

CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL
CHAPEL-EN-LE-FRITH
HIGH PEAK, DERBYSHIRE, SK23 0HP

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Office Hours: Monday-Friday 9.00 to 12.30

31 August 2022

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Tuesday 6th September 2022 at 7pm**, in the Annexe of the Town Hall, Chapel-en-le-Frith.

AGENDA

After apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests.
2. Dispensations.
3. Variation of Business.
4. Police matters.
5. Open Forum – Public Participation.
6. To receive the Minutes of the Full Council Meeting held on 2 August 2022.
7. To receive the Minutes of the Extraordinary Council Meeting held on 3 August 2022.
8. To receive the Minutes of the Extraordinary Council Meeting held on 30 August 2022.
9. To consider any matters arising from the above Minutes.
10. Outstanding actions from previous meetings.
11. South Head Drive Play Area.
12. Motion from Councillor Barton – That the arrangements between this Council and the Bowling Club are agreed and formalised, after they have been scrutinised by a Working Group made up of members of this Council.
13. Motion from Councillor Chantler - It has been clear for some time that funding arrangements within local communities depend to a significant extent on the proactive willingness of organisations / Individuals.
To seek opportunities in obtaining funding for specific purposes, by way of grant and funding, applications set against defined criteria and outcomes.

Following discussions with interested and experienced parties I propose that Chapel-en-le-Frith
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Parish Council. Employees on a short term contract including on costs an individual to seek apply for and secure contain funding for the Parish Council.

The post holder would report directly with each committee on the PC to explain potential opportunities, secure agreement and inform on actions progress within agreed time scales.

It is the firm expectation that the anticipated that the post holder will be able to secure funding to cover all salary costs and associated expenditure associated with this development within the period of six months initially.

This post will be accordingly reviewed after this period. If the outcomes are achieved as expected, within the funding cycle, it is anticipated that the duration of the post will be extended by the PC by agreement with the post holder.

The Post will be FT 3 days per week equivalent.

The grade of this post and the salary scale will be determined by the HR Committee.

14. Motion from Councillor Adshead – To consider refurbishment of the paths and edging around the Bowling Green.
15. Motion from Councillor Adshead – To consider outsourcing of the Councils ground maintenance work.
16. Motion from Councillor Chantler – To ensure that the awarding panel for Community Awards is independent and not biased, the composition of the panel will include two Councillors and three members of the public. The proposal therefore is that the panel will be chaired by the Chairman of the Council with Councillor Hill and three members of the public making up the panel.
17. Motion from Councillor Barton – The Council agree to update its website, to include a .gov.uk domain name, improve accessibiity which is good practice and to enhance communications between parishioners and this Council.
18. Motion from Councillor Beswick – That the Parish Council agrees to purchase the ‘Ferodo’ artwork image created by Eamonn Murphy that wasn’t selected for use in the Chapel-en-le-Frith Train Station installation, to display in the Town Hall.
19. Motion from Councillor Adshead – That the Parish Council agrees to purchase ten sets of bowls, at an approximate cost of £500, for members of the Parish to use and that space is found on the facility for these to be held separately from the bowls owned by Chapel Bowling Club.
20. Motion from Councillor Chantler - I have been approached by the organisers and members of the Bowling Club.
Who have raised the issue of members of the Parish Councils recent focus on the Bowling Club and the arrangements between the Bowling Club and the Parish Council?
I am not a member of the Bowling Club and therefore wish to speak and vote on the following motion.
The Parish Council invite designated representatives of the Chapel en Le Frith Bowling Club to address the Parish Council.
For the purpose of exploring and formalising an agreement between the private Bowing Club committee and the Parish Council.
The Purpose of which will put on a formal basis (if required) a contractual arrangement to be determined and discussion pertaining to the upgrading of the facilities including pathways directly surrounding the bowling club and a review and if required a change in toilet facilities.
In so doing consideration would be given to the improvement in disabled facilities and mixed gender toilet facilities.

21. Motion from Councillor Chantler - Following an invitation to attend the October Full Council Meeting and present to the Parish Council by the management of the Chapel en le Frith Private members Bowling Club.
I propose that a Formal written legal agreement between Chapel en le Frith Parish Council and the Management of the Bowling Club will need to be developed and approved by both Chapel en le Frith Parish Council and Chapel en le Frith Bowling Club management committee.
(This agreement will need to encompass respective use, including the agreed access to non-bowling club members (or not) following consultation with the management committee of the bowling club, roles, responsibilities, costs, maintenance arrangements, insurance, future development and maintenance work on the bowling green.
Consideration and agreement will need to be established if Chapel en le Frith Council employees continue to have any future role in the repairs, maintenance and development of work in the Bowling Club and the Bowling Green.
The Full financial costs to the Parish Council of the Bowling Club and income generated by the Bowling Club and paid to the Parish Council including the associated workload and supervision of staff will need to be explored and agreed in a formal future legal agreement.
22. Motion from Councillor Chantler – I propose that the wider use of the Town Hall is explored as a place where residents of the Parish could utilise to save on energy costs. Suggestions for example being the creation of organised activities i.e. Whist Drives, Bingo and other community based activities.
23. Review of the Chairmans Allowance.
24. To agree the Member/Officer Communication Protocol as agreed by the Personnel Committee.
25. To consider signing the NALC Civility and Respect Pledge.
26. To approve the Councils Privacy Policy.
27. To agree to purchase two new tyres for the tractor – three quotes attached.
28. To appoint DALC to undertake a job evaluation for the positions of Clerk and Assistant Clerk at a cost of £240 plus travel costs. To appoint two/three Councillors to assist with the process as proposed by DALC.
29. Report on the current position of S106 funded projects for Chapel-en-le-Frith Memorial Park.
30. To set up a Working Group to consider the annual Christmas Tree lighting event.
31. Remembrance Sunday Parade Public Liability Insurance.
32. Schedule of Accounts presented for payment.
33. Correspondence
 - Derbyshire County Council Liaison Meeting
 - DALC Police Liaison Forum
 - Appointment of External Auditor

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- Peak Park Parish Forum Meeting 18 September 2022

34. Any Other Business (For discussion only)

35. Press Releases.

36. To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.

- Update on Court proceedings
- To consider a staffing structure review

Yours sincerely,

Mrs SE Stockdale
Clerk to the Council