

CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL
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Office Hours: Tuesday – Friday 9am – 12.30pm, Office Open: Thursday 9.00am to 12.30pm

1st December 2025

To: Members of the Finance & Assets Committee

You are summoned to attend a meeting of the Committee to be held at 4pm on Friday 5th December 2025.

G S Turner

Clerk to the Council
clerk@chapelpc.org

AGENDA

1. To receive apologies for absence
2. To make any Declarations of Interest regarding items on the agenda
3. To agree any variation of order of business
4. . 'To determine which items, if any, from the Agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: "to consider a resolution under the Public Bodies (Admission to Meetings Act 1960) s1 to exclude members of the press and public in order to discuss item number ..."
5. Public speaking: Up to 10 minutes will be made available for members of the public to raise matters relevant to the business of this Committee
6. To approve the minutes of the Committee Meeting held on 3rd October 2025

To receive updates on Actions from previous Minutes

26/280 To consider and approve the approach to discussions with the Bowling Club

7. To consider any changes to current reserves
8. To consider the budget for 2026/27
9. Motion from Councillor Ms Daniels - Review of Staff Payment and Reimbursement Practices - That this Council requests a full review of the current arrangements whereby Council staff make purchases using their personal bank accounts and subsequently reimburse themselves. The review should include:
 - why personal accounts are being used;
 - a summary of all occurrences this financial year;
 - clarification of authorisation and internal controls;

- confirmation of compliance with Financial Regulations and audit requirements;
- recommendations for a formal and compliant purchasing procedure going forward.

A written report is to be provided to the next relevant Finance Committee

10. To consider the date for the next meeting