

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 6 APRIL 2021

- Meeting Held:** Tuesday 6 April 2021
Virtual Meeting held via Zoom
- Present:** Councillors J Adshead, N Gourlay, C Sizeland, Mrs S Walters and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies accepted:** None
- Apologies noted:** Rev C Pearson

There were ten members of the public present at the meeting.

The Chairman advised that the meeting will be recorded.

The Chairman and Chairman of the Amenities Committee passed on their best wishes to Mr Denis Theyer who has retired as one of the assistant park staff after 10 years of sterling work.

ACTION: The Clerk was asked to send a letter of thanks on behalf of the Council.

21/371 Declarations of Interest

No declarations of interest were made.

21/372 Dispensations

Two dispensations have been granted to Councillor Sizeland.

21/373 Police Matters

PC Wright submitted the following report:

Last week, a beat sweep was conducted by my team, whereby the mobile police station was stationed in Chapel and Chinley, for a police presence and to speak to the local community regarding any issues. A Facebook live Q&A was conducted, and visible police patrols were in the area throughout the week.

A holiday let in Chapel currently has an extended notice for a 14-day closure, issued by the court, whereby no one can book to stay at the property. This has reduced calls for service for this property greatly.

There is an ongoing operation with the high value bike thefts across the High Peak, with two bicycles being reported stolen in the past month in Chapel and Chinley. The operation includes a wealth of policing teams' involvement, regular patrols carried out in the area, stolen bike questionnaires given to victims and crime prevention advice and tools available.

Chapel Memorial Park - continued patrols in the area due to reports of ASB and groups gathering.

Further issues have been reported to the Police regarding the use of the MUGA in Chapel Memorial Park and it was agreed that this will be discussed at the next Amenities Committee.

Councillors Adshead and Mrs Walters indicated that they would be willing to go into Schools with the PCSO.

ACTION: The Clerk was asked to contact the local Police to see if free bike marking can be arranged.

21/374 Public Participation

A member of the public spoke about the George and Sarah Beresford Trust on behalf of a family member who believes she is a Trustee of the charity.

21/375 Minutes of the Full Council meeting held on 2 March 2021

Minutes numbered 21/329 to 21/349 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

21/376 Minutes of the Planning Committee held on 9 March 2021

Minutes numbered 21/350 to 21/355 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record.

21/377 Minutes of the Amenities Committee held on 4 March and 26 March 2021

Minutes numbered 21/356 to 21/359 and 21/360 to 21/370 were presented.

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

21/378 Matters arising from the minutes

The Chairman gave an update from the action points agreed at the Full Council meeting held on 2 March 2021.

21/331 – The Police have supplied a report as requested and have placed an order for posters about bike security.

21/339 – The Annual Council meeting in May will take place in the main hall of the Town Hall.

21/341 The Clerk has written to High Peak Borough Council about the sanitation issues in the bypass laybys and a response is awaited.

21/342 – The order was placed with Grafika and the work has been completed.

21/343 - The Complaints Procedure is no 12 on the agenda for this meeting.

21/344 – The dates for meetings in Dove Holes will be agreed at the Annual Meeting of the Council in May.

21/345 – An account has been set up with Personnel Checks and the CRB checks will be arranged after the elections in May, when there will be new members of the Council.

21/347 – The County Councillor has confirmed that Highways Officers from Derbyshire County Council will consult with the Parish Council regarding any proposed projects on Long Lane, Chapel-en-le-Frith.

It was agreed that the Council will review of the opening of the gate on Bowling Green Lane into Chapel Memorial Park.

ACTION: The Clerk to advise when the six month review is due as previously agreed.

21/379 Town Hall

Loss of earnings

The Council were advised that the loss of earning from use of the rooms at the Town Hall currently stands at £15,813.26. This will be offset by the grants totalling £19,669.00 received from central government.

ACTION: The Clerk was asked to continue providing this information as hirers start to return to using the Town Hall.

21/380 DALC guidance for return to in person meetings.

All Council meetings will return to in person meetings after 7 May 2021, when the current Covid legislation expires. It was agreed that the Annual Meeting of the Council is moved to Tuesday 18th May 2021 due to local elections.

RESOLVED: That all Council meetings will return to in person meetings after 7th May 2021 and that the Annual Meeting of the Council will take place on Tuesday 18th May 2021.

21/381 Distribution of walks leaflets with Rotate Distribution and additional printing.

It was agreed that Rotate Distribution be asked to distribute 9,000 walks leaflets at a cost of £200 plus VAT.

A proposal will be submitted at the next meeting for the printing of additional leaflets.

RESOLVED: That Rotate Distribution be asked to distribute 9,000 leaflets at a cost of £200 plus VAT.

ACTION: The Clerk to place the order.

21/382 Motion from Councillor Gourlay – Complaints should be taken seriously. This Council adopts the new complaints procedure and will ensure it is followed.

Councillor Gourlay submitted an amended Complaints Procedure which was seconded by Councillor Adshead.

RESOLVED: That the Complaints procedure as submitted is adopted.

ACTION: The Clerk to upload the new Complaints Procedure to the Councils website.

21/383 To accept the quote from Grafika for a website defibrillator map

A quote has been received from Grafika to provide a map on the Councils website listing all the defibrillators in the Parish.

RESOLVED: That option 2 on the quote be accepted at a cost of £300 plus VAT.

ACTION: Councillors Sizeland and Mrs Walters to provide a list to the Clerk of all the defibrillators in the Parish for inclusion on the map.

21/384 Schedule of Accounts presented for payment.

Cheque numbered 009087 was presented amounting to £720.00 and cheques numbered 009088 to 090116 were presented amounting to £11,771.04

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

21/385 Correspondence

- Letter from the Office of the Information Commissioner

ACTION: The Clerk to provide details of the response to all members.

21/386 To note the date of the Annual Parish Meeting on 28 April 2021 at 7.30pm.

RESOLVED: That the Annual Parish meeting is held via Zoom on 28 April 2021 commencing at 7.30pm.

21/387 To agree the final specification for parks/benches/seats

RESOLVED: That three Bowland picnic benches with an overhang for wheelchairs be ordered at a cost of £603.75 each plus VAT.

ACTION: The Assistant Clerk to place an order.

21/388 Press Releases

None.

21/389 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960

RESOLVED: That a Personnel Committee is arranged after 7th May 2021 to consider a park staffing.

That the Chairman of the Amenities Committee and Clerk are delegated to authorise a further four hours per week for park staff until 30 June 2021 if necessary.

ACTION: The Clerk to arrange a date for a Personnel Committee after 7th May 2021.

RESOLVED: That a response is sent to Solicitors advising that the Council are not yet at a point where they are able to make detailed plans about the equipment in the Memorial Park as they only meet on a monthly basis. However, the Amenities Committee will be meeting on Tuesday 13 April 2021 with the MUGA and Skatepark being a one item agenda.

ACTION: The Clerk to respond

The Chairman closed the meeting at 21.56 hours.

CHAIRMAN