

CHAPEL-EN-LE-FRITH PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 1 MAY 2018

- Meeting Held:** Tuesday 1 May 2018 of the Annexe of the Town Hall, Chapel-en-le-Frith
- Present:** Councillor T Norton in the Chair
Councillors J Brook, C Lawley, M Evanson, FP Harrison, Mrs M Morrison, M Smith, Mrs J Street and S Young
- In Attendance:** Mrs S E Stockdale – Clerk to the Council
- Apologies:** Councillors Mrs H Batterbee, D King and G Martin
Councillor J Perkins – Derbyshire County Council

At the commencement of the meeting there were no members of the public or press present.

Prayers were said by Rev Kerry Tankard

19/1 Election of Chairman

The first item of business transacted was the election of Chairman. Councillor Harrison proposed and Councillor Morrison seconded that Councillor M Evanson be elected as Chairman.

There being no further nominations it was therefore

RESOLVED: That Councillor M Evanson be elected as Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

Councillor Norton thanked members and staff for their support over the last 12 months.

Councillor Evanson took the Chair.

Councillor Evanson thanked Councillor Norton for the close working partnership they have had over the past 12 months and was grateful for the advice and guidance given.

19/2 Appointment of Vice Chairman

Councillor Smith proposed and Councillor Harrison seconded that Councillor Mrs J Street be elected as Vice Chairman.

There being no further nominations it was therefore

RESOLVED: That Councillor Mrs J Street be elected as Vice Chairman of the Parish Council for the period to the next Annual Meeting of the Council.

The Chairman welcomed Councillor Mrs Street to the post of Vice Chairman.

19/3 Open Forum

There were no members of the public wishing to speak in the Open Forum.

19/4 Dates and times of Meetings of the Parish Council

RESOLVED: That for the period until the next Annual Meeting of the Council, Ordinary Meetings of the Council will be held on the first Tuesday of each month in the Annexe of the Town Hall, Chapel-en-le-Frith, commencing at 7.30pm.

RESOLVED: That the next Annual General Meeting of the Council be held on Tuesday 14 May 2019.

RESOLVED: That the Annual Parish Meeting be held on Wednesday 24th April 2019 at 7.30pm.

19/5 Membership of Committees

RESOLVED: That for the period until the next Annual Meeting of the Council the Membership of Committees of the Council be as follows and that the vacant positions be addressed when the co-option of a new member has been concluded: -

Planning Committee	Each member of the Council except Councillor Mrs H Batterbee and those Councillors who serve on the High Peak Borough Council Development Control committee.
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Amenities Committee	Councillors FP Harrison, M Evanson, T Norton, Mrs M Morrison and Mrs J Street.
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Town Hall Committee	Councillors Mrs H Batterbee, F P Harrison, T Norton, M Smith and Mrs J Street.
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F & GP Committee	Councillors J Brook, F P Harrison, C Lawley, M Morrison, T Norton, M Smith, Mrs J Street and S Young.
Health and Safety Committee	Councillors J Brook, T Norton, Chairman and Clerk.
Personnel Committee	Councillors Mrs H Batterbee, FP Harrison, T Norton and Mrs J Street. (Any three of four)
Disciplinary Committee	Councillors J Brook, M Evanson, M Smith and S Young (Any three of four)
Communications Committee	J Brook, D King, Mrs M Morrison, M Smith and Mrs J Street.
Community Awards	J Brook, FP Harrison and S Young.
Regeneration WG	Councillors M Evanson, FP Harrison, Mrs M Morrison, T Norton and Mrs J Street.
Economic Regeneration Working Group	Councillors Mrs H Batterbee, M Evanson and T Norton.

19/6 Appointment of Representatives to serve on Outside Bodies

RESOLVED: That for the period until the next Annual Meeting of the Council the following members be appointed to serve, or continue to serve as the representatives of the Parish Council on the Outside Bodies indicated.

United Charities and Bowden Head Charity	Councillor FP Harrison to 30.4.2022 Councillor M Smith to 30.4.2022 Councillor Mrs H Batterbee to 30.4.2022 Councillor S Young to 30.4.2022
Victor Burdekin Trust	Chairman, Clerk, Councillors Mrs Batterbee, FP Harrison and M Smith

Quarry Liaison	Councillor Mrs J Street
Leisure Committee	Councillor T Norton Deputy Councillor S Young
G & S Beresford Trust	Councillors FP Harrison and T Norton
HP & HVCRP	Councillor J Brook
P&N Footpaths Society	Councillor Mrs M Morrison

19/7 Declarations of Interest

None.

19/8 Police Matters

There were 24 reported crimes in the Parish in February 2018 and 33 in March 2018. Anti-Social Behaviour reports were 11 in February 2018 and 13 in March 2018.

The Council have not had a response from Derbyshire Police in relation to the inconsistency in the reporting of national and local crime figures. It was agreed that this matter be brought to the attention of the MP.

19/9 Open Forum

There were no members of the public wishing to address the Council.

19/10 MP, County Councillors and Borough Councillors

The County Councillor asked that the Council be advised that there is an issue with Japanese Knotweed in the Council Yard off Ashbourne Lane and that this is being treated.

The High Peak Borough Council Annual Meeting will be held on 3 May 2018 and details of elections to Committees will be posted on the Borough Council website.

19/11 Matters relating to Highways, Public Footpaths, Public Services and Parish Improvements

Residents have reported that there is a smell being emitted by Federal Mogul friction products and the Clerk was asked to report this.

If a planning appeal is not lodged in respect of the red roof tiles that have been put on a building in the Chapel Conservation Area, enforcement action will be taken.

The Clerk was asked to report to Derbyshire County Council that the road markings outside Vechia Italia need to be removed following the reduction in the car bay.

19/12 Minutes of the Ordinary meeting held on 3 April 2017

Minutes numbered 18/345 to 18/363 were presented.

RESOLVED: That the Chairman be authorised to sign the Minutes as being a true and correct record after the amendments were made.

19/13 Minutes of the Planning Committee held on 5 April 2017

Minutes numbered 18/364 to 18/369 were presented.

RESOLVED: The Meeting was not quorate whilst some members were not in agreement with all the comments made on planning applications it was resolved that the minutes be approved.

Councillor Young declared an interest as he is a member of the High Peak Borough Council Development Control Committee and took no part in the discussion or vote.

That the Chairman be authorised to sign the Minutes as being a true and correct record.

19/14 Matters Arising from the above Minutes

Centrebus have confirmed that the Sunday bus timetable will continue to operate unchanged but may be reviewed later in the year.

The County Councillor has confirmed that the grids on High Street, Chapel-en-le-Frith by the Crossing will be cleaned to try and alleviate the flooding issue.

It was agreed that the Council submit an application to the High Peak Borough Council World War One grant fund.

A further meeting has been arranged with Derbyshire County Council to discuss the Leisure Centre following which a meeting will be arranged with the new Manager.

The Council agreed the comments made by the Planning Committee on the NPPF Consultation and they will now be submitted with a copy also being sent to the MP.

19/15 Neighbourhood Plan and Community Plan

A meeting will be held with the Greenways Office from Derbyshire County Council to present the footpath working groups report.

19/16 Economic Regeneration

To be discussed in Part 2 of the meeting.

19/17 Annual Report

Members were circulated with a copy of the 2017/18 Annual Report.

RESOLVED: That the Annual Report is approved.

19/18 Outside Bodies

Councillor Norton reported that he and the Clerk has attended the Parish Liaison Meeting with High Peak Borough Council and had raised the issue of the change to electronic copies of planning applications. The Clerk was asked to remind the Borough Council that they have agreed to provide hard copies for major planning applications.

The Borough Council were asked to consider providing a service to Parish Council in respect of Data Protection.

Councillor Norton also reported that he attended the Annual General Meeting of the Sparrowpit Memorial Hall Committee. He was pleased to report that there have been new members elected to the Committee and congratulated them on the work they do to keep the Memorial Hall in good order.

19/19 Town Hall and 47/49 Market Street

To be discussed in Part 2 of the meeting.

19/20 Parks and Open Spaces

It was reported that work has been undertaken with park users and the local Schools to inform the Lottery Bid.

The Assistant Clerk and Bid Advisor will attend a seminar in Leeds prior to the bid submission.

The Councils Insurers Aviva have asked for a full valuation of the Councils play equipment and it was agreed that the Clerk arrange for this to be undertaken at a cost of £590 plus VAT.

19/21 Allotment Sites

To be discussed in Part 2 of the meeting.

19/22 Correspondence

None.

19/23 Schedule of Accounts presented for payment and Internal Audit

Cheques numbered 008271 to 008296 were presented amounting to £17,739.45.

RESOLVED: That the cheques be signed and the accounts to which they relate be paid.

**19/24 Annual Return for the year ended 31 March 2018
Annual Governance Statement (Section 1)**

The Responsible Financial Officer certified that the financial position of the authority and its income and expenditure presented fairly the financial position in accordance with Regulation 12 (1) of the Accounts and Audit Regulations 2015.

The Clerk submitted the Annual Governance Statement (Section 1) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Annual Governance Statement (Section 1)

Is approved and that the Chairman and Clerk be authorised to sign the return.

**19/25 Annual Return for the year ended 31 March 2018
Accounting Statements (Section 2)**

The Clerk submitted the Accounting Statements (Section 2) of the Annual Return.

This was considered by members and approved.

RESOLVED: That the Accounting Statements (Section 2)

Is approved and that the Chairman and Clerk be authorised to sign the return.

19/26 Items Raised at the Annual Parish Meeting

The placing of banners on the Market Place railings was raised at the Annual Parish Meeting and it was agreed that this should be considered by the Planning Committee. The consensus of the Council was that banners for community events for a limited period are acceptable but that banners advertising a business would require planning consent.

19/27 Any Other Business

The Clerk will arrange a meeting of the Health and Safety Committee.

19/28 Press Releases

- Details of the new Chairman and Vice Chairman
- Banners on the Market Place railings

19/29

**Matters to be discussed following the exclusion of the Public
and Press**

There being no further business the Chairman declared the meeting closed at 21.35 hours.

CHAIRMAN