



CHAPEL-EN-LE-FRITH PARISH COUNCIL

Town Hall, Market Street, Chapel-en-le-Frith, SK23 0HP

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Office Hours: Thursday 9.00 to 12.30

31st July 2026

To: Members of the Amenities Committee

You are summoned to attend a meeting of the Committee to be held at 7.00pm on Thursday 6th August 2026.

Kind Regards,

Emma Howe

Assistant Clerk to the Council

astclerk@chapelpc.org

AGENDA

The business to be conducted will be as follows:

27/219 To receive apologies for absence

27/220 Election of Vice Chair of the committee for 2026/2027

27/221 To make any Declarations of Interest

27/222 To determine which items, if any, from the Agenda should be taken with the public excluded. If the Committee decides to exclude the public, it will be necessary to pass a resolution in the following terms: "to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ..." These items will then be discussed with press and public excluded.'

27/223 To agree any variations of order of business

27/224 Public participation – up

to 10 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council

27/225 To approve the minutes of the committee's meeting of 16th July 2026

27/226 To consider the draft Terms of Reference (Draft ToR attached)

27/227 Updates on previous minutes

Minute 27/163 Bowling Club Health & Safety Report

Minute 27/164 Independent Health & Safety report – All parks, compound & Bowling Green

Minute 27/165 Wet Pour surface repairs

Minute 27/168 Condition review of the wall around Dove Holes Football Field

Minute 27/169 Tractor & Ride-on-mower training for park staff

27/228 Motion - Cllr Adshead

That the Amenities Committee on behalf of Chapel-en-le-Frith Parish Council arranges an open meeting for all Parish Council allotment holders to provide an opportunity for tenants to meet with councillors and officers.

The objectives of the meeting shall be to:

- a) Listen to any concerns or issues allotment holders may have.
- b) Invite ideas and suggestions for improving the allotment sites and the service provided.
- c) Understand what the Council is doing well and identify areas where standards can be improved.
- d) Discuss future priorities for the allotment sites and explore opportunities for investment or enhancement.
- e) Strengthen communication and develop a positive working relationship between the Council and its allotment tenants.

The Council will:

- f) Ensure all allotment holders receive a direct invitation by email wherever an email address is held by the Council, with alternative arrangements made for those who do not use email.
- g) Ensure the invitation and all subsequent communications relating to the meeting are copied to the Chair of the Council, the Chair of the Amenities Committee and the Chair of the Communications Committee to promote openness, transparency and effective coordination throughout the engagement process.
- h) Receive a summary of the feedback and any recommendations arising from the meeting at the Amenities Committee, with matters requiring a decision or additional funding being referred to Full Council where appropriate.

Reason for the Motion

The Parish Council's allotments are an important community asset, and those who use them have first-hand knowledge of the sites. They are well placed to identify what is working well, where improvements could be made and what priorities they believe the Council should focus on in the future.

Holding an open engagement meeting will provide allotment holders with the opportunity to share their experiences, raise concerns, suggest improvements and highlight the positive aspects of the service they receive. It will also strengthen communication between the Council and its tenants and help ensure that future decisions are informed by those who use the allotments on a regular basis.

The meeting is intended to be constructive and collaborative, giving the Council valuable insight into the needs and aspirations of its allotment community while demonstrating a commitment to openness, engagement and continuous improvement.

27/229 Tree Survey Report

27/230 Date of next meeting