

CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL
CHAPEL-EN-LE-FRITH
HIGH PEAK, DERBYSHIRE, SK23 0HP

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Office Hours: Monday-Friday 9.00 to 12.30

28 September 2021

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Wednesday 6 October 2021 at 7pm.**

The meeting will be held in the Annexe of Chapel-en-le-Frith Town Hall

AGENDA

After apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests.
2. Dispensations.
3. Variation of Business.
4. Police matters.
5. Open Forum – Public Participation
6. To receive the Minutes of the Full Council Meeting held on 7 September 2021.
7. To consider any matters arising from the above Minutes.
8. Outstanding actions from previous meetings
9. To accept the Community Consultation report from SHIFT. (15 min presentation/15 min questions)
10. South Head Drive Play Area.
11. Insurance complaint.
12. To agree a brief for SHIFT to undertake consultation work in Dove Holes.
13. Crime Strategy. (Minute 22/146)
14. Updating of the Memorial Park By-Laws. (Minute 22/146)
15. Deferred motion from Councillor Gourlay – This council asks for costing to be produced for a meeting place for teenagers, shelved from the list, one option being an architectural bandstand.
16. To agree amendments to the Council's Grievance Policy following the Extraordinary Meeting held on 25 August 2021

Clerk to the Council – Suzan E. Stockdale

17. Motion from Councillor Barton "Following a brief review of internal documentation and processes around HR matters, it is recommended an independent HR audit is undertaken to ensure the council is compliant with all current HR legislation and best practice. This will also include ensuring all terms and conditions are equal, all job descriptions are current and reflect current demands, revised job descriptions are agreed with employees /employee representatives and subject to independent job evaluation before the end of December 2021".
18. To agree the process for making Community Awards.
19. Motion from Councillor Chantler – "Following any future decision by the Community Awards panel to honour nominated residents of the Parish for service to the Community on a new Community Awards Board in the Main Hall of the Town Hall. That the Council holds a buffet and invite the press for a ceremony at the Town Hall to present the awards to any individual nominated.
20. Motion from Councillor Barton – "to consider funding roof repairs to the annexe and main hall roofs and to prepare a plan of action, also to consider removing the false ceiling in the annexe to gain access to the windows and improve ventilation flow and make repairs to the windows in the main hall.
21. To consider CCTV quotes for the Town Hall.
22. To agree Christmas tree lighting arrangements.
23. To agree that the Council uses High Peak Borough Council for any tender processing in line with Standing Order 18.
24. Date for a Communications Committee.
25. Schedule of Accounts presented for payment.
26. Correspondence
 - Letter from Mr & Mrs Gloster
27. Any Other Business (For discussion only)
28. Press Releases.
29. Date and place of next meeting.
30. To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.
 - Update on legal position and fees relating to Court action the Memorial Park
 - To agree additional administration support to deliver the SHIFT Action Plan.

Yours sincerely,

Mrs SE Stockdale
Clerk to the Council

Clerk to the Council – Suzan E. Stockdale

