

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 2 MARCH 2022

- Meeting Held:** Wednesday 2 March 2022
Held in the Main Hall of the Town Hall, Chapel-en-le-Frith.
- Present:** Councillor M Chantler in the Chair
Councillors J Adshead, M Barton, A Beswick, DePee, N Gourlay,
N Hill, T Saxby and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies accepted:** Councillor C Sizeland
- Apologies noted:** None

There was one member of the public present at the meeting.

22/483 Declarations of Interest

None.

22/484 Dispensations

None.

22/485 Variation of Business

The Chairman said he wished to defer his motion, agenda item 19, until the next Full Council meeting.

22/486 Police Matters

Councillor Gourlay advised that the Police and Crime Commissioner would be visiting the Parish in March.

At present there is a scheme drawn up for a Police Hub but there is no funding in place in the short term for this project.

He is seeking information on how to gather Police opinion on possible street lighting schemes in sparsely populated areas.

Councillor Adshead arrived at 19.10 hours.

It was noted that there is a concern from residents and businesses about an increase in crime in the area and the Police will be asked if they can do some work around signposting the ways to report crimes.

Businesses located in the High Street/Station Road area of Chapel-en-le-Frith would welcome a meeting with the local Safer Neighbourhood Team and it is hoped that this can be arranged once they have a permanent base in the Town Hall.

22/487 Public Participation

There were no members of the public who wished to address the Council.

22/488 Minutes of the Full Council meeting held on 2 February 2022

Minutes numbered 22/439 to 22/461 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

22/489 Minutes of the Extraordinary meeting held on 17 February 2022

Minute numbered 22/475 was presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

22/490 Matters arising from the minutes

None.

22/491 Outstanding actions from previous meetings

Councillor Young was asked to prepare a paper for circulation prior to the next Full Council meeting about the forthcoming Local Plan consultation and the implications/timescales for the Chapel Neighbourhood Plan.

22/492 South Head Drive Play Area

There were no matters to report.

22/493 To agree the Councils Procurement Policy

Members were provided with details of the approved contractor registration form to attach to the policy as an appendix.

RESOLVED: That the procurement policy and appendix is approved and adopted.

The Chairman asked that the minutes record a vote of thanks to Councillor Barton for his work on the policy.

22/494 Regulatory assessment of the proposed revocation of the Memorial Park By-Laws

RESOLVED: That Councillor Gourlay will provide some information for discussion at the next Full Council meeting.

ACTION: Councillor Gourlay.
The Clerk to add an agenda item for the next Full Council meeting.

22/495 To review the quotes for the installation of CCTV in the Town Hall

Three companies had been invited to tender for the installation of CCTV in the Town Hall with a request for quotes to be returned by 11 February 2022 in sealed envelopes.

Only two of the three companies provided quotes and only one in a sealed envelope as requested.

One company had not met the criteria in respect of the payment of a deposit.

Both quotes amounted to £2,850 plus VAT.

Councillor Barton proposed and Councillor Beswick seconded a motion that the quote from 1st Alarm Security be accepted as they had fulfilled the criteria as outlined in the invitation to quote for the work.

RESOLVED: That the quote from 1st Alarm Security amounting to £2,850 plus VAT is accepted and an order is placed for the work.

ACTION: The Clerk to place an order for the work.

The Chairman asked that the minutes record a vote of thanks to Councillor Barton for his work with the specification.

22/496 To consider a specification for the replacement of the Annexe roof

RESOLVED: That the Clerk contact the Corporate Property Department at Derbyshire County Council for advice.

ACTION: The Clerk.

22/497 To agree the recommendation made by the Amenities Committee respect of replacement gates for the Memorial Park

RESOLVED: That a decision on this agenda item is deferred until the next Full Council Meeting.

ACTION: The Clerk to add as an agenda item for the next Full Council Meeting.

22/498 Update on the re-opening of the Leys Allotments

Further quotes for the clearance of the site are awaited together with confirmation of the planning process for the erection of sheds on the site.

Due to contamination being found on the site, advice was taken from the National Allotment Society regarding the testing of the soil.

RESOLVED: That if it is not possible to obtain any other quotes for the clearance of the site the original quote will be accepted. An audit trail of the reasons why contractors have not been able to quote will be provided to the Clerk.

That work on the site will take place in parallel with the testing of the soil.

ACTION: Assistant Clerk to present quotes for the clearance of the site to the next meeting and arrange for the testing of the soil.

To keep a record of the contractors from whom quotes have been requested and the reasons why they have been unable to quote.

22/499 Planning Permission in respect of the Memorial Park CCTV

Advice is currently being sought regarding any planning permission that may be required.

22/500 To agree a grant of £225 to Tea and Chat in respect of hosting the Community Awards presentation on 11 March 2022 at the Old Bakery, 89 Market Street, Chapel-en-le-Frith

RESOLVED: That a grant of £225 is awarded to Tea and Chat.

22/501 Motion from Councillor Chantler – Acceptable and unacceptable reasons for apologies for non-attendance at Council Meetings

This item is deferred until the next Full Council Meeting.

ACTION: The Clerk to add as an agenda item for the next Full Council Meeting.

22/502 Motion from Councillor Sizeland – The Footpaths and Trails Group requests that the Parish Council apply to Derbyshire County Council for the section of the Tramway between Bowden Hey Road and Sheffield Road, Chapel-en-le-Frith, to be designated as a Bridleway

RESOLVED: That the Clerk make an application on behalf of the Council for the section of Tramway between Bowden Hey Road and Sheffield Road, Chapel-en-le-Frith to be reclassified as a bridleway.

ACTION: The Clerk.

22/503 Motion from Councillor Chantler – Further to a written request received from Little Cherubs for financial support in relation to rent of premises used by the charity ‘Little Cherubs’

Councillor DePee declared an interest in this agenda item and left the room while the discussion took place.

The Clerk advised that advice from the Internal Auditor had been sought and the Council would be able to make a grant to the charity to cover running costs under

S137 of the Local Government Act. The grant would have to be for the benefit of the residents in the Parish and be proportionate to the number of residents who would benefit.

RESOLVED: That further information is request from Little Cherubs charity on the number of residents they support and the amount of grant funding they are applying for.

ACTION: The Clerk to contact Little Cherubs to obtain the further information required.

22/504 Motion from Councillor Barton – to consider the co-option of a member of the public onto the Regeneration Committee and Planning Committee as a non-voting member. It would be expected that the Councils Code of Conduct would be followed together with the guidelines issued by the Local Government Association on the use of social media

Following a discussion, Councillor Barton amended the motion to remove the reference to the Social Media guidelines.

RESOLVED: That Mr H Barton is co-opted onto the Planning and Regeneration Committee as a non-voting member.

ACTION: The Clerk of advise Mr H Barton of the decision of the Council.

22/505 Motion from Councillor Barton – That the Chairman, in conjunction with the Parish Clerk, Councillors Hill and Barton, be authorised to obtain a three year lease (6,000 miles per annum, ply-lined, first year RFL included) on a pre-registered medium-sized van capable of towing a minimum of 2.5tonne. The maximum budget being under £15k over three years. All to be undertaken within procurement guidelines

RESOLVED: That the Chairman, Clerk, Councillor Hill and Councillor Barton are authorised to obtain a lease van for the Council in line with the proposed motion.

ACTION: The Chairman, Clerk, Councillor Hill and Councillor Barton.

22/506 Flood response

Councillor Gourlay advised members that Town and Parish Councils have roles and responsibilities outlined in the Derbyshire multi agency flood plan.

It was noted that the Council were not aware of this as they had not been consulted on or notified of responsibilities in the plan.

Councillor Gourlay proposed that the Council make a budget of £500 available to buy sand and sand bags to make available to the public in the event of flooding.

Councillor Gourlay had to leave the meeting.

It was noted that plastic flood barriers may be a better option in some locations.

It was agreed that in the event of a flood the sand bags would need to be easily accessible and the Clerk was asked to contact the Fire Bridge and Buxton Mountain Rescue to see if they would be able to assist.

RESOLVED: That a budget of £500 is agreed for the purchase of sand, sand bags or other flood defences.

ACTION: The Clerk to contact the local Fire Brigade and Buxton Mountain Rescue.

22/507 Schedule of Accounts presented for payment.

Bankline payments were presented amounting to £19,675.50. This amount included the representation of the payment to High Peak Borough Council in respect of the Chapel West By-election for £4,842.97, which was authorised following further information being presented.

Cheque number 009242 for £301.20 was presented.

That the authorised signatories approve the payments on Bankline payments and cheque and the accounts to which they relate be paid electronically.

22/508 Correspondence

- High Peak CVS Funding newsletter
- Email regarding street lighting on Station Road, Chapel-en-le-Frith
- Leisure Centre charges for 2022/23
- Email regarding dog fouling

It was agreed that the email regarding street lighting is referred to the County Councillor.

The email relating to dog fouling is referred to High Peak Borough Council.

That Councillor Adshead will provide the Clerk with some information to enable a letter to be sent to Parkwood Leisure regarding issues in the service provided at the Leisure Centre and that a Joint User meeting is requested.

ACTION: The Clerk.

22/509 Any Other Business

Councillor Young asked for clarification of a meeting that had been held at Needham Recreation Ground about the provision of youth activities on the site.

The meeting was attended by multi agency representatives and it was agreed that the proposals discussed at the meeting would be presented to the full council by the person seeking permission on the site.

It was noted that this had not been taken further as no presentation has been made to the Council.

22/510 Press Releases

- To agree a timetable for Councillors to comment on press releases.

It was agreed that this matter is discussed at the next Full Council meeting to agree a timetable for Councillors to comment and agree press releases. Also to agree if the Council should be making political statements in press releases.

ACTION: The Clerk to add an agenda item for the next Full Council meeting.

22/511 Date and place of next meeting.

Tuesday 5 April 2022 at Dove Holes Methodist Church subject to availability.

22/512 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.

The Chairman gave members and update on Court proceedings in respect of Chapel Memorial Park.

The investigation into a complaint made about a member of staff was deferred for further consultation and Councillor DePee will update the Council when concluded.

The Chairman closed the meeting at 21.35 hours.

CHAIRMAN