

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 7 JUNE 2022

- Meeting Held:** Tuesday 7th June 2022
Held in the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor M Chantler in the Chair
Councillors M Barton, I DePee, N Gourlay, N Hill, T Saxby,
C Sizeland and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies noted:** Councillors J Adshead (late), A Beswick (late) and J Shephard

There were two members of the public present at the meeting.

23/63 Declarations of Interest

None

23/64 Dispensations

Two dispensations have been granted to Councillor Sizeland.

23/65 Variation of Business

It was agreed that agenda item 10 is deferred until the next meeting.

23/66 Police Matters

The Clerk was asked to contact the Police to provide a report for the next Full Council meeting.

ACTION: The Clerk to contact the Police.

22/67 Public Participation

A member of the public asked if the Council had any knowledge about groundworks that are currently taking place on the Peak Forest Tramway to the rear of Bowden Lane, Chapel-en-le-Frith.

The County Councillor advised that an adjacent landowner was undertaking drainage work and the County Archaeologist has been informed. In addition the County Council will also be undertaking some work on the public footpath that links Bowden Lane to the tramway but this work has not yet commenced.

It was also reported that a fence has been erected adjacent to the section of the tramway that is in the ownership of the Council and this is encroaching on the Councils land.

23/68 Minutes of the Annual meeting held on 3 May 2022

Minutes numbered 23/1 to 23/43 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

23/69 Matters arising from the minutes

Councillor Barton proposed and Councillor DePee seconded a motion that the grant agreed in minute 23/6 is taken from the Councils General Reserve opposed the grant budget which was agreed.

It was reported that there is an ongoing issue with the quoracy of Committee Meetings and it was agreed that the following members are added to Committee to give each Committee a core group of five members.

Planning Committee – Councillor Gourlay
Communications Committee – Councillor Chantler, Gourlay and Hill
Regeneration Committee – Councillor Young
Finance and Town Hall Committee – Councillor Hill
Footpaths Working Group – Councillor Hill
Peak and Northern Footpaths – Councillor Hill

It was agreed that Councillors Sizeland and Young will liaise with Tarmac Quarry Liaison members when required.

Councillor Gourlay advised that the first Council Minute Book has been deposited at the Derbyshire Records Office and a transcript of the minutes are on the Councils website.

23/70 Outstanding actions from previous meetings

It was confirmed that the expected delivery date for the new trailer is the end of June 2022.

23/71 South Head Drive Play Area – Update from High Peak Borough Council

High Peak Borough Council have confirmed that the Council has set out the terms to the Developer on which it would accept a transfer of the land and are currently awaiting a response.

The Clerk was asked to seek confirmation of when a response it likely to be forthcoming given the considerable length of time it has taken to get to this stage. Also to advise that the Council would ask for a response within 30 days. Council members indicated that this is a matter that the Council should consider contacting the local press about.

ACTION: The Clerk to contact High Peak Borough Council.

23/72 Regulatory assessment of the proposed revocation of the Memorial Park By-Laws.

This agenda item is deferred to the next Full Council Meeting.

ACTION: The Clerk to raise an agenda item for the July Full Council Meeting.

23/73 To agree an amendment to 4.1 of the Councils Financial Regulations in respect of the delegation to the Chairman and Clerk.

RESOLVED: That 4.1 of the Financial Regulations is amended to increase the amount of money delegated to the Chairman and Clerk from £500 to £1,000 with immediate effect.

ACTION: The Clerk to update the Financial Regulations.

23/74 Insurance Renewal details.

RESOLVED: That the invoices presented for payment are approved.
That the revaluation of the Town Hall and any increase in Public Liability and Employment Liability are considered at the July Full Council Meeting.

ACTION: The Clerk to add agenda items to the July Full Council Meeting as outlined in the resolution.

23/75 Update on the implementations of the SHIFT open spaces report.

SHIFT has produced a newsletter and it was agreed that this be added to the Councils website and Facebook page.

The focus of the work being undertaken by SHIFT will concentrate on new play equipment, fitness and leisure equipment, which includes the widening of paths, a new concrete flowing Skate Park and nature.

Following discussions with High Peak Borough Council it has been noted that the football pitch in the Memorial Park is on a Sport England database and they will be a Statutory Consultee should there be any proposals to change the current grass pitch.

Costs will be brought to the Council to employ a landscape architect to provide drawings of proposals for the new equipment.

The Police and Crime Commissioner has announced another round of funding available to Parish Councils and an application will be made to enhance the work SHIFT will be undertaking in the summer months.

SHIFT have started the process to create a Friends of the Park group.

SHIFT were asked to consider looking at the possibility providing a water fountain with a dog bowl attached.

ACTION: The Clerk to bring costings of the work to be undertaken by a Landscape Architect to the July Full Council meeting for approval.

23/76 To agree outstanding shop front grants.

Two applications were considered for shop front grants:

Chapel Beauty
Unique Furniture

Councillor Hill declared an interest in the Unique Furniture application and left the room whilst the agenda item was discussed.

RESOLVED: That a grant of £4,633 is offered to Chapel Beauty. That no grant is offered to Unique Furniture as the proposed work does not comply with the grant scheme.

Councillors Adshead and Beswick joined the meeting.

23/77 Motion from Councillor Chantler – Discussion on the future of the Amenities Committee and the alternative option to manage and deliver this area of Council business.

Councillor Chantler advised that he wished to withdraw the motion until the RACI Matrix is in place and evaluated.

23/78 **Motion from Councillor Sizeland - After local government reorganisation Chapel PC lost the right to appoint "Honorary Freeman". The PC then conferred the title of "Honorary Townsmen" instead and continued to appoint Townsmen up to and including 2016.**

The option to appoint Freeman was reinstated in 2010 and this is the status that was awarded to the two recipients since 2020. The Parish Council therefore undertakes to transfer the names of the last two recipients to a new board that is entitled "Honorary Freeman.

RESOLVED: That the Finance and Town Hall Committee consider the size of board required and where it could be placed following which quotes can be sought.

ACTION: The Clerk to add an agenda item on the next Finance and Town Hall Committee.

23/79 **Motion from Councillor Chantler - The Matrix forwarded by Cllr Shephard be formally adopted for the work of Amenities and all Park staff. That this matrix be fully completed and circulated with each agenda for the full council meeting with other updated actions. The purpose of which is for the council and members of the public, to be able to view actions, progress and outstanding actions required, against agreed time scales.**

In order to determine priorities being progressed as required by the amenities committee and value for money by the tax payers of the parish."

This to be implemented with immediate effect and circulated for the July council meeting and thereafter.

RESOLVED: That the RACI Matrix for the Amenities Committee is presented at the July Full Council Meeting.

ACTION: The Clerk

23/80 **Motion from Councillor Sizeland - In response to our appeal against their non-payment against our legal insurance, as per annexed letter Axa Insurance repeated that their underwriters considered we had broken the terms of our insurance by failing to notify them of complaints. Therefore, due to the extremely large legal expense incurred by the Parish, we undertake to refer their decision to the Ombudsman with a view to it being overturned.**

RESOLVED: That a complaint is submitted to the Financial Ombudsman.

ACTION: The Clerk.

23/81 Motion from Councillor Hill - Where does the Parish Council see itself in 12 months' time? Is it focused on the right things?

The Chairman asked members for views:

- Better community engagement and involvement with the local community, voluntary bodies and charities.
- Being a focal point for information.
- Helping to support local activities financially.
- Provision of a Youth Club.
- Bringing together local groups who are all currently working independently of each other.
- Have a pipeline of projects.
- Better public participation at Council meetings by live streaming/hybrid meetings.
- Look to encourage new members to join the Council to make it more inclusive and diverse.
- Invite local groups to come along to Council meetings to speak about their activities.

23/82 Motion from Councillor Chantler – Can the Council consider the possibility of the potential for new car parking in Chapel-en-le-Frith following requests from businesses and residents.

Councillor Chantler advised that he had be approached by an owner of a business on High Street, Chapel-en-le Frith about the possibility of creating a car parking area at the rear of his property and which could incorporate part of the Memorial Park. It was agreed that this would be a matter for High Peak Borough Council to consider together with Derbyshire County Council in respect of sight lines.

In addition the Clerk was asked to contact High Peak Borough Council regarding the proposal to extend the Thornbrook Road Car Park which is still in the High Peak Local Plan. Councillor Young to be copied into the correspondence in his role as a High Peak Borough Councillor. Councillor Young was asked to request this matter is placed on the next agenda of High Peak Borough Council and report back on the outcome of any discussions.

The Clerk was asked to contact Derbyshire County Council to ask them to consider better signage to the existing car parks.

ACTION: The Clerk to write to High Peak Borough Council and Derbyshire County Council.
Councillor Young

23/83 Internal Auditors report.

The Internal Auditors report was presented to the Council and there were no matter arising that the Internal Auditor needed to bring to the attention of the Council. The report was noted.

23/84 To agree signatories for the Cambridge Building Society Account

RESOLVED: That Councillor Hill and Young be the appointed signatories.

23/85 Schedule of Accounts presented for payment.

Bankline payments were presented amounting to £123,774.79.

Cheques numbered 009251 to 009252 amounting to £290.00 were presented.

RESOLVED: That the authorised signatories approve the payments on Bankline payments and cheques and the accounts to which they relate be paid electronically.

Members received a copy of the detailed Income and Expenditure Account to 31 May 2022.

It was agreed that the Amenities Committee will agree any expenditure for work in excess of £500 and three quotes will be required for any maintenance of equipment.

That the Councils Procurement Policy is followed in respect of payments in advance.

23/86 Correspondence

- Request from Chapel Bowling Club towards the cost of the defibrillator in Chapel Memorial Park. Councillor Hill declared an interest as he is a member of Chapel Bowling Club and left the room while the request was discussed.
It was agreed that a grant of £50 is made towards the cost of the electrical inspection of the defibrillator.
- Renewal of the Rural Market Town Group membership.
It was agreed that the current membership is not renewed.
- Request for a grant from the Chapel Good Neighbour Group.
The Group was asked to complete a grant application form following which the Council will consider the application for a grant.
It was suggested that users of the Chapel Good Neighbour charity could also apply to Chapel United Charities for assistance together with the Derbyshire Discretionary Fund.
- Letter of thanks from Mr I Barley
- Whaley Bridge Neighbourhood Development Plan.

- Public Rights of Way Minor Maintenance Agreement.
It was agreed that this is delegated to the Footpaths Working Group to put together a proposal for the Council to agree.
- Email regarding historical minutes.
- Letter from 20's plenty for Derbyshire
The County Councillor advised that he would be willing to discuss any areas on estate roads that may benefit from a lower speed limit.

23/87 Any Other Business

Councillors Adshead and Beswick reported back from a meeting they had attended with the Police and Crime Commissioner and agreed to process an application for a temporary CCTV in the Memorial Park to access anti-social behaviour.

Thanks were expressed to the local branch of the Royal British Legion and Kinder Mountain Rescue Team for their help in organising events to celebrate the Queens Platinum Jubilee.

The Clerk was asked where the best place is to discuss the bowling green and advised that it would be the Amenities Committee.

The Clerk was asked to arrange a Finance and Town Hall Committee meeting and present a more detailed list of the Councils assets at the meeting.

23/8 Press Releases

None

The Chairman closed the meeting at 9.45pm.

CHAIRMAN