHIFT organised summer activities for young people every Friday evening through the School holidays and obtained funding for 20 free sessions at Chapel Leisure Centre which were all taken.

A nature day is being organised in the October half term week.

There are seven people who have volunteered to be part of a new Friends of Chapel Memorial Park group and an initial meeting will be organised.

It was agreed that monthly updates on the S106 money will be a standing agenda item.

ACTION: The Clerk to add a standing agenda item for the Full Council meetings.

The Council extended their thanks to SHIFT for the work they have undertaken to date.

23/266 Outstanding actions from previous meetings

There were no issues raised.

23/267 South Head Drive Play Area

Councillor Hill advised that a flyer is being delivered to residents with updated information.

It is proposed that a further meeting is held with High Peak Borough Council and Barratt Homes the first week in November.

23/268 Review of the Chairman's Allowance and Councillors Allowances

Councillor Chantler declared an interest as Chairman of the Council and left the room while this agenda item was discussed.

Councillor Barton took the Chair for this agenda item only.

Members were advised that the High Peak Borough Council Remuneration Panel have met and agreed that Parish and Town Councils in High Peak can pay individual members an allowance of up to £300 per annum.

The setting of the Chairman's Allowance is not subject to the Remuneration Panel and is at the discretion of the Council to set an amount to cover the Chairman's reasonable expenses that may be incurred as part of the Office.

It was noted that the Chairman has undertaken work in the year which could be classed as over and above the normal duties that a Chairman would be expected to carry out.

It was agreed if members felt that a higher allowance is applicable for this reason then a motion should be submitted to a future meeting with a suggested amount.

Councillor Gourlay proposed and Councillor Beswick seconded a motion that the Council note the report of the Remuneration Panel and consider this further in January 2023 during the budget setting process together with any increase in the amount paid to the Chairman as an allowance.

RESOLVED: That the increase in individual Councillor Allowances and the Chairman's Allowance is considered when the budget for 2023/24 is considered.

23/269 To agree the quote from PIB Risk Management in respect of the Bowling Green and associated buildings

Councillor Young proposed and Councillor Sizeland seconded a motion that the quote of £650 plus VAT from PIB Risk Management is accepted for a fire risk and health and safety inspection of the Sports Pavilion in the Memorial Park and Bowling Green area. As the risk assessments are linked to the Councils Insurance that future inspections are aligned with the fire and risk assessments carried out on the Town Hall building.

RESOLVED: That the quote from PIB Risk Management is accepted and future assessments are carried out with the Town Hall annual fire and risk assessment.

ACTION: The Clerk to arrange for the risk assessment to be carried out.

23/270 Safeguarding in relation to use of the Annexe as a 'warm space' during the winter months

Councillor Saxby reported that he had obtained further information from Connex and New Mills Town Hall.

Connex advised that a DBS approved nominated person would need to be present when a 'warm room' is made available to comply with health and safety and safeguarding rules.

New Mills Town Hall are considering a similar scheme and would be using their on-site caretaker.

It was suggested that there are other locations that could provide a similar facility and the use of the Annexe could be part of a rota of venues. This is something that is being trailed by Bungay Town Council.

The Clerk was asked to provide details of room availability and Councillor Saxby agreed to contact Connex to see if they would be able to provide volunteer cover.

ACTION: The Clerk to provide information on room availability.

23/271 To agree the 2022 Community Awards

The Community Awards panel have met and submitted their suggestions for Community Awards from the nominations received.

RESOLVED: That Community Awards are made to all those proposed by the Community Awards Panel.

23/272 Town Hall Insurance restatement costs

Barrett, Corp & Harrington have issued a reinstatement cost assessment for the Town Hall. The recommendation is that the total rebuild/reinstatement value is less than the current sum insured.

Councillor Young proposed and Councillor Sizeland seconded a motion that the reinstatement cost is reviewed in the light of the report from Barrett, Corp & Harrington at the next Insurance review.

RESOLVED: That the reinstatement cost assessment for the Town Hall is considered as part of the Insurance review in 2023.

23/273 Advertising of grants

RESOLVED: That local organisations are invited to submit applications for grant funding.

ACTION: The Clerk to place a notice inviting applications from local groups.

23/274 To agree to use the DALC Internal Audit Service for 2022/23

RESOLVED: That following the retirement of the DALC approved Internal Auditor the Council appoint the DALC Internal Audit service to undertake the Internal Audit for 2022/23.

23/275 Planning Permission for CCTV Pole in Chapel Memorial Park granted

It was reported that Planning Permission has been granted for the CCTV Pole in Chapel Memorial Park. Councillor Sizeland will lead on the project and quotes will be obtained for the installation of a CCTV camera.

23/276 Objection re setting of precept

PKF Littlejohn, the Councils External Auditors have received an objection from a resident that the Council did not comply with s49A of the LGFA 1992 when calculating the Council Tax requirement for 2022-23. They have accepted the objection for further consideration and asked the Council to respond to the objection by 31 October 2022.

RESOLVED: That the Clerk together with Councillors Barton and Young will formulate a response to the objection to be agreed by the Council prior to submission.

23/277 PKF Littlejohn Interim Audit Report

PKF Littlejohn have issued an interim audit report as a result of correspondence received in relation to the 2021/22 audit and/or prior years.

They advise that they will be undertaking a review and once this has been completed and any additional work arising from the correspondence, a final report will be provided with the certificate of completion detailing any qualifications and 'other' matters.

23/278 Footpath from Whitehough to Buxton Road Chinley

Councillor Sizeland provided members with an updated report on the proposed footpath from Whitehough to Buxton Road Chinley.

A meeting is being organised with Derbyshire County Council, Chinley and Buxworth Parish Council and the Chinley Transport Group to discuss this further.

It was agreed that the Council would attend the meeting but it was emphasised that as the path is outside the Parish boundary.

RESOLVED: That the Chairman and Councillor Sizeland attend the meeting as Ward Members and report back to the Council.

23/279 Schedule of Accounts presented for payment.

Bankline payments were presented amounting to £17,799.13.

Cheques numbered 009260 to 009261 amounting to £1,353.54 were presented.

RESOLVED: That the authorised signatories approve the payments on Bankline payments and the accounts to which they relate be paid electronically.
That the authorised signatories sign the cheques as presented.

Income and Expenditure to 31 September 2022 was presented to members.

23/280 Correspondence

- Letter from resident Chapel Memorial Park

23/281 Any Other Business

Parking issues on Horderns Road, Chapel-en-le-Frith will be discussed at the next Full Council meeting and the matter reported to Derbyshire Parking for further investigation.

23/282 Press Releases

None.

23/283 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960

- Update on Court proceedings – Letter from Richard Buxton Solicitors

The Councils Solicitor has responded to the letter from Richard Buxton Solicitors and the Chairman read this out to members.

The Chairman closed the meeting at 9.15 pm.

CHAIRMAN