

# CHAPEL-EN-LE-FRITH PARISH COUNCIL



TOWN HALL  
CHAPEL-EN-LE-FRITH  
HIGH PEAK, DERBYSHIRE, SK23 0HP

Tel: 01298 813320  
clerk@chapelpc.org  
www.chapelpc.org



Office Hours: Monday-Friday 9.00 to 12.30

27 October 2020

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING** of the Parish Council to be held on **Tuesday 3 November 2020 at 7.30pm.**

**Remote Meeting: Meeting ID: 847 0426 4578**

**Meeting Password: 392936**

**This meeting will be recorded**

After prayers have been said and Apologies for absence have been given, the business to be transacted will be as follows: -

1. Declaration of Interests
2. Election of Chairman
3. Election of Vice Chairman
4. Police matters
5. Open Forum – Public Participation
6. To receive the Minutes of the Full Council Meeting held on 6 October 2020
7. To receive the Minutes of the Planning Committee held on 13 October 2020
8. To receive the Minutes of the Amenities Committee held on 16 and 23 October 2020
9. To consider any matters arising from the above Minutes
10. By-elections and co-option

Motion from Councillor Gourlay on Co-option policy

This council resolves to adopt an open and transparent co-option process, as described in the attached guidance document for applicants and in the revised standing orders. This guidance document will be publicised alongside any notice advertising a casual vacancy on the council.

11. Town Hall loss of earnings update

Clerk to the Council – Suzan E. Stockdale

12. Motion from Councillor Gourlay - The Chairman and Members of Chapel-en-le-Frith Parish Council recognise the service to the Parish of Chapel-en-le-Frith by Derek Lewis Eley and in particular for his gallant and distinguished service during the Second World War in the Sherwood Forresters and in the Intelligence Corps. This Council declares that he is a person of distinction who has rendered eminent services to the Parish through his long service to the Royal British Legion. Therefore, this Council does hereby confer upon Derek Lewis Eley the style, rank and title of Honorary Freeman of Chapel-en-le-Frith. And further resolves that the facts hereof be inscribed in formal writing presented to the said Honorary Freeman as a record of his service to the Parish of Chapel-en-le-Frith.

13. Motion from Councillor Gourlay - This council recognises the long years of service given by Ted Fell to the local area. Therefore, this council gives the Community Award to Ted Fell, along with the heartfelt good wishes of his neighbours that he will enjoy his new role as a Chelsea Pensioner.

This council recognises and applauds the charitable work of Gemma Ellis and her organisation "Stage 4 Deserves More". Therefore, this council awards the Community Award to Gemma Ellis, and shall release a statement to the press praising the work of this exceptional woman.

14. Review of Standing Orders Motion from Councillor Gourlay - This council recognises the best-practice guidelines as described by the National Association of Local Council's model standing orders, and resolves to adopt the standing orders in the attached document.

15. Motion from Councillor Gourlay - This council welcomes scrutiny and criticism. Through the changes it has just made to its standing orders, this council encourages openness in its proceedings. Furthermore, the council hereby retracts its previous "Filming and Photographing Meetings Policy" and its "Guidance for the Filming and Photographing meetings". At the start of every council meeting, the clerk or chair shall make a statement that "Any member of the public may take photographs, film or audio-record the proceedings, and report on any public meeting of this council. No prior permission is required to carry out these activities." The clerk or chair may then offer advice for members of the public who do not wish to be recorded.

16. Motion from Councillor Gourlay - This council will use all the social media tools it requires to support its neighbours. However, the current social media policy is unfit for purpose. Therefore, this council will retract its current social media policy until the council has agreed an alternative.

17. Motion from Councillor Sizeland - "When a decision is made at a committee meeting at which all the members of the council are present, that decision can be implemented immediately without requiring ratification by a full council meeting for the period to 14 May 2021".

18. Motion from Councillor Sizeland - "As an alternative to arbitration we resolve until further notice to have quarterly training meetings with DALC as a council as a whole. We would communicate this fact to HPBC so that they can see that we are serious about their concerns and are seeking a resolution. The meetings would generally alternate between and specific and general topics. This would also have the benefit of only being fraction of the cost of arbitration. The meetings should be in the evening."

19. Internal review of Freedom of Information requests

20. Correspondence

- Email from P Howe
- Email Tramway Culvert Whitehough
- Rural/Market Towns Group

21. Date for F&GP Committee and Town Hall Committee

22. Schedule of Accounts presented for payment

23. Press Releases

24. To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.

- Notice before action from Richard Buxton Solicitors – further letter dated 15 October 2020

Yours sincerely,



Mrs SE Stockdale  
Clerk to the Council

Suzan Stockdale is inviting you to a scheduled Zoom meeting.

Topic: Full Council Meeting

Time: Nov 3, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84704264578?pwd=bStVcTI1Wk1TU3NXWDRYbmdtdkhOUT09>

Meeting ID: 847 0426 4578

Passcode: 392936

One tap mobile

+13126266799,,84704264578#,,,,,0#,,392936# US (Chicago)

+13462487799,,84704264578#,,,,,0#,,392936# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

Meeting ID: 847 0426 4578

Passcode: 392936

Find your local number: <https://us02web.zoom.us/j/84704264578>

## Sue Stockdale

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**From:** Bartram, Robin, 14956 <robin.bartram@derbyshire.police.uk>  
**Sent:** 30 September 2020 16:16  
**To:** Sue Stockdale  
**Subject:** FW: Various issues

Sue,

Would you mind sending the following email to all councillors as it appears to be a wider problem in Chapel and could the points I raised be discussed for funding?

Regards

Rob Bartram  
PC 14956  
North Division  
Buxton SNT  
Buxton Police Station  
Silverlands, Buxton  
SK17 6QJ

Tel: 101  
E-mail: [Robin.Bartram@derbyshire.police.uk](mailto:Robin.Bartram@derbyshire.police.uk)  
Web: <http://www.derbyshire.police.uk>

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**From:** Bartram, Robin, 14956  
**Sent:** 30 September 2020 16:12  
**To:** 'Nigel Gourlay' <ngourlay@gmail.com>  
**Subject:** RE: Various issues

Nigel,

Firstly thank you for your email.

I have spent a considerable amount of time picking through the email and would ask if you would speak to the author and request that he lets you share his details with me.

If the issues have not been reported to us via either 101 or 999 at the time we would have no way of knowing these things are taking place as we rely on members of the public to keep us informed.

I'm sure you are aware that a lot of the issues are not policing issues although I will try my best to solve any issue that comes my way. However Cigarette butts, litter, lager holders on sheeps noses, businesses using A boards and placement of bins is clearly something better dealt with by another agency.

I'm going to be honest I really don't know where to start with dealing with the 'complaint' and feel that its unfair to send such a longwinded email with little direction as to what is wanted as a result.

There are lots of valid points there but some are grossly exaggerated which only goes to throw us off what the real priorities are.

I will begin to look at speeding traffic, shoplifting and the anti-social behaviour in and around Chapel and I will make the PCSOs and response teams aware of these issues.

I will ask if you could look at:

- The parking issues by getting the parking enforcement officers to spend time in Chapel and not just the odd visit.
- Replacing the 7.5t weight limit sign on Hordens road and approach the subject of double yellow lines on the road.
- Raising the issue of CCTV improvement on Chapel main street, a subject that has been raised previously.
- Publishing something to local business about blocking pavements.
- Raise the issue of Litter in public areas and look at funding for more bins.

I will copy Sue Stockdale in to the email and ask that this is sent out to other councillors as this obviously spans Chapel as a wider area and ask for feedback as to how we can deal with the issues efficiently and to the benefit of the wider community.

Regards

Rob Bartram  
PC 14956  
North Division  
Buxton SNT  
Buxton Police Station  
Silverlands, Buxton  
SK17 6QJ

Tel: 101

E-mail: [Robin.Bartram@derbyshire.police.uk](mailto:Robin.Bartram@derbyshire.police.uk)

Web: <http://www.derbyshire.police.uk>

**From:** Nigel Gourlay <[ngourlay@gmail.com](mailto:ngourlay@gmail.com)>

**Sent:** 26 September 2020 17:58

**To:** Bartram, Robin, 14956 <[robin.bartram@derbyshire.police.uk](mailto:robin.bartram@derbyshire.police.uk)>

**Subject:** Various issues

Hello Rob

## CHAPEL-EN-LE-FRITH PARISH COUNCIL

### MINUTES OF THE FULL COUNCIL MEETING HELD ON 6 OCTOBER 2020

- Meeting Held:** Tuesday 6 October 2020  
Virtual Meeting held via Zoom
- Present:** Councillors J Adshead, N Gourlay, C Sizeland, Mrs S Walters and S Young.
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies accepted:** None
- Apologies noted:** Rev Colin Pearson

There were twenty members of the public present at the meeting.

At the start of the meeting the Clerk read out a statement from Councillors Mrs H Batterbee, Mrs C Cobb, T Dales, FP Harrison and L McCarthy tendering their immediate resignations and outlining the reasons why.

The Clerk also reported that Councillor Bann and Councillor Mrs Green had also tendered their resignations.

In the absence of a Chairman or Vice Chairman the Clerk called for nominations from the members present to appoint a Chairman for this meeting only.

Councillor Gourlay proposed and Councillor Mrs Walters seconded a motion that Councillor Young be elected to Chair the meeting, with all members in favour.

Councillor S Young took the chair for the meeting.

#### **21/101        Declarations of Interest**

The following declarations of interest were made:

Councillor C Sizeland – Leys Allotment site as an adjoining land owner

Councillor C Sizeland – his wife is a substitute Councillor on the High Peak Borough Council Development Control Committee.

Councillor J Adshead – Chapel Town and Junior Football Clubs and as a friend of an adjoining landowner to the Leys Allotments.

Councillor Mrs Walters - as a friend of an adjoining landowner to the Leys Allotments.

Councillor J Adshead - as a friend of an adjoining landowner to the Leys Allotments.

#### **21/102        Public apology from Councillor Adshead following a social media post**

Councillor Adshead issued a public apology about an inappropriate post on social media about other members of the Council. He indicated that he had also made individual apologies to each member.

**21/103 Police matters**

Derbyshire Constabulary were not able to join the meeting.

Members reported incidents of anti-social behaviour on Bowling Green Lane and outside the Co-op on the Market Place which have been reported to the Police.

It was noted that the Amenities Committee will be considering CCTV for the Memorial Park.

**21/104 Public Participation**

Two members of the public spoke in the meeting a further member of the public asked for a statement to be read out. The issues raised were:

- The re-opening of part of the Leys Allotment site to provide allotments to meet public demand.  
Councillor Sizeland declared an interest in the item relating to the Leys Allotments and asked to be removed from the meeting to the waiting room.
- Proposals to make the Covid snake a permanent feature in the Memorial Park
- Clarification that Councillor Gourlays newsletters are his personal opinions and not those of the Council, including the promotion of private education.
- To place a seat in the Memorial Park at the entrance from Bowling Green Lane.

**21/105 Minutes of the Full Council meeting held on 8 September 2020**

Minutes numbered 21/63 to 21/84 were presented.

The following amendments were made:

The mis-spelling of Councillor Mrs Cobbs name was amended.

**RESOLVED:** That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

**21/106 Minutes of the Planning Committee held on 22 September 2020**

Minutes numbered 21/85 to 21/91 were presented.

**RESOLVED:** That the Chairman be authorised to sign the Minutes as being a true and correct record.



**21/107            Minutes of the Communications Committee held on 29 September 2020**

Minutes numbered 21/92 to 21/100 were presented.

Minute 21/95 was amended to read that the walks leaflets had been produced by the Chapel Community Group.

**RESOLVED:** That the Chairman be authorised to sign the amended Minutes as being a true and correct record.

**21/108            Matters arising from the minutes**

The Bowling Club have reported that they have not received any funding from the Covid Discretionary grant.

**21/109            Casual Vacancies**

It was noted that following the resignations of Councillors since the last Full Council Meeting there will be seven casual vacancies, which High Peak Borough Council will be asked to declare.

The quoracy for Full Council Meetings is five members and it was also agreed that the remaining five members will have to sit on all committees until new members are appointed either by election or co-option.

**21/110            Town Hall loss of earnings**

The Council were advised that the loss of earning from use of the rooms at the Town Hall currently stands at £8,967.51. This will be offset by the grant of £10,000 received from central government.

The Clerk reported that will have been some savings on heat and light during the lockdown period. However, as caretaking and cleaning staff are paid through the Precept they have not been eligible for the furlough scheme.

**21/111            Memorial Park**

The Clerk reported that work had been completed on the skate park and neighbours have reported that it is much quieter.

A full report on the condition of the MUGA has been requested from Alliance Services who undertake monthly safety inspections.

A request was made in the Open Forum at the September Full Council Meeting to relocate the MUGA and it was agreed that this matter be considered in confidential business for legal reasons.

Councillor Gourlay proposed and Councillor Adshead seconded a motion for the purchase of a Superturfman Bowling Green machine, that a discussion takes place with the Bowling Club prior to the next scheduled Amenities Committee.

**RESOLVED:** That the Clerk arrange a meeting with the Bowling Club

**21/112            Memorial Park Centenary Celebrations 2021**

It was agreed that the proposed celebrations be put on hold due to Covid-19.

**21/113            Park staff appointments**

The Clerk reported that two applications have been received for the fixed term positions in the Memorial Park to cover sickness absence. The applications have been received from current staff.

Councillor Gourlay proposed and Councillor Walters seconded a motion that the current fixed term contracts be extended.

**RESOLVED:** That the current fixed term contracts be extended for both members of staff as advertised.

**21/114            Leys Allotments**

Councillor Sizeland declared an interest in the item and asked to be removed from the meeting to the waiting room.

It was agreed that the request to re-open part of the site be placed on the agenda for the next Full Council Meeting.

**21/115            Motion from Councillor Gourlay "This council resolves to comply with the 1950 Allotments Act and allow the keeping of hens on its allotments. The council will rewrite its leases and inform its allotment-holders of their legal rights."**

Councillor Gourlay spoke in support of the motion and proposed that the existing tenancy agreement clause 7, for the Dove Holes Allotments, is amended to include - 'the tenant shall not keep any livestock except hens and rabbits on the allotment plot'

Councillor Adshead seconded the motion and all members were in favour.

**RESOLVED:** That the Allotment Tenancy Agreement is amended to allow the keeping of hens and rabbits on Dove Holes Allotments.

**21/116            Use of inappropriate materials in Conservation Areas**

Complaints have been passed to High Peak Borough Council about the Amazon lockers outside the Co-op.

It was also reported that High Peak Borough Council are considering the use of inappropriate window materials in the Chapel Conservation Area.

**21/117 Freedom of Information requests**

It was reported that two Freedom of Information requests have been received regarding expenditure on legal costs and the production of a minute in November 2019.

Members were informed that they need to agree an internal review process for two current Freedom of Information requests.

**21/118 Correspondence**

- Email from resident to object to the reinstatement of the bridge onto Brookside Pastures
- Email from Cllr George re Flooding in Whitehough
- Email from Cllr George re Active travel fund
- Email from C Bannon to advise that she runs the Chapel West Facebook page and not former Councillor Bann
- Natural Stone Products Ltd request for tree planting permission

**21/119 Schedule of Accounts presented for payment.**

Cheques numbered 008955 to 008984 were presented amounting to £6,538.79.  
**RESOLVED:** That the cheques be signed and the accounts to which they relate be paid.

It was agreed that Councillors Adshead, Gourlay, Sizeland and Mrs Walters be added to the Bank Mandate to allow the Council to make payments following resignations.

**21/120 Press Releases**

- Councillor resignations
- Cancellation of Christmas Tree Lighting ceremonies due to Covid-19 ceremony

**21/121 To resolve to exclude the press and members of the public under the Public Bodies (Admission to Meetings) Act 1960.**

Councillor Young proposed and Councillor Gourlay seconded a motion that the Council exclude the press and members of the public.

Councillor Sizeland declared an interest in the item regarding the tramway wall and took no part on the discussion.

**RESOLVED:** That legal advice from Cooper Sons Hartley and Williams Solicitors be noted. That a gate be erected on the tramway leaving a pedestrian access and that quotes be obtained to rebuild the wall.

**RESOLVED:** That the proposal from Hoey Ainscough to support the Council be considered again in January 2021.

**RESOLVED:** That the Council do not give permission to Natural Stone Products Ltd to plant trees on the Tramway.

**RESOLVED:** That the Council respond to Richard Buxton Solicitors to seek approval to defer the matter for one month.

The Chairman closed the meeting at 21.50 hours.

**CHAIRMAN**

Chapel-en-le-Frith Parish Council					
Schedule of Accounts -		6th October 2020			
Cq No	Payee	Description	Net	VAT	Gross
8955	Mr P. Brown	Hedge Trimmer	150.00	0.00	150.00
8956	AGA Print Ltd	Heritage Trail printing	206.70	0.00	206.70
8957	Rialtas	Data Backup subscription	240.00	48.00	288.00
8958	Shelter Maintenance Ltd	Bus Shelter Cleaning	17.86	3.57	21.43
8959	IWS	Safety boots & trousers	78.00	15.60	93.60
8960	J. Parker Dutch Bulbs	Plants	208.50	41.70	250.20
8961	Mrs S. Stockdale	Zoom reimbursement	5.99	1.20	7.19
8962	Konica Minolta	Photocopier rent and copy charges	135.25	27.05	162.03
8963	YPO	Stationery	38.97	7.80	46.77
8964	Amazon Payments UK	Office supplies	49.95	4.40	54.35
8965	RBL	Poppy Wreaths	70.00	0.00	70.00
8966	Selves	Petty Cash	150.00	0.00	150.00
8967	Mrs Emma Howe	Notice Boards	9.75	0.00	9.75
8968	Kensington Engineering Ltd	Skate Park Repairs	390.00	78.00	468.00
8969	Stoney Philbin & Co.	PAYE preperation	416.50	83.30	499.80
8970	HMRC	Tax & NI contributions	1964.48	0.00	1964.48
8971	BT	Phone & Broadband	143.02	28.60	171.62
8972	Caledonian Lifts	Lift Call Out	100.00	20.00	120.00
8973	ESPO	T/Hall Gas	152.29	7.61	159.90
8974	Rigby Taylor	Park Supplies	79.75	15.95	95.70
8975	Total Gas & Power	T/Hall Electric	66.58	13.32	79.90
8976	Personnel Advice & Solutions	Staff contract production	50.00	10.00	60.00
8977	D.E. Ford Insurers	Fidelity Guarantee increase	287.53	0.00	287.53
8978	CL Floorcare	Hoover repairs	75.90	15.18	91.08
8979	Waterplus	Water rate 47-49 Market Street	86.03	7.59	93.62
8980	HPBC	Staff safety monitoring - Quarterly	35.62	7.12	42.74

8981	Turner Groundscare	Lawnmower parts	146.73	29.35	176.08
8982	David G. Ross Nursery	Plants	408.85	81.77	490.62
8983	Chapel DIY	Concrete/expanding foam/drill bits	64.75	12.95	77.70
8984	P. Brown	Mileage	150.00	0.00	150.00
			<b>5979.00</b>	<b>560.06</b>	<b>6538.79</b>
	<b>Direct Debits</b>				
	Fuelgenie	Fuel	156.53	31.31	187.83
	O2	Mobile Phone Insurance	6.00	1.20	7.20
	O2	Mobile Phone charges	45.18	9.04	54.22
	Trusted IT		241.48	48.30	289.78
	Workplace Pensions	Pension administration	19.00	3.80	22.80
	Nest	Pension contributions	282.97	0.00	282.97
	HPBC	Business Rates	675.00		675.00
					<b>1519.80</b>
	<b>Receipts</b>				
	Hall Hire	1-30th September 2020	£232.00		
	Rent	Shop 47/49 Mkt Street	£550.00		
	Rent	Flat 47/49 Market Street	£525.00		
	Rent	DCC Library	£2,125.00		
	HPBC	Precept	£62,576.00		
	HPBC	Council Tax Support Grant	£4,996.31		
	Royal Bank of Scotland	Bank Interest	£3.26		
			<b>£71,007.57</b>		
	<b>Unpaid invoices over 6 months old</b>	<b>Hall Hire</b>	<b>£503.00</b>		

	<b>Bank Balances as of 5th October 2020</b>				
	Practice Call		£1,999.33		
	Imprest A/C		£9,716.34		
	SBI A/C		£ 232,739.81		
	Business A/C		£ 100.00		
	<b>Total</b>				

## **CHAPEL-EN-LE-FRITH PARISH COUNCIL**

### **Minutes of the Meeting of the Planning Committee held on 13<sup>th</sup> October 2020 via Zoom.**

**Present:** Councillor C Sizeland in the chair  
Councillors J Adshead, S Walters and N Wetters-Gourlay.

**In Attendance:** Mrs E Howe – Assistant Clerk  
Cllr S Young

**Apologies:** None

#### **21/122 Public Speaking**

Three members of the public were present, none wished to speak.

#### **21/123 Election of Chairman**

The first item of business transacted was the election of Chairman. Councillor Walters proposed and Councillor Wetters-Gourlay seconded that Councillor Sizeland be elected as Chairman.

**RESOLVED:** That Councillor Sizeland be elected as Chairman of the Planning Committee for the period up to the next Annual Meeting of the Council

Councillor Sizeland took the Chair.

#### **21/124 Appointment of Vice Chairman**

Councillor Sizeland proposed and Councillor Wetters-Gourlay seconded that Councillor Walters be elected as Vice Chairman.

**RESOLVED:** That Councillor Walters be elected as Vice Chairman of the Planning Committee for the period up to the next Annual Meeting of the Council.

**Cllr Young left the meeting.**

#### **21/125 Plenary Powers**

Applications seeking Planning Permission or Approval to carry out developments at locations within the Parish.

The Committee considered in turn three Applications to carry out developments within the Parish and it was **RESOLVED:** That the following comments be sent to the relevant Planning Authority.



**HPK/2020/0345**

Little Acorn, 164 Manchester Road, Chapel-en-le-Frith

Proposed Shephard's Hut in rear garden.

Cllr Walters requested she be placed in the waiting room for this application. The Committee have no objections however, if HPBC Planning Department were mindful to approve the application the Committee request the proposed be used only for domestic purposes no commercial use. Screening should be considered for privacy and the positioning of the Shepherds hut should be closer to the lane than the neighbouring garden.

**HPK/2020/0202**

Colbourne, Mellor Lane, Chapel-en-le-frith

Demolition of existing conservatory to rear and construction of new rear extension to link to side porch. Extension of garage area to the front to allow for increased garage space and guest bedroom to rear.

No Objection, the proposed would be a visual improvement to the rear of the existing property.

**CD1/0720/27**

Chapel en le Frith Primary School, Warmbrook Road, Chapel-en-le-Frith

Proposed 2 classroom extension with associated WC Facilities and remedial landscaping works.

It was agreed to defer the application until the next Planning Committee meeting.

**21/126                      Appeals**

None.

**21/127                      Notifications**

**Permission**

NP/HPK/0420/0355 – Barns at Pinfold Farm, Unnamed Road from Peaslow Lane to Bagshaw Hall, Bagshaw.

**Refusal**

None.

**21/128                      Correspondence**

None.

**21/129**

**Any Other Business (For discussion only)**

Cllr Adshead enquired about any training for Planning Committee purposes. It was suggested he check the DALC Newsletter for any upcoming training dates.

**21/130**

**Part 2 – Planning Non Compliance**

None.

The meeting closed at 7.25pm

CHAIRMAN

## CHAPEL-EN-LE-FRITH PARISH COUNCIL

### Minutes of the Meeting of the Amenities Committee held on 16<sup>th</sup> October 2020.

**Present:** Councillor J Adshead in the chair.  
Councillors C Sizeland, S Walters, N Wetters-Gourlay  
and S Young.

**In Attendance:** Mrs E Howe – Assistant to the Clerk  
Mr P Brown – Park Manager

#### **21/131 Appointment of Chairman**

The first item of business transacted was the election of Chairman. Councillor Walters proposed and Councillor Sizeland seconded that Councillor Adshead be elected as Chairman.

RESOLVED: That Councillor Adshead be elected as Chairman of the Amenities Committee until the next Annual General Meeting.

#### **21/132 Appointment of Vice Chairman**

Councillor Walters proposed and Councillor Wetters-Gourlay seconded that Councillor Sizeland be elected as Vice Chairman.

RESOLVED: That Councillor Sizeland be elected as Vice Chairman of the Amenities Committee until the next Annual General Meeting.

**Apologies:** None.

#### **21/133 Public Speaking**

There were no members of the public present wishing to speak.

#### **21/134 Active Travel Grant**

All agreed to defer until the next meeting.

#### **21/135 Needhams Recreation Ground-Update**

All agreed to add all recreation areas to the five year plan.

#### **21/136 Planter on Long Lane/Longmeade Drive, Chapel-en-le-Frith**

It was agreed to remove the planter and for the Assistant Clerk to seek permission from Highways to install one of the new self-watering planters as a replacement.

**21/137                      Tramlines at the Leys**

Councillor Sizeland entered the waiting room for this agenda item.

All agreed to defer until the next meeting.

**21/138                      Flag Flying Dates**

It was agreed a list of dates be added to the Parish Councils Facebook and Website page.

**21/139                      Flying Litter Bin**

All agreed the bin be offered by the Parish Council as a donation to Morrison's through HPBC Councillor Kath Sizeland.

**21/140                      Planter Locations and Commissioning**

All agreed to defer until the next meeting.

**21/141                      Cycle Racks**

It was reported DCC have cycle racks that could be applied for, it was suggested the best position for cycle racks would be the Market Place, Chapel-en-le-Friith. As the Market Place forms part of the Conservation Area it was agreed the Assistant Clerk approach HPBC Conservation Officer to seek advice regarding the siting of the cycle racks.

**21/142                      Sports Pavilion**

Cllr Walters entered the waiting room for this agenda item.

It was reported the Bowling Club has requested repairs to the veranda, the roof and supporting posts are in a bad state of repair. It was agreed to communicate with the Bowling Club and confirm the required repairs, then obtain quotations for the works.

**21/143                      Allotment Waiting Lists**

It was reported Dove Holes has 4 people currently on the waiting list. Cllr Adshead requested confirmation of the total number of plots at Dove Holes, it was agreed the Assistant Clerk check and report back to the Committee.

Due to time restraints it was agreed to take agenda item 16 next.

**21/144                      Correspondence**

It was reported a request has been made to make improvements to the Skate Park, it was agreed to investigate possible sources of funding to replace the existing Skate Park with a more suitable/modern Skate Park.

A complaint has been received regarding dogs not on leads in the Memorial Park, it was agreed the Council reply to the complainant explaining HPBC employee a Dog Warden and that we are not able to issue warnings/fines.

A request has been made by HPBC for the reinstatement of the shelters on the Skate Park, it was agreed the shelters are not to be reinstated at this time however the Committee are considering alternative solutions. It was agreed the Assistant Clerk inform HPBC of the Committees decision.

A request has been received for the Council to allow an existing cheery tree which was donated in Memory be installed in the Memorial Park. It was agreed the tree be planted where the Park Manger thinks would be best and that any future requests for tree planting be allowed, future trees should be native in type.

All agreed to adjourn the meeting until Friday 23<sup>rd</sup> October 2020.

Meeting finished at 4.25pm.

There being no further business the Chairman declared the meeting closed at 4.25pm

CHAIRMAN

## Sue Stockdale

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**From:** Sherratt, Angela <Angela.Sherratt@highpeak.gov.uk>  
**Sent:** 22 October 2020 15:04  
**To:** Sue Stockdale  
**Subject:** Chapel Parish - Vacancies

Dear Sue,

This is to confirm we have now received requests to hold by-elections for the following areas:

Chapel West  
Chapel East  
Barren Clough, Combs & Whitehough  
Dove Holes & Martinside

The by-elections are now scheduled to take place on Thursday 6<sup>th</sup> May 2021.

Kind regards  
Angela

Angela Sherratt  
Senior Elections Officer

High Peak Borough Council/Staffordshire Moorlands District Council

Town Hall  
Market Place  
Buxton  
SK17 6EL

✉ [angela.sherratt@highpeak.gov.uk](mailto:angela.sherratt@highpeak.gov.uk)  
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[www.staffsmoorlands.gov.uk/elections](http://www.staffsmoorlands.gov.uk/elections)

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# HOW TO BE “CO-OPTED” AS A PARISH COUNCILLOR

Thank you for your interest in becoming a councillor at Chapel-en-le-Frith Parish Council.

When a council seat becomes vacant (perhaps because a councillor resigns or dies), a new councillor is chosen either by the electorate casting votes in a by-election, or by a vote of councillors (known as a “co-option”). This document describes the co-option process, so that you can understand and prepare for it.

1. The council will post a notice of a vacancy on its noticeboard at the Town Hall, and on its website and social-media pages. This notice will invite applications.
2. You should write a letter or email to the town clerk (addresses below), asking to apply. You should say why you want to be a councillor, and what you want to achieve.
3. The town clerk will ask you to make a declaration that you are eligible to stand as a councillor, and that you confirm your nomination. The declaration will ask various legal questions, including whether you’re aged over 18 and whether you’ve lived or worked in the area for the required time.
4. You will be invited, along with other candidates, to a council meeting where you will be given the chance to speak for three minutes. The order in which candidates appear will be chosen by lot. After your speech, councillors might ask you a few questions about yourself and where you live; for example, “Tell me more about your role in the football club,” or “How do you think Dove Holes can be improved?”
5. If there are enough vacancies for all the candidates who have applied, then “Congratulations – You have been co-opted!”
6. However, if there aren’t enough vacancies, councillors will choose between the candidates by a series of votes. The voting process is open, transparent, and is described in the standing orders which are available on the council’s website, or from the clerk.
7. If all goes well, and you are successfully co-opted, the clerk will ask you to sign a Declaration of Acceptance of Office, and the Councillors Code of Conduct, and you can then take your seat.

Good luck!

The Clerk  
Town Hall, Market Street  
Chapel-en-le-Frith  
High Peak  
SK23 0HP

[clerk@chapelpc.org](mailto:clerk@chapelpc.org)

## Sue Stockdale

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**From:** phowe7394 [REDACTED]  
**Sent:** 09 October 2020 16:46  
**To:** Sue Stockdale  
**Subject:** Meeting date 6.10.20

Dear ms s stockdale

As a resident of chapel-en-le-frith I would like to complain about the way the last parish council meeting was held and the total disgrace of how when it was said 7 councillors had resigned the chair just completely glossed over it like it didn't matter .surely if 7 councillors resign at the same time there is something seriously wrong and should be worth discussing to find out why.

But not on this occasion he was too bothered talking about very important issues like allotments and not the fact that 7 had resigned.

It was a total shambles from start to finish.

And correct if I'm wrong but do you not have to have 7 people to hold a council meeting were you only had 5?

I feel that chapel parish council has lost the best 7 councillor who could have done a lot to bring chapel back to a good place to live.

Regards phillip howe

Sent from Samsung Mobile on O2



Sue Stockdale

**From:** Sue Stockdale <Sue.Stockdale@btinternet.com>  
**Sent:** 14 October 2020 14:38  
**To:** Sue Stockdale; Chris  
**Subject:** Fwd: RE: Tramway Culvert

Hi Sue / Chris,

Info for the Parish Council and members of the walking group.

I asked Thom Howe for an update on the Tramway Culvert more due to winter approaching fast, his response is below. As you will also be aware I complained about the new fencing that has been erected recently due to it narrowing the Tramway quiet significantly, see Thom's reply below.

Best regards, Tony

Original Message -----  
From: Thom Howe (Economy, Transport and Environment) <Thom.Howe@derbyshire.gov.uk>  
Sent: 14 October 2020 14:38  
To: Sue Stockdale; Chris  
Subject: RE: Tramway Culvert

Hello

The County Council and the Landowner (on the development side) are in discussion regarding the culvert and associated watercourse. A plan has been put forward to the Council to divert the culvert and watercourse. There are just a few formalities and agreements that need finalising before any work can take place.

I will be able to reveal more once everything is finalised.

I have asked the landowner to move the encroaching fence line and deposited earth. I have provided them with evidence of the true width of the tramway and thus the footpath at that location. The process allows the responsible party time to arrange and carry out the necessary works. If the allowed time lapses and the issues remain I will then move forward with a more formal approach.

Hope you are keeping well. I will endeavour to keep you informed on both issues.

All the best

Thomas Howe

Public Rights of Way Assistant

Derbyshire County Council - Economy, Transport and Environment Department

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## Sue Stockdale

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**From:** David Inman <david.inman@sparse.gov.uk>  
**Sent:** 13 October 2020 10:51  
**To:** Sue Stockdale  
**Subject:** RE: Rural /Market Towns Group - Chapel-en-le Frith Parish- Derbyshire Dales N.P.

Many thanks Sue. I am happy to do a 10 minute( zoom) presentation if that helps. It is pretty important we get the right mixture from across the country and High Peak is an important area for us.

Let me know,

Kindest David.

**From:** Sue Stockdale <clerk@chapelpc.org>  
**Sent:** 13 October 2020 10:42  
**To:** David Inman <david.inman@sparse.gov.uk>  
**Subject:** RE: Rural /Market Towns Group - Chapel-en-le Frith Parish- Derbyshire Dales N.P.

I will take this to the November Council meeting for a decision

Sue Stockdale

**From:** David Inman [<mailto:david.inman@sparse.gov.uk>]  
**Sent:** 13 October 2020 10:22  
**To:** Sue Stockdale <clerk@chapelpc.org>  
**Subject:** Rural /Market Towns Group - Chapel-en-le Frith Parish- Derbyshire Dales N.P.

Hi,

Re my conversation just now here is our e mail.

Thanks for your help- we will keep our fingers crossed.

Because of COVID membership is free for this year.

Kindest David.

**From:** David Inman  
**Sent:** 03 October 2020 13:32  
**To:** 'clerk@chapelpc.org' <clerk@chapelpc.org>  
**Subject:** FW: Rural /Market Towns Group - Chapel-en-le Frith Parish- Derbyshire Dales N.P.

Dear Mrs Stockdale,

Sorry to keep bothering you on this one but we do need to know whether Chapel will work with us or not here. We are short of a Council in the Derbyshire Dales in the Group.

As you will know we are looking to establish a Rural / Market Towns Grouping involving Towns, or in some cases larger Parishes, from across every area of England. Defra calculate some 204 areas comprise what might be termed 'Rural England'. We think Rural Areas need to network with each other to share best practice and to establish strong collective thought. Rural Market Towns are very much part of that process. Many rural services come out

from the Rural Market Town and such towns are often at the very core of much of rural service provision. Here is the current position with regard to the group as detailed on the RSN website.

<https://rsnonline.org.uk/page/ruralmarket-towns-group>

This is our current offer to you.

- We are happy for Lyndhurst Town Council to come into Rural Market Towns Group from now until Thursday 1st of April 2021 without charge. That will provide you many months of free membership.
- Your Council will however consider before 1st April 2021 whether it wishes to continue (or not) its membership on a paid basis ( £110 per annum in your case) for the 21/22 financial year based on its assessment of the value of membership in those months. You would notify us of its decision towards the Spring in 2021.

Given the COVID situation and its impact on local council budgets we are offering free memberships for the remainder of this financial year. However to take full advantage of involvement and to see what we do over a reasonable time period we do need a reply from Chapel if at all possible by the 6th of November. We have 122 members in the current Rural Market Town Group and membership is becoming well spun across England. Inevitably however there are some gaps. We are asking you to join because your specific rural area is not currently represented.

In addition to the 122 member councils we know some additional 15 local councils have told us their Council, will at their October meeting, look at the question of becoming members with us . We have had discussion with a fair number of these councils and we are optimistic about many of them joining.

Here then are a further 50 or so areas across England we have approached where we are currently awaiting to hear more back.

Abingdon, ( Thames Valley) Ashton ( West Cotswolds) , Axminster (East Devon ) , Barham (Mid Suffolk) , Barnard Castle (Teesdale) , Bicester (Cherwell) , Billinge (St Helens) , Belvoir ( Belvoir Vale) , Bishopthorpe (York area) , Burley (Wharfedale) , Burnham on Crouch (Maldon area), Capel (Southern Surrey) , Chapel en le Frith ( Peak District) , Charnock Wood ( South Cotswold area), Chipping Ongar (Epping Forest) , Clapham (Yorkshire Dales) , Clowne (Bolsover) , Clifton Campville (Lichfield area,) Coggeshall (Colchester area) Crowland (Peterborough area) , Denby Dale (Kirklees area) , Dinnington (Rotherham area), Epworth (M North Lincs) , Great Waltham, (Chelmsford) Heddon ( Gateshead -Hadrians Wall area), Hatfield, (Hatfield area) Hawkinge, (Folkstone area) Hedge End (Eastleigh area) ,Holbeach (South Holland), Hullbridge (Rochford area), Ightham (Sevenoaks), Kings Hill (Tonbridge area) , Lenham (North Downs) , Lydney (Forest of Dean), Lyndhurst (New Forest) , Maltby (Rotherham area) , Minehead (West Somerset and Exmoor area) , Newport (Isle of Wight), Oakley and Deane,(Deane area) Oswestry, ( North Shropshire) Oundle (East Northants) , Penistone (Barnsley- East Pennines) , Pickering,(Ryedale) Portland (Isle of Portland), Ravenshead (Gedling area) , Ripley (Amber Valley) , Richmond, (Richmondshire) Royston (North Herts) , Sandwich (Sandwich area - Kent) , Shirebrook (Bolsover), The Gorge ( Ironbridge Gorge), South Elmsall (Wakefield) , Somerton (East Somerset) , South Molton, (North Devon) Swanage, ( Purbeck) Tewkesbury (Tewkesbury area) Tring (Chiltern Hills) and Truro (Fal Estuary) Westerham (North Sevenoaks) Wolsingham (Weardale) .

If this matter has not been before your Council as of yet could you please arrange for the Council to consider this matter if at all possible in October and let us know what you would they would like to do by the 6th Nov. If you need further extension of time beyond that could you please let us know the consideration date involved. We are about to have our first full meeting of Councillor representatives by Zoom on the 9th of November and it would good to have a position certain from you by then. We very much hope you will join us and find merit in what we are doing. Even if you are not supporting for whatever reason we do need to know so that we can approach another town in your area instead. We do wish to deliver the set criteria of one Market Place per defined rural area across England and we very much hope we can work with Chapel.

If it assists I am happy to present our case and answer questions via Zoom etc communication if you wish to give me the meeting details. Hopefully we can now do this virtually.



## Part of the Rural Services Network RURAL SERVICES NETWORK

The Rural Services Network is a well - established Special Interest Group of the Local Government Association. We are the sole organisation in England arguing full time the general rural case and rural services are of course at the centre of that argument. To date we have done this at Principle Authority level.

In England rural areas can suffer because England is regarded as predominantly urban in overall character despite c80% of its land area being rural. As an organisation we seek to bring together what are diverse rural areas with the intention of sharing rural best practice and identifying trends and common considerations from across the rural areas of England. As RSN we work with over 120 Principal Local Authorities. We feel Rural Market Towns and Parishes are a key component in the rural equation and we feel there is great benefit in them being able to network and where they wish to work together on Market Towns issues as they arise. We have therefore formed a Rural/Market Town Group during the last year which coincidentally is also currently now of a size of just over 120 in membership as well.

Because of the awful COVID situation we appreciate that many local communities will be under financial pressure so for 2020-2021 so we are offering free membership enabling further local Town and the larger Parish Councils to join and work with us giving us the opportunity to show firstly how we work and secondly what we can do. The Council can then reach a decision for next year (21-22) which will involve a membership fee based on operational experience. There is no obligation for next year running with our offer- we will prove ourselves. Membership fees for a normal year will be relatively small (c£150 p.a. in your case) as we would like to form a group of in excess of 200 Local Councils. We receive and do not want to be dependent on any grant from other quarters because we wish to be an independent operation able to present views as we see them. We will have two full 'virtual' meeting a year of the RMTG and we hope your Council will appoint a Councillor Representative who will be our main point of contact. As RSN we issue a weekly Rural Bulletin ( perhaps now the most widely read weekly publication across rural areas) and a Funding Digest monthly setting out current funding opportunities. As a member of RMTG you would receive these e publications. For the Market Towns Group themselves we will be issuing a special Quarterly Round Up which will be specific to the RMTG operation.

Rural Areas need to network and come together to present their case. This process happens more readily in built up urban areas. We wish to bring all English Rural Areas together in Networks to enable this to happen in respect of rural matters. We have done this successfully with Principal Councils and we now want to do similarly with Rural Local Councils who are providing services