

CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL  
CHAPEL-EN-LE-FRITH  
HIGH PEAK, DERBYSHIRE, SK23 0HP

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Office Hours: Monday-Friday 9.00 to 12.30

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4 February 2020

**Regeneration Committee**  
**Tuesday 11 February 2020**  
**7pm in the Annexe of the Town Hall**  
**Chapel-en-le-Frith**

**AGENDA**

- Apologies for absence
- Election of Chairman
- Declarations of Interest
- Broadband presentation
- HPBC Regeneration Officer
- Shop frontage scheme
- Projects (Attached)

To: Councillors J Adshead, P Bann, Mrs C Cobb, Mrs L Green, FP Harrison, C Sizeland and Mrs S Walters

Clerk to the Council – Suzan E. Stockdale

# Shopfront Scheme

## **ETHOS**

The commercial centres of New Mills /Chapel-en-le-Frith Bridge lie within a conservation area. Within these areas, the appearance of shop fronts and the pavement areas in front of them, have a considerable impact and influence on the character of the town. They are an essential element of the wider streetscape. A shop front designed with respect given to the architecture of the building and character of the surrounding area can add charm and vitality, making it attractive to shoppers and visitors alike.

The shop front scheme aims to improve shop fronts, building facades and the private pavement areas in front of these shops, as a means of supporting the growth of local businesses, improving the local environment and raising the image of the town for the local community and visitors. Everyone benefits through sensitive design.

## **FUNDING and ADMINISTRATION**

The facelift scheme is administered by XXX with the support of XXX Parish/Town Council and the regeneration and economic development group within High Peak Borough Council.

The total annual funding for the scheme is £XXXX and this can be increased if funds allow. Grant applications will be decided on by a subpanel of the XXX group.

## **IMPORTANT DETAIL**

Grants will be awarded between £200 to a maximum of £2,000, which must be match-funded by at least 50% by the applicant. The average grant is around £500. Grants are payable against materials and labour, but do not cover any VAT element. The applicant should provide details of the colour scheme and on the detail of works in the application, to ensure that the conservation area is enhanced as an outcome of the works. Our experience so far shows that this can be an extremely effective and mutually beneficial relationship, with points of details being done quickly via email or phone. Once works are agreed and completed, a final inspection is carried out to check that works were done as agreed, and then payment is made by cheque/BACS against the invoices up to the amount agreed. Colours must be appropriately chosen from the Little Greene 'Colours of England' range??, although there is no compulsion to source the paint from this company, and a very close match is sufficient.

## **OTHER SUPPORT/ADVICE AND GRANTS**

There is a wealth of business support, advice, events and grants available to help your business grow. Sign up to the High Peak Borough Council e-newsletter <https://www.highpeak.gov.uk/business-newsletter> or visit [www.d2n2growthhub.co.uk](http://www.d2n2growthhub.co.uk) and you can discuss your requirements by phone and if required an experienced Business Advisor can meet with you to provide bespoke assistance.

## XXX Shop Front Facelift Scheme – Application Form

Details:

Contact Name	
Contact Address	
Name of Business	
Business address if different to above	
Contact telephone number	
Contact email address	
website	
Nature of business	

Is your business VAT registered?    Yes        No

Your interest in the property:

Owner

Tenant

Other (please specify

If you are a tenant, please give the number of years remaining on your lease:

Have you made any other applications for grants for improvements to the premises?

Yes                      No

If Yes, please give details:

### Important information:

Under European "State Aid" rules your business should not obtain more than a total of 100,000 euro's (approx. £65,000) from other Government Departments of local authorities over a 3 year period.

I have read the above and confirm that we have not received any recent state aid, as above

(please tick)

**Description of Works and Quotes:** Please tell us briefly what it is you intend to do.

- Indicate the nature of the changes to frontage façade including details of features you wish to add, remove or repair.
- Indicate if doors, windows or entrances are to change in any way.
- We can discuss a colour scheme subsequently, but if you have a preferred choice please indicate it.
- Guesstimate quotes are fine if you don't have an official one.
- The grant cannot be used to cover VAT, so please remove any VAT from costs or quotes.



### **Declaration (Tenant)**

I / We hereby declare that I / we have read the terms and conditions and declare that the information given within this application form and any supporting material is correct to the best of my / our knowledge. I authorise XXXe Town Council to make any enquiries it considers necessary for the assessment of the application.

**Signature:**

**Position:**

**Date:**

### **Declaration (Owner)**

I / We hereby declare that I / we have read the terms and conditions and declare that the information given within this application form and any supporting material is correct to the best of my / our knowledge. I authorise Whaley4Wards/Whaley Bridge Town Council to make any enquiries it considers necessary for the assessment of the application.

**Signature:**

**Date:**

**Email address:**

**Telephone number:**

**Address:**

Please check that you have enclosed the following before sending:

- proof of tenancy (if tenant). This could be the first page of your tenancy agreement.
- Digital photographs showing your shop/business front.
- Visuals on proposed alterations (if available)
- Copy of any permissions or quotes (if available)
- If you are the tenant then ensure the application has been signed by the owner of the property

Please return this form, accompanied by all relevant paperwork to: [towncouncil@XXX.com](mailto:towncouncil@XXX.com)

and XXX or post to The Town Clerk, XXXXX address

(scanned copies are acceptable)

Chapel

1	small cost					completed	Parish Council Parish Council	completed normal grant
1.1	update & re-print of town trail	✓					Parish Council	completed normal grant
1.2	update & reprint of chapel welcome pack	✓					Parish Council	MPDD
1.3	tourist promotion	✓					Parish Council	normal grant
1.4	New Tourist information signs on Peak forest tramway from charley lane to Buxworth basin and leaflets	✓					CPC (liaise with charley re-replacement sign/seat + PVC invoicing)	normal grant
1.5	Peak Forest tramway trail & stoddart tunnel information board		✓				Parish Council	normal grant
1.6	Support to local businesses -potential grant to town end retailers as sheffield rd recovery	✓					Parish Council	chamber + normal grant
1.7	Additional litter bins	✓					HPBC	normal grant
1.8	Relocation of Tourism information board on chapel market place	✓					HPBC	normal grant
1.9	Additional street lighting on path from Morrisons to Danesway		✓				DCC	dcc capital money?
1.8	Support for local sports clubs and community organisations	✓					Parish Council	needs more clarity on nature of project - is it town centre regeneration?
2	Medium cost							
2.1	3/4g pitch at chapel high school				✓		School (PFI/DCC) -	grant applications to sports/health funds - not town centre regeneration
2.2	replaying setts on market place				✓		<i>Ownership - Duchie of Lancaster own market rights but have indicated no land ownership; HPBC have previously done repairs - CPC identified HPBC or DCC as lead.</i>	dcc capital money, Katy Webster (HPBC Assets conversation on-going)
2.3	Memorial park lighting, CCTV & outdoor gym			✓				grant applications to sports/health funds- not town centre regeneration
2.4	Additional car parking for visitor/shoppers-thornbrook road		✓				HPBC/DCC. Needs consideration of introduction of limited time parking to thornbrook rd to turnover spaces.	dcc capital money?
2.5	Faster broadband and fibre optic broadband		✓				DCC	shared project across all towns
2.6	Improvement in the mobile reception to increase bandwidth, Signal from Ladder Hill was cut back after digital TV introduced?	✓					DCC	shared project across all towns