



**CHAPEL-EN-LE-FRITH PARISH COUNCIL**

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Office Hours: Tuesday-Friday 9.00 to 12.30

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26<sup>th</sup> June 2024

**Personnel Committee, Wednesday 3<sup>rd</sup> July  
2024, at Chapel-en-le-Frith Town Hall**

To: Members of the Personnel Committee

You are summoned to attend a meeting of the Committee to be held at 7pm on Wednesday 3<sup>rd</sup> July 2024.

*Emma Howe*

Assistant Clerk to the Council

**AGENDA**

1. To elect a Chair of this Committee for the 2024/25 year
2. To elect a Vice-chair of this Committee for the 2024/25 year
3. To receive apologies for absence
4. To make any Declarations of Interest re items on the agenda
5. To approve the minutes of the Committee's meeting held on 2 May
6. To, as requested by May's full Council, review this Committee's Terms of Reference
7. To consider a motion that "in view of the confidential nature of the following item, the press and public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1"
8. To review progress towards filling the position of Parish Clerk and decide next steps