

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 2 JUNE 2020

- Meeting Held:** Tuesday 2 June 2020
Virtual Meeting held via Zoom
- Present:** Councillor L McCarthy in the Chair
Councillors J Adshead, Mrs H Batterbee, P Bann, Mrs C Cobb,
T Dales, N Gourlay, FP Harrison, C Sizeland, Mrs S Walters and
S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies noted:** Councillor Mrs L Green

There were five members of the public and no members of the press present at the start of the meeting. A further member of the public joined the meeting for agenda item 15.

Rev Colin Pearson said prayers.

21/8 Declarations of Interest

The following declarations of interest were made:

- Councillor C Sizeland – Leys Allotment site as an adjoining land owner
Councillor C Sizeland – his wife is a substitute Councillor on the High Peak Borough Council Development Control Committee.
Councillor J Adshead – Chapel Town and Junior Football Clubs
Councillor Mrs S Walters – owns a business on Chapel Market Place
Councillor FP Harrison – Chapel Bowling Club President
Councillors T Dales – Chapel Bowling Club member

21/9 Public Participation

There were no members of the public who indicated that they wished to speak.

21/15 To incorporate the Coronavirus regulations into the Standing Orders until May 2021 or such time as the government revises or revokes the legislation.

Councillor Gourlay raised a point of order on this item and it was agreed that it would be deferred until the next Full Council Meeting.

21/16 To agree delegation of the Minor Maintenance Scheme to the Footpaths Working Group

Councillor Gourlay proposed that delegation of the Minor Maintenance Grant from Derbyshire County Council is made to the Footpaths Working Group. Councillor McCarthy seconded the proposal.

RESOLVED: That the Minor Maintenance Scheme is delegated to the Footpaths Working Group.

21/17 Chapel West Ward Casual Vacancy

Members were advised that 10 electors have called for an election which will be held in May 2021.

21/18 Covid-19 Business Support Grant

The submitted details of the loss of revenue for the Town Hall from March 2020 which stands at £2,988.26. The Council may also have to make a reduction in the rent for the Bowling Club facilities.

A quote was submitted for an additional laptop to assist with home working and online training for £623.41 ex VAT.

RESOLVED: That the quote for the new laptop be accepted and the grant is used to cover the cost of the laptop and loss of income from hirers.

21/19 Shop front grant scheme

Councillor McCarthy proposed and Councillor Harrison seconded the proposal that the regeneration grant from High Peak Borough Council of £4,000 from 2019/2020 and 2020/21 is used for the shop front grant scheme and that is matched from the Councils regeneration budget.

RESOLVED: That the shop front grant scheme is supported and matched funded from the Councils regeneration budget.

21/20 Skype Meeting – Chapel Leisure Centre

The representatives on the Joint User Committee gave a report from a Skype meeting with the Leisure Provider and County Council. The Leisure Provide has made a proposal to restructure the contract which is currently being considered.

A member of the public joined the meeting.

21/21 Parks and Open Spaces

Councillor T Dales and FP Harrison did not take part in the discussion about the re-opening of the Bowling Club.

The Bowling Club had put forward proposal for the opening of the Bowling Green in line with the Crown Green Bowling Association Covid-19 guidelines.

Councillor McCarthy proposed and Councillor Gourlay seconded the proposal.

RESOLVED: That the Bowling Green is opened on 15 June 2020 under Covid-19 guidelines and the toilet and club facilities will remain closed.

Due to sickness absence the Council were asked to agree the appointment of temporary staff until September 2020.

Councillor McCarthy proposed and Councillor Young seconded a proposal to delegate the appointment of temporary staff for up to 40 hours per week, to the Clerk and Parks Manager.

RESOLVED: That the appointment of temporary park staff is delegated to the Clerk and Park Manager.

The Park Keeper has reported that there is a dead lime tree and two further trees with ash die back.

Three quotes have been received for the removal of the Lime Tree and the Borough Councils tree officer has been asked to give an opinion on the two ash trees.

RESOLVED: That the lowest quote of £425 from S 'n' S Trees be accepted for the removal of the Lime Tree and a further report is made to the Council at the next meeting.

21/22 Allotment Sites

An email had been received from a member of the public to re-open the Leys allotment site.

Councillor McCarthy proposed and Councillor Young seconded the proposal that the site remains closed to retain the integrity of the Chapel Neighbourhood Plan.

RESOLVED: That the Leys Allotment site remains closed.

21/23 Schedule of Accounts presented for payment.

Cheques numbered 008864 to 008883 were presented amounting to £22,999.08.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

That the schedule of accounts for 3 April 2020 with cheques numbered 008821 to 008838 amounting to £10,397.98 and the schedule of accounts for 5 May 2020 with cheques numbered 008839 to 008836 amounting to £7,099.45 be formally approved.

**21/24 Annual Return for the year ended 31 March 2020
Annual Governance Statement (Section 1)**

The Responsible Financial Officer certified that the financial position of the authority and its income and expenditure presented fairly the financial position in accordance with Regulation 12 (1) of the Accounts and Audit Regulations 2015.

The Clerk submitted the Annual Governance Statement (Section 1) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Annual Governance Statement (Section 1)

Is approved and that the Chairman and Clerk be authorised to sign the return.

**21/25 Annual Return for the year ended 31 March 2020
Accounting Statements (Section 2)**

The Clerk submitted the Accounting Statements (Section 2) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Accounting Statements (Section 2)

Is approved and that the Chairman and Clerk be authorised to sign the return.

It was noted that the Internal Audit will take place on Monday 8 June 2020.

Councillor Sizeland indicated that he had a query about the Councils reserves which he will submit to the Clerk for an opinion from the Auditor.

22/26 Opening of an Amazon business account

Councillor McCarthy proposed and Councillor Bann seconded the proposal to opening an Amazon Business account with a monthly invoicing mechanism.

21/26 Correspondence

A letter of thanks has been received from St Thomas Becket Parish Church in respect of the churchyard maintenance grant.

A letter of apology made to the Clerk from Councillor Gourlay was tabled. Councillor Cobb indicated that she did not think the apology was sufficient.

21/27 Press Releases

None

21/28 Date of next meeting

Tuesday 7 July 2020

The Vicar closed the meeting with a prayer.

The Chairman closed the meeting at 20.40 hours.

CHAIRMAN