

# CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL  
CHAPEL-EN-LE-FRITH  
HIGH PEAK, DERBYSHIRE, SK23 0HP

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Office Hours: Monday-Friday 9.00 to 12.30

29 June 2022

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Tuesday 5<sup>th</sup> July 2022 at 7pm**, in the Annexe of the Town Hall, Chapel-en-le-Frith.

## AGENDA

After apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests.
2. Dispensations.
3. Variation of Business.
4. Police matters.
5. Open Forum – Public Participation.
6. To receive the Minutes of the Full Council Meeting held on 7 June 2022.
7. To note the minutes of the Footpaths and Trails Working Group minutes of the meeting held on 14 June 2022.
8. To consider any matters arising from the above Minutes.
9. Outstanding actions from previous meetings.
10. Update from High Peak Borough Council on the South Head Drive Play Area.
11. Regulatory assessment of the proposed revocation of the Memorial Park By-Laws.
12. Insurance
  - To agree to appoint Barret Corp and Harrington to undertake an on site reinstatement valuation of the Town Hall quoted at a cost of £1,100 including VAT.
  - To consider an increase to Employers Liability limit of indemnity from £10m to £15m at an additional cost of £210 per annum.
  - To consider an increase to Public Liability limit of indemnity from £10m to £15m at an additional cost of £1,440 per annum.
  - To agree the cost of the Fire Warden Course at £395 plus VAT as recommended in the PIB Risk Report.

Clerk to the Council – Suzan E. Stockdale

13. To consider the draft RACI Matrix for the Amenities Committee.
14. To agree the quote from Gorgeous Designs of £1,200 in respect of a plan for Chapel Memorial Park for S106 funding.
15. To agree the proposal from the footpaths Working Group for work on Public Rights of Way under the Derbyshire County Council Rights of Way Minor Maintenance Agreement.
16. To agree a reprint of the Chapel-en-le-Frith Walks Leaflet at a cost of £1,736.00 ( 50% of the costs can be paid by High Peak Borough Council under the Regeneration Grant Scheme).
17. To agree to purchase the latest Charles Arnold Baker book at a cost of £132.16.
18. To agree to submit an application for the Local Council Award Scheme Foundation Status.
19. Motion from Councillor Sizeland – In order to protect against any legal problems caused by possible loss or destruction of paper deeds of land or property in their ownership, the Parish Council undertakes to register the forementioned online if not already so registered.
20. Motion from Councillor Sizeland – The Parish Council undertakes to apply to Historic England for listed status for the Tramway.
21. Motion from Councillor Hill – This Council will undertake to answer the following questions on behalf of its parishioners:
  - Why was the buttress put in place on the property on High Street, Chapel-en-le-Frith? Who carried out the building safety report and what were the recommendations?
  - If the report identified a building safety issue, why has this issue not been remedied by the house owners?
  - If the County/Borough Councils are involved in supporting a solution to the building issue, what is their role and when is a solution likely to be delivered?
22. Motion from Councillor Chantler – Following numerous complaints and significant concerns, expressed by many residents over a extended period of time and in addition to increasing concerns about safety to individuals, resulting from disruption and ongoing considerable inconvenience caused by measures put in place by High Peak Borough Council and Derbyshire County Council Highways in relation to the property on High Street, Chapel-en-le-Frith. The Parish Council requests monthly updates from both Authorities on the progress and enforcement of actions to remedy this unacceptable situation noting any timescales in place.
23. Motion from Councillor Sizeland- To consider and approve the Management Policy documentation from PIB Insurance Brokers and ensure Councillors and Staff have access to the offered my.radar online help and advice tools.
24. Motion from Councillor Chantler – That the Council formally congratulate Chapel Good Neighbour Food Distribution on their recent Queens Platinum Jubilee Award.
25. Motion from Councillor Barton – To aid natural ventilation and light, that the Annexe false ceiling be removed and all windows above this that can be opened are made to do so. Also any artificial lighting is low energy.

26. To agree a date and judging panel to inspect the allotments for the Best Allotment competition.
27. Schedule of Accounts presented for payment.
28. Correspondence
  - Letter from Chapel Craft Group requesting a grant for hall hire
  - Email from Cllr K Sizeland requesting refurbishment of the Councils Tourist signs
  - Email from PKF Littlejohn External Auditors regarding a complaint received from an Elector of the Parish
29. Any Other Business (For discussion only)
30. Press Releases.
31. To agree a date for a meeting of the Finance and Town Hall Committee.
32. To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.
  - Update on the Appeal lodged in the High Court in respect of the Noise Abatement Order requested for Chapel Memorial Park.

Yours sincerely,

Mrs SE Stockdale  
Clerk to the Council

