

# CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL  
CHAPEL-EN-LE-FRITH  
HIGH PEAK, DERBYSHIRE, SK23 0HP

Tel: 01298 813320  
clerk@chapelc.org  
www.chapelc.org



Office Hours: Monday-Friday 9.00 to 12.30

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27 November 2019

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Tuesday 3 December 2019** at 7.30pm in the Annexe of the Town Hall, Chapel-en-le-Frith.

After prayers have been said and Apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests
2. Policy and Guidance on recording of meetings
3. Police Matters
  - Approval of a grant of £150 for Neighbourhood Watch fliers
4. Open Forum
5. M.P. County Councillors, Borough Councillors
6. Matters relating to Highways, Public Footpaths, Public Services, Conservation Areas and Parish Improvements
  - Kings Arms CCTV Camera
7. To receive the Minutes of the Full Council Meeting held on 5 November 2019
8. To receive the Minutes of the Planning Committee held on 12 November 2019
9. To receive the Minutes of the F & GP Committee held on 26 November 2019
10. To consider any matters arising from the above Minutes
11. Appointment of representative to The George & Sarah Beresford Memorial Trust
12. Annual review of Standing Orders
13. Review of Code of Conduct
14. Prayers at Full Council Meetings

Clerk to the Council – Suzan E. Stockdale

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15. Neighbourhood Plan and Community Plan
16. Economic Regeneration
17. Outside Bodies
18. Town Hall, 47/49 Market Street, Chapel-en-le-Frith
19. DALC
20. Parks and Open Spaces
21. Allotment Sites
22. Correspondence
  - Freedom of Information requests
  - Correspondence from T Beswick
23. Schedule of Accounts presented for payment
24. Any Other Business (For discussion only)
25. Press Releases
26. Date and times of budget meetings
  - Tuesday 14 January 2019
  - Amenities Committee 7pm
  - Town Hall Committee 7.30pm
  - F & GP Committee 8pm
29. Matters to be discussed after the exclusion of Public and Press
  - Minutes of the Personnel Committee held on 28 November 2019

Yours sincerely,



Mrs SE Stockdale  
Clerk to the Council

## **Guidance for the recording of public Council meetings**

### **Introduction**

The purpose of this guidance is to assist members of the public and press who wish to film, audio-record, photograph and use social media to report on the proceeding of Council meetings that are open to the public.

### **Do I need permission?**

There is no requirement to seek permission to record a Council meeting but we would ask that the Parish Clerk is contacted prior to the meeting to ensure that all the necessary arrangements are in place.

### **Can I use social media to tweet or blog about a Council meeting?**

Yes, people may report meetings via social media and bloggers, tweeters, Facebook and YouTube users together with individuals with their own website are able to report meetings.

### **Commentary during the meeting**

Any person can provide a written commentary during a meeting but oral commentary is not allowed during the meeting as this would be disruptive.

### **Can people who are recording be asked to leave the meeting?**

Whilst the majority of meetings are open to the public there are occasions when members of the public and press are excluded due to the confidential nature of the business. In these cases the Council would require any recording equipment to be removed.

In addition people can be asked to leave the meeting if their activities are disrupting the smooth running of the meeting.

### **Are there any limitations about recoding a meeting or what can be said in tweets or blogs etc?**

The Council would request that only members of the Council are filmed. The Council requests that members of the public and staff are not filmed and that the wishes of members of the public who have come to speak at a meeting be respected if they do not wish to be filmed.

Any recordings of Council meetings should not be edited in a way that could lead to misinterpretation of the proceedings. This includes editing images or views expressed that may distort what has taken place, present it unfairly or give an advantage.

Any person filming should have regard to Data Protection law, defamation, law and public order laws together with social responsibility, showing respect and tolerance towards the views of others.

## **Chapel-en-le-Frith Parish Council**

### **Policy on audio/visual recording and photography at Council Meetings**

#### **1. Introduction**

Chapel-en-le-Frith Parish Council is committed to being open and transparent in the way it conducts its decision making.

Recording, including filming, audio recording, photography, tweeting, blogging and other uses of social media is permitted at Council meetings, which are open to the public, subject to the following policy.

#### **2. Procedure**

1. Anyone wishing to record a meeting is requested to let the Chairman know prior to, or at the start of the meeting. Anyone present should be able to clearly see that the meeting is being recorded. The person undertaking the recording should do so in a manner that is not disruptive to the smooth running of the meeting.
2. At the beginning of the meeting the Chairman will make an announcement that the meeting may be filmed and recorded. Equipment must not be switched on until the meeting formally commences.
3. One camera is permitted to be used by each individual filming a meeting. Microphones and other control and ancillary equipment must be attached directly to the camera. Trailing cables are not permitted for Health and Safety reasons. The person undertaking the filming should sit at the point of filming. The Council will not be held liable for any injuries to the individual or members of the public caused by equipment used in meetings.
4. Cameras/equipment may only be placed in an area of the committee room designated for filming by the Parish Council.
5. Members of the public, children and Parish Council staff must not be filmed as these individuals have the right not to be recorded. Cameras should film members of the Council only.
6. Members of the public speaking in the Open Forum should let the Chairman know if they do not wish to be filmed or recorded.
7. The Chairman of the Council has the discretion to request the person to stop filming or suspend filming if in his opinion continuing to do so would prejudice the proceedings for one of the following reasons:
  - Recording is disrupting the proceedings of the meeting
  - There is a public disturbance or a suspension of the meeting
  - The meeting has resolved to exclude the public and press
  - for reasons of confidential business
8. The recording should not be added to or edited in any way that could lead to misinterpretation or misrepresentation of the proceedings or gives an advantage to any elected member.
9. If the Council resolves to discuss confidential information and the public and press are excluded from the meeting all recording equipment must be removed immediately from the room.
10. The use of flash photography or additional lighting will not be allowed without prior discussion to avoid disruption.
11. For the purposes of GDPR the person undertaking any filming will be deemed to be the Data Controller of the information and should therefore comply with Data Protection legislation.

## Sue Stockdale

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**From:** McKeown, Anthony (CLLR) <Anthony.McKeown@highpeak.gov.uk>  
**Sent:** 12 November 2019 15:19  
**To:** Sue Stockdale  
**Cc:** Trillo, Mark; Young, Stewart (CLLR); Sizeland, Kathleen (CLLR)  
**Subject:** RE: CCTV Chapel-en-le-Frith

Sue,

Thank you for your message, after discussing the issue with officers, I'm advised, as you note below that the owner of the Kings Arms will not allow the council to mount the camera on his premises.

At this time, we don't have any 'legal' powers that could force him to allow us to fix the camera there, but I understand the premises are currently up for sale, so it may be possible that a new owner would reconsider – however I also note the update from Chris / Kath, that **with** the growth of trees nearby, even if we can get permission it may not cover as wide an area as it previously did at that location.

In terms of alternative provision by way of a pole or placing the camera on another building, we are about to go through the process of changing our contractor for this type of work, so if I could ask that you bare with us, and as soon as the contractors is in place, I will get an update in terms of costs around alternative provision and will advise on options for reinstatement then.

With regards to the request for an additional camera, we have previously been advised that the Office of the Police and Crime Commissioner will not consider bids for funding CCTV, so at this time we don't have any available funding to consider additional camera, but again once the new contractor is in fully in place, I will look further at if there are any available options.

I hope to be able to come back you shortly.

Regards

Anthony.

**Cllr Anthony E. Mckeown – High Peak Borough Council**  
**Leader of the Council**  
**Councillor for Gamesley Ward (Labour)**  
Council website [www.HighPeak.gov.uk](http://www.HighPeak.gov.uk)  
Website / blog [www.AnthonyMckeown.Info](http://www.AnthonyMckeown.Info)  
Tel : 01457 851600 Extn 4578  
Mobile : 07801 708166

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**From:** Sue Stockdale [mailto:clerk@chapelpc.org]  
**Sent:** 07 November 2019 12:25  
**To:** McKeown, Anthony (CLLR)  
**Cc:** Trillo, Mark; Young, Stewart (CLLR); Sizeland, Kathleen (CLLR)  
**Subject:** CCTV Chapel-en-le-Frith

Dear Councillor McKeown

I have been asked to contact you following a discussion at the November Parish Council meeting about the CCTV camera that HPBC allowed to be removed from the Kings Arms Public House in Chapel-en-le-Frith to allow the frontage of the building to be rendered.

## Sue Stockdale

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**From:** David green <request-623286-c68230e6@whatdotheyknow.com>  
**Sent:** 25 November 2019 19:27  
**To:** Sue Stockdale  
**Subject:** Freedom of Information request - Parish council

Dear Chapel-en-le-Frith Parish Council, High Peak,

Could you please provide a copy of any correspondents received by the parish council from solicitor in the period between the council meeting on the 2/7/2019 and that held on the 6/8/2019 I have already asked you for a copy of the minutes of the meeting held 2/7/2019 as originally written and asked for the reasons why these were changed Please also supply a copy of the amended minutes of the 2/7/2019 meeting that were approved by the parish council on the 6/8/2019

Yours faithfully,

David green

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Please use this email address for all replies to this request:  
request-623286-c68230e6@whatdotheyknow.com

Is clerk@chapelpc.org the wrong address for Freedom of Information requests to Chapel-en-le-Frith Parish Council, High Peak? If so, please contact us using this form:  
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For more detailed guidance on safely disclosing information, read the latest advice from the ICO:  
<https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.whatdotheyknow.com%2Fhelp%2Fico-guidance-for-authorities&data=02%7C01%7C%7C2b71a32b136c41c665ce08d771dd7732%7C0121a273e03149bab97723ba9335dcf8%7C0%7C1%7C637103068312175983&sd ata=V9mCWWckxLuaBpScDpcZYdeiUaFgUcHHPgUT6yZOVck%3D&reserved=0>

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.

## Sue Stockdale

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**From:** David green <request-622921-f1694e79@whatdotheyknow.com>  
**Sent:** 24 November 2019 15:36  
**To:** Sue Stockdale  
**Subject:** Freedom of Information request - Full original minutes of parish council meeting

Dear Chapel-en-le-Frith Parish Council, High Peak,

Why were the minutes for the full parish council meeting for the meeting on the 02/07/2019 changed on the 6/08/2019 can I request a copy of the minutes for the full meeting before they were changed

Yours faithfully, David green

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Please use this email address for all replies to this request:  
request-622921-f1694e79@whatdotheyknow.com

Is clerk@chapelpc.org the wrong address for Freedom of Information requests to Chapel-en-le-Frith Parish Council, High Peak? If so, please contact us using this form:  
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<https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.whatdotheyknow.com%2Fhelp%2Fico-guidance-for-authorities&data=02%7C01%7C%7C612934625b5746fe652908d770f406de%7C0121a273e03149bab97723ba9335dcf8%7C0%7C1%7C637102065714358780&sd ata=o2ROChTh4X2dZ4jDogs1u2KceZVz5tibNthbarDlOKA%3D&reserved=0>

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## Sue Stockdale

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**From:** Thomas Beswick <[REDACTED]>  
**Sent:** 23 November 2019 13:17  
**To:** Sue Stockdale  
**Subject:** 2 letters to be read out at December meeting.

Dear Mrs Stockdale,

25<sup>th</sup> November, 2019.

I would once again refer to the latest childish offering posted by Nigel Gourlay in the guise of a video nasty filmed at November's Parish Council meeting.

Unfortunately and regrettably I was unable to see you but I most certainly heard you.

I fear this may well be my final email to you regarding, what I consider to be, nothing better than an old episode of Play School with the wonderful Floella Benjamin in charge, much like your goodself in fact. And don't forget Floella is now a Dame in the House of Lords but don't hold your breath

However, there was one point that jumped out at me and that was the Council's decision to instruct Councillor Chris Sizeland to contact me directly about comments I made that he deemed to be offensive towards him.

As you know I have little faith in this man being able to do anything other than sit at the table rather like a cardboard cut-out.

Still you never just know do you?

So I am still awaiting Sizeland's phone call to me rather like a hungry mink waiting for its lunch to be provided on Charlie Lane.

Would you kindly remind this Councillor of his public duty please?

Tony Beswick.



Dear Mrs Stockdale,

22<sup>nd</sup> November, 2019.

The other day I received my Poll Card for the forthcoming election.

As you know I have been quite seriously ill for the past 12 months so I thought I would take the opportunity of requesting a postal vote and tried constantly to phone the Borough Council's 'helpline' although it was of no use at all as you are unable to get through.

Now I pay my Council Tax every month so I would have thought that all the Borough Council's services would be free. Not so.

When you phone you get the usual blurb: "We are experiencing unusually a high volume of calls an operator will be with you shortly." And all the time your BT bill is charging you. Some helpline. More like the Dick Turpin line.

Now I now know I am wrong as I thought help was a duty and free.

Let us take it a little further in an imaginary couple of cases that certainly could happen without doubt:

Suppose your house was on fire and the Fire Brigade turned up but before they turned their hoses on they asked you a few questions first: "Is your wallet in the burning house? Have you got a credit card with you? No? OK we're off then".

Or just imagine a little old lady was trying to cross a busy road in Chapel. Councillor Addsheed spotted her. Hopefully she did not smell of wee and he escorted her across the busy road and when they arrived at the other side he said: "that'll be a fiver love, help isn't free around here you know".

Can you ask the opinion of your Council members and put the answers on the much anticipated December video?

That is if it is still free to watch.

Tony Beswick.

Incidentally, and I am sure you must know this, my old maps of Chapel show the old town gas works situated at the top of Burrfields and it would appear that the gas works could occupy the site of The Old Cell PH. Strange old place Chapel isn't it?