

CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL
CHAPEL-EN-LE-FRITH
HIGH PEAK, DERBYSHIRE, SK23 0HP

Tel: 01298 813320
clerk@chapelpc.org
www.chapelpc.org



Office Hours: Monday-Friday 9.00 to 12.30

31 August 2021

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Tuesday 7 September 2021 at 7.pm.**

The meeting will be held in the Annexe of Chapel-en-le-Frith Town Hall

AGENDA

Presentation of the prize to the winner from Courses Allotments in the Parish Council Allotment competition.

After apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests
2. Dispensations
3. Variation of Business
4. Police matters
5. Open Forum – Public Participation
6. To receive the Minutes of the Full Council Meeting held on 3 August 2021
7. To receive the Minutes of the Extraordinary Meeting held on 25 August 2021
8. To note the Minutes of the Footpaths and Trails Working Group held on 10 August 2021
9. To consider any matters arising from the above Minutes
10. South Head Drive Play Area
11. Insurance update following MS Teams meeting
12. To agree a brief for SHIFT to undertake consultation work in Dove Holes
13. Motion from Councillor Hill and Councillor Mrs Walters – That the Council provides funding towards a defibrillator to go in Chapel Memorial Park, situated on the side of the Bowling Club.
14. Motion from Councillor Hill – That the Council supports a motion to explore the Chapel-en-le-Frith Old Town Rejuvenation Plan.

Clerk to the Council – Suzan E. Stockdale

15. Motion from Councillor Chantler - The public have a right to understand and have explained why agreed actions have not been implemented with a frank and transparent explanation including the delegated lead councillors responsible.
Therefore I propose that we set a system in place with immediate effect, which informs the full council, at each full Council meeting as a matter of course. On what agreed actions are still outstanding and yet to be completed and the reasons why. Including the lead councillors who are required to deliver on the actions.
16. Motion from Councillor Barton - that the Council considers the entitlement for staff to join the Local Government Pension Scheme.
17. Motion from Councillor Barton - "That the council reviews the burial ground maintenance grants within the Parish to ensure they are equitable, have kept pace with price-inflation and that evidence is provided in the next financial year, 2022/23, that the grant is targeted specifically towards such maintenance and not directed elsewhere and will also recognise contributions made by third parties before agreeing a figure. Also, that any historic payments made, that are no longer applicable and incorporated into such grants, are removed immediately. And whilst no reclaim of a recent overpayment will be requested, an adjustment will be made next year to recognise such overpayment already made in this financial year, 2021/22."
18. Schedule of Accounts presented for payment
19. PFK Littlejohn External Auditors Report and Certificate 2020/21
20. Bankline payment approval signatories
21. Correspondence
 - Minutes of Chapel-en-le-Frith United Charities meeting
 - Email to Councillor Beswick re litter
 - Chapel Leisure Centre Fees 2021-22
 - Peak Park Parishes Forum
 - Email re signage on Combs Road
 - Email re the live streaming of Parish Council meetings
22. Any Other Business (For discussion only)
23. Press Releases
24. To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960
 - Update on legal position and fees relating to Court action the Memorial Park.

Yours sincerely,



Mrs SE Stockdale
Clerk to the Council

Clerk to the Council – Suzan E. Stockdale

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON 3 AUGUST 2021

Meeting Held: Tuesday 3 August 2021
Held at Dove Holes Methodist Church

Present: Councillor M Chantler in the Chair
Councillors J Adshead, a Beswick, N Gourlay, N Hill, C Sizeland
and S Young.

In Attendance: Mrs S E Stockdale – Clerk to the Council

Apologies accepted: Councillor Mrs S Walters

Apologies noted: Councillor M Barton

There were seven members of the public present at the meeting.

Prior to the start of the meeting the Chairman presented the 2021 Allotment prize to Mr & Mrs O'Brien who have an allotment on the Dove Holes Allotment site.

22/139 Declarations of Interest

The following declarations of interest were made:

Councillor Sizeland declared in interest in the Leys Allotments as an adjoining landowner.

22/140 Dispensations

Two dispensations have been granted to Councillor Sizeland.

22/141 Variation of Business

None

22/142 Police Matters

There was no attendance at the meeting from the Police and the Clerk was asked to write to the Divisional Police Inspector to note that this is a matter of concern to the Council and to ask for representation at future Full Council meetings.

ACTION: The Clerk to write to the Divisional Inspector.

It was noted that the litter and dog warden at High Peak Borough Council is now back at work following furlough.

The County Councillor reported that Derbyshire County Council have now taken over the responsibility for Civil Parking Enforcement and can be contacted at: parking@derbyshire.gov.uk

22/143 Public Participation

Members of the public present addressed the Council on the following issues:

Residents should be encouraged to let the Police know if their property is vacant when they are away on holiday following a recent incident in Dove Holes.

There are issues with the road drains along the A6 in Dove Holes which are blocked and in heavy rain this is causing severe flooding issues to some properties.

Due to the amount of industrial traffic from the Quarry children walking to school on the footpaths along the A6 are getting dirty as they are not cleaned and there is also gravel on the footpaths.

Heavy vehicles turning out of Dale Road, Dove Holes onto the A6 are shedding their loads which residents feel is attributed to overloading, ineffective sheeting or badly fitting tailgates.

Vehicles are parking on the footpaths along the A6 and when children are walking to and from School they are having to walk on the road.

The members of the public present thanked the Council for the ongoing maintenance of the play area in Dove Holes.

ACTION: The Clerk to report the highway matters to Derbyshire County Council.
Write to Cemex regarding HGV's shedding their load.
The Clerk to ask the PCSO to factor some patrols on the A6 around School times.

22/144 Minutes of the Full Council meeting held 3 August 2021

Minutes numbered 22/110 to 22/135 were presented.
Minute No 22/125 - amend to include also by electronic means.

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

Councillor Adshead arrived at 19.25 hours.

22/145 Minutes of the Extraordinary Meeting held on 27 July 2021

Minutes numbered 22/136 to 22/138 were presented.

Minute No 22/138 - amend to include immediate inspection after the MUGA work has been completed.

RESOLVED: That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

22/146 Matters arising from the minutes

Members gave a report on the meeting with High Peak Borough Council and the Police regarding a Public Space Protection Order for Chapel Memorial Park. The view of the Police was that it would be difficult to enforce and would not give them any extra powers. However, they indicated that they would be working closely with the Council to tackle any issues in the Memorial Park.

It was agreed that updating of the by-laws for the Memorial Park should be considered as an agenda item at the October Full Council Meeting.

It was also agreed that the Council consider a crime strategy at the September Full Council Meeting.

The Clerk reported that the Police and Crime Commissioner had indicated that she would be willing to attend a meeting and the Clerk was asked to press for an indication on when this is likely to be.

It was noted that grants are available from the Police and Crime Commissioner and it was agreed that this be investigated further.

Councillor Sizeland indicated that the defibrillator map could provide more detailed information and agreed to provide this to the Clerk to pass onto the website engineer.

ACTION: The Clerk

Add an agenda item to consider a crime strategy as an agenda item for the Full council Meeting on 7 September 2021.

Add the updating of the bylaws as an agenda item for the Full Council Meeting on 5 October 2021.

To seek a firm date for a meeting with the Police and Crime Commissioner.

Councillor Hill and Young

To investigate the Police and Crime Commissioner grants and report back to the Council.

Councillor Sizeland to provide information for the defibrillator map on the website.

High Peak Borough Council have responded to advise that they are pursuing an agreement with Barratt Homes to resolve issues of concern regarding the condition of the land at South Head Drive, Chapel-en-le-Frith so that the Council can justify accepting a land transfer from Barratt Homes.

ACTION: The Clerk

To respond to the letter to reaffirm that the area is a blot on the landscape and the length of time it has taken to resolve this issue is unsatisfactory.

Communications Committee Chairman

To write a Press Release.

22/147 To agree the increase in cost of benches discussed at the Amenities Committee to £399 plus VAT per bench.

RESOLVED: That the increase cost for benches be accepted.

ACTION: Assistant Clerk to place an order for the benches as agreed at the Amenities Committee.

22/148 Motion from Councillor Gourlay – This Council asks for costings to be produced for a meeting place for teenagers, sheltered from the rain, one option being an architectural bandstand.

RESOLVED: That this agenda item is deferred until the meeting of the Full Council on 5 October 2021 when the results of the consultation from SHIFT will be available.

ACTION: The Clerk to add this as an agenda item for the Full Council Meeting on 5 October 2021.

22/149 Motion from Councillor Beswick- That the Parish Council subscribes to the High Peak CVS monthly newsletter at an annual cost of £10, to keep the Council informed of many local funding bids and streams that they can potentially access for existing and future projects, including youth projects, within the Parish.

RESOLVED: That the Council subscribes annually to the High Peak CVS monthly newsletter at a cost of £10 per annum.

ACTION: The Clerk to arrange the subscription.

22/150 Motion from Councillor Hill – The Parish Council undertakes to look at the purchase of The Cobbles Public House and its outside areas for conversion into a multi-purpose community centre for all of the Parish to utilise and enjoy.

Councillors were made aware that the premises are currently under offer and other potential sites that could be considered are:

- The Old Infants School in Chapel-en-le-Frith
- Dove Holes Business Centre
- Chapel Leisure Centre
- 89 Market Street, Chapel-en-le-Frith

Councillor Hill proposed an amended motion that he and Councillor Adshead set up a Working Group with interested members of the public to explore a new community centre together with existing provision.

RESOLVED: That Councillor Adshead and Hill set up a Working Group and bring a proposal to the budget meetings in January 2022 for consideration.

ACTION: Councillor Adshead and Hill to progress.

22/151 Motion from Councillor Beswick – To write to BT to seek a reimbursement of charges.

RESOLVED: That a letter is sent to BT to seek a re-imburement of charges.

ACTION: The Clerk to action.

22/152 Motion from Councillor Beswick – This Council notes that no planning changes are required to re-open the Leys Allotment site and resolves to start immediate provisions to clearing the site, creating and marking pathways and allotment plots and allocating plots to parishioners on the current waiting list.

Councillor Sizeland left the meeting while this agenda item was being discussed.

The Clerk reported that High Peak Borough Council Planning Department had confirmed that as the use of the land has not changed from allotments, the lawful use of the land still remains as allotments. The planning implications would be if there are any proposals to erect sheds or greenhouses.

RESOLVED: That an offer to clear the land by T Boothman is accepted and costs be drawn up to provide plots and paths with smaller plots being offered initially.

ACTION: The Clerk to arrange with T Boothman to clear the site.

Amenities Committee to consider marking out the paths and plots on the site.

22/153 **Motion from Councillor Adshead – To purchase two picnic benches for Dove Holes.**

RESOLVED: That two picnic benches are purchased for Dove Holes and a further two picnic benches for Chapel Memorial Park.

ACTION: Assistant Clerk to purchase a further four picnic benches.

Park Manager to liaise with Dove Holes Community Association regarding the siting of the two picnic benches for Dove Holes.

22/154 **Motion from Councillor Beswick – To agree actions to tackle illegal parking on Eccles Road by the Co-op, Hayfield Road, Buxton Road, Chapel-en-le-Frith and Chapel Market Place overnight into Thursday mornings on Market days.**

Councillor Adshead offered to liaise with Derbyshire County Council and Derbyshire Police on this issue.

RESOLVED: That a press statement is issued advising how to report illegal parking. That the Council consider taking over the Market Rights.

ACTION: The Chairman of the Communications Committee to write a press release. Councillor Adshead to report back to the September Full Council meeting. Councillor Hill to investigate the Market Rights.

22/155 **Motion from Councillor Mrs Walters – To purchase additional bins and benches for the Memorial Park.**

RESOLVED: That this is considered by the Amenities Committee at their next meeting.

ACTION: Assistant Clerk to add the motion as an agenda item for the next Amenities Committee.

22/156 **Motion from Councillor Hill – To increase the current limit of spend from £500 to £1,000 before a Council vote is required.**

The Clerk advised that the Standing Orders and Financial Regulations were agreed in May 2021 and this matter should not be re-visited for six months unless there is a material reason that has arisen.

RESOLVED: That the Financial Regulations are reviewed again at the meeting of the Full Council on 2 November 2021.

ACTION: The Clerk to add this as an agenda item for the Full council Meeting on 2 November 2021.

22/157 To agree the payment of £50 for a 'one off' use of the Parish logo commissioned for the Freeman Scrolls.

RESOLVED: That a payment of £50 is made.

ACTION: The Clerk to arrange payment.

22/158 To agree the use of the Royal Bank of Scotland Bankline service to make electronic payments.

RESOLVED: That the Council applies to use Bankline at the Royal Bank of Scotland.

ACTION: The Clerk to make an application.

22/159 Request for a grant and update on the defibrillator for the red telephone box in Bagshaw.

It was suggested that local sponsorship should be sought by the person applying for the grant and that the Council in line with other defibrillators pays for ongoing maintenance.

RESOLVED: That the applicant be advised to seek sponsorship for the defibrillator and if successful the Council will make a grant towards ongoing maintenance.

ACTION: The Clerk to respond.

22/160 To consider the re-opening of the Kings gate in Chapel Memorial Park on a trial basis.

It was agreed that contact is made with the resident who requested that the gate is locked at night and inform them that the Council will be re-opening the gate following the six month period agreed.

RESOLVED: That the Kings Gate will not be locked at night in the future and the resident informed.

ACTION: The Clerk to inform the resident.

22/161 Schedule of Accounts presented for payment.

Cheques numbered 009186 to 009203 were presented amounting to £9,667.41
RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

22/162 Correspondence

A letter of thanks has been received from Townend Methodist Church in respect of the grant towards the upkeep of the graveyard.

A letter has been received from High Peak Borough Council regarding a consultation on the proposal to cease Council Tax Benefit Support payments. Members were concerned that the proposal will have an adverse impact on deprived areas of High Peak and asks that the Council reconsiders ways of continuing to fund this grant to Parish Councils in High Peak.

ACTION: The Clerk to respond to High Peak Borough Council.

22/163 Any Other Business

None.

22/164 Press Releases

As noted in the minutes.

22/165 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960

The Chairman updated members on the Court proceedings in relation to Chapel Memorial Park.

The Clerk of a local Council has indicated that they will be able to offer some administration support in September.

The Chairman closed the meeting at 21.10 hours.

CHAIRMAN

CHAPEL-EN-LE-FRITH PARISH COUNCIL

Minutes of the Extraordinary Council Meeting held on 25th August 2021

Meeting Held: Wednesday 25th August 2021
In the Annexe of the Town Hall, Chapel-en-le-Frith

Present: Councillor M Chantler in the Chair
Councillors J Adshead, M Barton (minutes), A Beswick, N, Hill, C. Sizeland
and S Young

Apologies: Councillors N Gourlay and Mrs S Walters

There were no members of the public present at the meeting.

22/187 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.

Councillor M Barton proposed and Councillor M Chantler seconded a motion to exclude the public and press from the meeting due to the confidential nature of the business.

22/188 Personnel Matters

The Chairman distributed an options paper for Council Members to review and discuss.

RESOLVED: That the Council accepts the recommendations in full and the Chairman actions them.

22/189 Personnel appeals panel

RESOLVED: That Councillors Chantler, Hill and Mrs S Walters be appointed to both panels, as none of them are involved with any previous, current or anticipated grievances or complaints.

22/190 Appointment of an independent investigator & disciplinary panel members

RESOLVED: That the Chairman appoints an independent investigator and agrees terms of reference and outline costs. Furthermore, the Chairman recruits and appoints members of a disciplinary panel should one be required in future.

22/191 Confidentiality

RESOLVED: That any councillor who breaches confidentiality in relation to this matter will be expected to resign from the council with immediate effect.

There being no further business the Chairman declared the meeting closed at 20.30 hours.

CHAIRMAN

CHAPEL-EN-LE-FRITH PARISH COUNCIL FOOTPATHS AND TRAILS WORKING GROUP

Minutes of the meeting on Tuesday 10 August 2021 at 7pm online via Zoom

Present: Cllr Chris Sizeland (Chair)
Tony Brackenbury
Mavie Morrison
Sandra Higgins
Peter Soden

Action

1 Formalities
Chris Sizeland welcomed everyone to the meeting.

1.2 Attendee names and contact details
Attendance recorded by Sandra Higgins.

1.3 Apologies for absence
None.

1.4 Declarations of interest
Attendees were asked to declare any interests.

Cllr Chris Sizeland has two footpaths on his land. One on the route and one just off it. The Clerk has given Chris a dispensation in respect of these.

Liz McCormick is a trustee for the G E Barratt estate which incorporates part of the land that Footpath 122 crosses at the Target Field and heads up to the railway embankment.

2 Minutes of the meeting held on 15 June 2021

2.1 Amendments
Item 5 - Clarification that Richard Lovell was invited to the meetings because he was in charge of the Key Cycle Network, which runs through Chapel.

2.2 Matters arising
Item 1.3 - Peter noted that David Benning will not have received the minutes so Chris will write to him directly. CS

Item 2.1 - Chris will follow up recommendations in the Progress Report which are to be presented to the Parish Council for approval. He said that the Parish Council were very supportive of the work of the Group. CS

Item 2.2 - Chris is expecting a call imminently to organise the placing of the new information board at Charley Lane.

Item 4 - Some more progress has been made on the footpath at Combs and Chris is waiting for confirmation of the current year's grant from DCC.

continued ...

CHAPEL-EN-LE-FRITH PARISH COUNCIL FOOTPATHS AND TRAILS WORKING GROUP

Matters arising (continued ...)

Mavie raised concern that despite two years of meetings, nothing much seemed to have been achieved in respect of permissions from landowners. There are two main pieces of land to be addressed: land off Ashbourne Lane and land in Dove Holes. Conversations have been initiated with both landowners but it is looking unlikely that permissions will be granted and an alternative route may need to be identified. Chris advised that Cemex at Dove Holes had been on board, but then hoards descended on a quarry lagoon there in 2020, during which a security guard had a heart attack, and as a result their head office had vetoed the use as a path. There has also recently been a swimmer fatality, which further reduce our chances of getting permission for the foreseeable future. The Ashbourne Lane owner has not replied to messages and had recently put a sign denying access. Peter mentioned that there is one additional landowner to be approached for the section through the trees before Charley Lane, and Chris agreed to contact them. CS

Chris highlighted that the group had achieved success with signage, and the new DCC Councillor is more communicative so progress at a faster pace is anticipated for the future.

3 Terms of Reference

The Group is still working under the previous terms of reference, but Chris will continue to update it. There was some discussion about what the Terms should be and Mavie will send the previous terms to Chris. CS
MM

4 Site of information boards at Chapel Milton and Stodhart

Chris has identified a site near the stream near Gregory Row, on Ferodo land, which is a patch of grass and may be suitable for a board. He suggested we start with the board that needs least updating.

Peter remembered that Alistair suggested a possible site would be under the viaduct on Charley Lane. There is also a lot of other history in that area, including the viaduct and mills. There is also a hidden tunnel in Bugsworth, but this would be covered by Chinley Parish Council.

Chris has contacted Robert Lagan MP about the importance of the Stodhart Tunnel and its history. His office has replied that this would come under the remit of Historic England and contact has been made with them. Chris is hopeful of now making some progress in recognising this important local historic tunnel.

5 Interactive map

Some work is needed on the map and will be returned to at a later date.

CHAPEL-EN-LE-FRITH PARISH COUNCIL FOOTPATHS AND TRAILS WORKING GROUP

6 Progress / communications with DCC

Chris has been advised that the best way to communicate with DCC is via their website, which gives a reference number for each communication and can be quoted in following up correspondence. He also has email addresses for some of the new DCC councillors and has made direct contact. He has received details of for shared paths, which he can follow up in relation to specific routes.

7 Any other business

- 7.1** It was agreed that it is easiest to get a footpath established first and then try to get it upgraded to a cycle route at a later date.
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8 Items for next meeting

8.1 Agenda items for next meeting

- 8.1.1 Terms of reference
- 8.1.2 Land ownership and potential alternative routes
- 8.1.3 Information boards
- 8.1.4 Interactive map
- 8.1.5 Key Cycle Network

8.2 Date and method of next meeting

Date - Tuesday 21st September.
Location – Zoom (still allowed as we are a group).

The meeting closed at 8.25 pm.
